

BOARD OF EDUCATION
(Official)

January 17, 2019
Elizabeth, New Jersey

The regular agenda meeting of the Board of Education was called on January 17, 2019 at 5:30 p.m., at Elmora School No. 12, 638 Magie Avenue, Elizabeth, New Jersey.

Board President Stephanie Goncalves presented the following statement at 5:40 p.m.

“Ladies and Gentlemen, good evening. This is a regular agenda meeting of the Board of Education. Pursuant to New Jersey Statutes and the rules adopted by the Board of Education, notice of this meeting was sent to The Star Ledger and Cablevision of Elizabeth on January 11, 2019. In addition, this notice is posted on the Bulletin Board in the lobby of 500 North Broad Street, and pursuant to this act, a copy has been filed with the City Clerk of Elizabeth, New Jersey.”

“We want to welcome everyone present and our television viewers to this January 17, 2019 meeting of the Board of Education. We are here to govern, provide management oversight, and make policy for the district. The Superintendent manages the district. This is a meeting of the Board in public, not a meeting of the public.”

“This meeting is being recorded and will become part of the Elizabeth Board of Education permanent record. In order that the recording will adequately reflect the proceedings, please refrain from talking while others are speaking. We also ask that you silence the sound on your electronic devices. Since it is legally mandated that these proceedings be accurately recorded, we may have to ask for order periodically should noise begin to interfere with our recording capabilities. We are pleased that you have taken time this evening to join us here for our Board of Education meeting. Thank you for your interest in the Elizabeth Public Schools.”

“There will be a public portion for citizens to address the Board. Participants for the public portion may sign in up to the start of the meeting so that they may have the opportunity to speak. The sign-in sheet states the name, address, telephone number and reason that the person wants to comment, whether it is an agenda item or a general education comment.”

Present: Mrs. Barbosa, Ms. Bathelus (arr. 7:41 p.m.), Mmes. Carvalho, Chevres, Hernandez, Mr. Jacobs, Mrs. Moreno-Ortega (arr. 5:45 p.m.), Mr. Neron, Miss Goncalves – 9
Absent: None

Superintendent of Schools Olga Hugelmeyer, School Business Administrator/Board Secretary Harold E. Kennedy, Jr., Assistant Superintendent for Teaching and Learning Jennifer Cedeno, Assistant Superintendent for Schools Rafael Cortes, Assistant Superintendent for Schools Judy Finch Johnson, Comptroller Rajeev Malhotra, Chief of Operations Francisco Cuesta, Co-General Counsel Jonathan Williams, Esq. of DeCotiis, Fitzpatrick & Cole, LLP and members of the public were in attendance.

Miss Goncalves called for a moment of silence for Margaret K. Lazarou, mother of School Business Administrator/Board Secretary Harold E. Kennedy, Jr.

Colors were presented during the Flag Ceremony by members of the Admiral William F. Halsey, Jr. Health & Public Safety Academy Marine Corps Junior R.O.T.C.

The Pledge of Allegiance was led by Amira Caballero and Ashley Caballero, eighth grade students at Elmora School No. 12.

The *Star Spangled Banner* by Francis Scott Key was performed by Desiree Caballero, Aaron Vivanca, and Scarlett Zayan, fifth grade students at Elmora School No. 12.

The Pledge of Ethics was led by Jacob Rivera, eighth grade student at Elmora School No. 12.

Miss Goncalves introduced Director of Curriculum and Instruction Aaron Goldblatt who is the AVID District Director.

Director of Curriculum and Instruction Aaron Goldblatt stated that Elmora School No. 12 has been named an AVID National Demonstration School. Mr. Goldblatt stated that this recognition culminates many years of hard work and acknowledged former principal Dr. Mari Celi Sanchez, acting principal Melissa Kulick, teachers, and the parents of Elmora School No. 12. Mr. Goldblatt introduced students in the AVID program at Elmora School No. 12 who performed the AVID Culture Domain Piece, directed by Elmora School No. 12 fourth grade teachers Marsha Henkel and Elizabeth Duda.

Miss Goncalves thanked the students for the wonderful performance.

Miss Goncalves introduced Elmora School No. 12 Acting Principal Melissa Kulick to give a presentation on the AVID Program.

Acting Principal Melissa Kulick stated that AVID is a very detailed and complex program and tonight she is presenting a brief overview of the program showing what AVID is, how it helped Elmora School No. 12 and how it can help all children. Mrs. Kulick stated that AVID stands for Advancement Via Individual Determination and the point of AVID is to give inner-city students, who will most likely be the first generation in their family to go to college, the same background knowledge and the same information students in suburban areas usually get. Mrs. Kulick stated that these children deserve it and that is our commitment to them. Mrs. Kulick stated that the AVID mission statement is to close the achievement gap by preparing all students for college readiness and success in a global society. Mrs. Kulick stated that the Elmora University mission statement is that all students will leave Elmora University well prepared with the skills needed to be successful college and career ready individuals.

Mrs. Kulick stated that the journey began with a seventh grade elective in September 2013; seventh and eighth grade elective in September 2014; sixth, seventh, and eighth grade elective in September 2015; full implementation of WICOR strategies in all middle school core classes in September 2016; showcase recognition in November 2016; K-5 grades implementing AVID strategies in September 2017; and National AVID Demonstration Site preparation in September 2018. Mrs. Kulick stated that the School No. 12 AVID Site Team includes coordinator Lauren Depp; leadership team members Dr. Mari Celi Sanchez and Melissa Kulick; sixth grade elective Dawn Sandholm; seventh grade elective Catarina Lopes; eighth grade elective Eric Price; data reporters Magdalena Dabrowski and Steven Litchfield; and college liaison Stephen Marotta. Mrs. Kulick stated that the students visited Seton Hall University and NJIT to see what campus life is like which is something that urban students don't see until they graduate high school.

Mrs. Kulick stated that AVID has four domains including culture, systems, WICOR instruction, and leadership. Mrs. Kulick stated that their definition of culture is a positive school culture where administrators, teachers, students, and parents are excited and eager to work as a team to ensure students reach high academic achievements in addition to high levels of self-confidence with the belief that our students are college ready. Mrs. Kulick stated that AVID has impacted their school climate with college awareness across all grade levels, high school college fairs and a myriad of college activities that assist students in their learning as seen by increased honor roll numbers, parents inquiring about students' GPAs and college opportunities, and student teachers providing information sessions to students. Mrs. Kulick stated that National

Junior Honor Society students and Safety Patrol students add service to the school and the community. Mrs. Kulick stated that the second domain is systems which includes the data, scheduling, and the availability of rigorous courses. Mrs. Kulick presented a PowerPoint slide showing a schedule of a week in the AVID program. Mrs. Kulick stated that the third domain is instruction which uses WICOR strategies across the curriculum school-wide. Mrs. Kulick stated that WICOR stands for writing, inquiry, collaboration, organization, and reading. Mrs. Kulick stated that they are expanding academics through enrichment including journalism club, Lego robotics, student government, after school tutors, debate team, forensics team, National Junior Honor Society, and chess club. Mrs. Kulick stated that the fourth domain is leadership which is that all stakeholders including students take accountability for rigorous learning. Mrs. Kulick stated that leadership includes an annual school planning team and maintaining a partnership with colleges. Mrs. Kulick presented a video of the Elmora School No. 12 AVID National Demonstration School. Mrs. Kulick stated that on December 20, 2018 Elmora School No. 12 was named a National AVID Demonstration School. Mrs. Kulick stated that they will be able to carry on this wonderful validation for three years. Mrs. Kulick stated that their next goal is to be the No. 1 AVID National Demonstration School in the country. Mrs. Kulick stated that the teachers are going to keep working hard and the students are going to be doing the best they can do.

Miss Goncalves thanked the students for their wonderful performance and Mrs. Kulick for the informative presentation. Miss Goncalves and Board members congratulated everyone at Elmora School No. 12 for their distinguished recognition as an AVID National Demonstration School.

Mrs. Barbosa recognized the students at Elmora School No. 12 who are the top performing in the AVID Program including Jacob Rivera, Amira Caballero, Ashley Caballero, Bryan Castillo, Pierre Paltin, Daniela Ramirez, Maylin Rodriguez, and Katie Castro. Mrs. Barbosa and Board members congratulated the students and presented each with a certificate of commemoration.

Mrs. Moreno-Ortega recognized Magali Altamirano and Chelymar Rivera, students at Elmora School No. 12, who were selected as winners of the AVID Video Contest and were invited to attend the Leadership Program at the AVID Summer Institute in Philadelphia. Mrs. Moreno-Ortega and Board members congratulated the students and presented each with a certificate of commemoration.

Mrs. Carvalho recognized AVID Site Team members who have been instrumental in the highly successful implementation of Elmora School No. 12 AVID program including coordinator Lauren Depp; leadership team former principal Dr. Mari Celi Sanchez and acting principal Melissa Kulick; elective teachers Catarina Lopes, Eric Price, and Dawn Sandholm; data reporters Magdalena Dabrowski and Steven Litchfield; college liaison Stephen Marotta; trained teacher Jennifer DeFillippis; culture directors Elizabeth Duda and Marsha Henkel; committee members Sharon Calixto, Gabriela DaSilva, and Nicole Rodrigues; and science implementer Michele Illmensee. Mrs. Carvalho and Board members congratulated them and presented each with a certificate of commemoration.

Mr. Neron recognized the Union County Division of Youth Services to present an award to one of our schools for its dedicated community service. Mr. Neron introduced Marline Edmond from the Union County Division of Youth Services.

Marline Edmond, former S.H.-OUT-UC Program Coordinator, stated that she is currently the Public Health Communications Administrator at the Union County Division of Youth Services, and introduced the new S.H.-OUT-UC Program Director Caterina Ferreira. Ms. Edmond stated that Students Helping Out-Union County (S.H.-OUT-UC) program launched in 2016 as a pilot program. Ms. Edmond stated that the program offers a wide range of resources and volunteer opportunities that give high school students the best volunteer community service

experience for required high school community service hours, develop new relationships with local businesses, and a chance to network with people who are committed to ensuring Union County high school students are prepared for the future. Ms. Edmond stated that their success has always been as a result of the involvement of our citizens, community leaders, and business owners who care about the future of Union County students. Ms. Edmond stated that this year we want more parents, schools, and community organizations to become active partners in this initiative. Ms. Edmond stated that it is the way we ensure our students are achieving excellence in our communities.

Ms. Caterina Ferreira, S.H.-OUT-UC Program Director, stated that the students who are the most active and have the most hours participating in walks and food pantries are from Elizabeth High School Frank J. Cicarell Academy.

Ms. Ferreira and Ms. Edmond congratulated the students from EHS Frank J. Cicarell Academy for being the most active and having the most service hours and presented the Community Service Recognition Award to the students from EHS Frank J. Cicarell Academy, which was accepted by Principal Michael Cummings.

Mr. Jacobs recognized security guards and custodians at Elmora School No. 12 for being stars of excellence including security guards Nickolla Kolani and Iris Reyes; custodians Rene Alas, Sonia Gonzalez, and Angelica Rios; and head custodian Sixto Batista. Mr. Jacobs and Board members congratulated them and presented each with a certificate of commemoration.

Miss Goncalves stated that she has designated office hours from 5:30 p.m. to 7:00 p.m. every Monday evening during which Elizabeth families may make an appointment to meet with her and discuss any issues or concerns pertaining to the Elizabeth Public Schools. Miss Goncalves stated that in the months ahead she will participate in the President's Tour during which she will visit each district school to introduce herself to the students, teachers and administrators and learn more about the educational activities taking place at each site. Miss Goncalves stated that the visit will be arranged in consultation with all of our school principals to ensure that they are scheduled at a time that does not impact instructional activities. Miss Goncalves stated that she is looking forward to meeting students and team members throughout Elizabeth Public Schools in the upcoming weeks and months to see the unique aspects of each school community as well as the outstanding teaching and learning that is taking place. Miss Goncalves stated that in addition to the President's Tour, each member of the Board will be adopting schools for 2019. Miss Goncalves stated that we all look forward to supporting our respective schools so that collectively, we can help ensure our students are receiving the high quality education they deserve. Miss Goncalves stated that as we approach Martin Luther King, Jr.'s birthday, we are reminded of the importance of service. Miss Goncalves stated that she would like to thank her fellow members of the Board for their outstanding service to the Elizabeth community as well as all those who take the time to give back to the community. Miss Goncalves encouraged everyone to find a way, big or small, that they can serve their community, as it is the foundation upon which our great City of Elizabeth and municipalities throughout the world are built.

Board President Goncalves presented the following public participation statement.

"At this time, the microphones are open for public comment to those who have signed in. I shall call individuals to the microphones based on the order of the sign-in. Each statement made by a participant shall be limited to three minutes in duration. The total time of public comment shall be limited to sixty minutes. No individual is able to yield their time to another individual. All statements shall be directed to the presiding officer; no participant may address or question Board members individually. The following rules for public participants shall apply: time limits will be strictly enforced, no personal attacks on individuals, no vulgar or indecent language, a person may address the Board no more than once during a single meeting, speakers should refrain from naming individuals, and comments or questions posed during public participation will not be debated. As a reminder, this is a meeting of the Board in public, not a meeting of the public."

Miss Goncalves called upon the first public participant, Christina Moreira, to address the Board.

Christina Moreira, 805 Gebhardt Avenue, stated that the AVID presentation was great and asked why it is not in School No. 21 and hopes all of our students have equitable access. Mrs. Moreira spoke about an incident with the food served and asked about the inspection of food. Mrs. Moreira stated that the roundtable with students about lunch hasn't happened. Mrs. Moreira asked about the Amistad curriculum in schools.

Miss Goncalves thanked her for her comments. Miss Goncalves called twice upon the next public participant, Kason Little, to address the Board. Mr. Little did not come forward. Since there were no other public participants signed in to address the Board, Miss Goncalves closed this portion of the meeting.

Board President Stephanie Goncalves stated that this is an agenda setting meeting. Miss Goncalves stated that we will go tab by tab and each Board member may ask questions. Present for the meeting were Director of Security Matthew Glackin, Director of Food and Nutrition Services Jamie Leavitt, Director of Curriculum and Instruction Aaron Goldblatt, Director of Staff Development and Innovative Programs Kathleen Badalis, Director of Plant, Property and Equipment Luis Couto, Director of Athletics Bartolomeo Candelino, Director of Special Services Diana Pinto-Gomez, Director of Research, Evaluation, and Assessment Amy Gil, Director of Early Childhood Education Tracy Crosby, Director of Special Projects Dorothy McMullen, and Director of Transportation Mike Rijo. The Board reviewed the agenda.

Minutes of the Meetings of December 15, 2018 and December 17, 2018 (Agenda and Business)
Secretary/Treasurer's Report for the Month of November 2018

Miss Goncalves asked if there were any questions.

Miss Goncalves added the Minutes of the Meetings and the Secretary/Treasurer's Report to the agenda.

Personnel Report

Miss Goncalves asked if there were any questions.

Mrs. Hugelmeyer asked Chief of Operations Francisco Cuesta to provide a summary of the Personnel Report.

Chief of Operations Francisco Cuesta gave a synopsis of the report.

Mrs. Barbosa congratulated the retirees and thanked them for their many years of service to the district. Mrs. Barbosa asked about the EDUMET corrections.

Mrs. Hugelmeyer explained that EDUMET is our system for human resources and financials.

Mrs. Barbosa asked about the process for transfers.

Mr. Cuesta explained the transfer process.

Mrs. Carvalho commended Mr. Cuesta and stated that we put a process in place for the bus drivers. Mrs. Carvalho stated that in this report there are two bus drivers appointed who were on the substitute list, which means that they were already driving for us and have experience. Mrs. Carvalho stated that the process is working.

Mr. Cuesta thanked Director Mike Rijo for making the recommendations based on their performance as substitutes.

Miss Goncalves added the Personnel Report to the agenda.

Tuition Report

Miss Goncalves asked if there were any questions.

Miss Goncalves added the Tuition Report to the agenda.

Superintendent's Report – Considerations

Miss Goncalves asked if there were any questions.

Mrs. Barbosa asked about the U.S. Marines Corp. paying for transportation for the JROTC drill competition.

Mrs. Hugelmeyer explained that it is part of the agreement with the U.S. Marines Corp. that they cover the cost for travel.

Miss Goncalves added the Superintendent's Report – Considerations to the agenda.

Superintendent's Report – Use of Facilities

Miss Goncalves asked if there were any questions.

Miss Goncalves added the Superintendent's Report – Use of Facilities with a waiver of fees to the agenda.

Supplemental Superintendent's Report – Use of Facilities

Miss Goncalves asked if there were any questions.

Miss Goncalves added the Supplemental Superintendent's Report – Use of Facilities to the agenda.

Superintendent's Report – Field Trips

Miss Goncalves asked if there were any questions.

Mrs. Hugelmeyer asked Assistant Superintendent for Schools Rafael Cortes to provide a summary of the Personnel Report.

Assistant Superintendent for Schools Rafael Cortes gave a synopsis of the report.

Miss Goncalves added the Superintendent's Report – Field Trips to the agenda.

Superintendent's Report – Harassment, Intimidation and Bullying Investigative Results

Miss Goncalves added the report to the agenda.

Authorizations Report

Miss Goncalves asked if there were any questions.

Mrs. Hugelmeyer requested Director of Athletics Bartolomeo Candelino speak about the Hoops to End Homelessness.

Director of Athletics Bartolomeo Candelino stated that the Hoops to End Homelessness is a basketball fundraiser that has been held for the past 25 years. Mr. Candelino stated that this year it is being held on Saturday, January 19th at Dunn Sports Center.

Mrs. Hugelmeyer requested Director of Early Childhood Education speak about the Innovative Programs for Dual Language Learners.

Director of Early Childhood Education Tracy Crosby stated that the panel discussion on Innovative Programs for Dual Language Learners in Early Childhood is being held on February 11, 2019 at the Third Annual Early Childhood Summit to discuss the program designs as well as the results and challenges.

Mrs. Carvalho asked why there are not more dual language programs.

Mrs. Crosby explained that the dual language program currently services 900 students at the three early childhood centers and that the program could be expanded.

Mrs. Hugelmeyer requested Director of Research, Evaluation, and Assessment Amy Gil speak about the Middle State Regional Forum.

Director of Research, Evaluation, and Assessment Amy Gil stated that the Middle State Regional Forum is being held in February in Baltimore, Maryland. Mrs. Gil stated that she and a guidance counselor were invited by the College Board to participate as panel members. Mrs. Gil stated that the Elizabeth Public Schools is one of five districts across the country to pilot the online version of the PSAT 8/9 assessment in our elementary schools.

Mrs. Hugelmeyer requested Director of Staff Development and Innovative Programs Kathleen Badalis speak about the Reallocated Title I funding.

Director of Staff Development and Innovative Programs Kathleen Badalis stated that the Reallocated Title 1, Part A funding is for STEM curriculum and social emotional learning programs.

Mrs. Barbosa asked about the social emotional programs.

Mrs. Badalis explained that it is for specific schools.

Mrs. Moreno-Ortega asked if it is across the curriculum or only for students with needs and if there is specific training for teachers.

Mrs. Badalis explained that this is an after school program for students with special needs. Mrs. Badalis stated that our teachers are always trying to do social emotional learning across the curriculum.

Mrs. Hernandez asked if the STEM programs are for all schools.

Mrs. Badalis explained that it is for all Title I schools.

Mrs. Carvalho asked if it will only be the teachers in those specific schools working after school and what if the teachers don't want to work extra hours.

Mrs. Badalis explained the process.

Miss Goncalves added the Authorizations Report to the agenda.
Finance and Accounting Report – Authorization to Pay Vouchers, etc.
Supplemental Finance and Accounting Report – Transfer of Funds

Miss Goncalves asked if there were any questions.

Miss Goncalves added the reports to the agenda.

Award of Contracts Report

Miss Goncalves asked if there were any questions.

Mrs. Hugelmeyer stated that the majority of the contracts with vendors are for the purpose of providing rich professional development opportunities either in our schools or at the non-public schools. Mrs. Hugelmeyer requested Director of Special Services Diana Pinto-Gomez speak about the contracts for nursing services.

Director of Special Services Diana Pinto-Gomez stated that the nursing service contracts are to provide for out-of-district and in-district students. Mrs. Pinto-Gomez stated that all of our nursing services are based on the IEP and our student's individual needs. Mrs. Pinto-Gomez stated that we contract with a variety of services depending on needs. Mrs. Pinto-Gomez stated that we are required by code to have nurses on our busses if a student has diastat. Mrs. Pinto-Gomez stated that we have students in our buildings that have nurses with them during the entire school day because they are medically fragile. Mrs. Pinto-Gomez stated that we also have students that come to us with nurses that they already have around the clock in their homes in order to have continuation of services and not give them a different nurse. Mrs. Pinto-Gomez stated that at times you will see an entirely different nursing service because we want to continue with the nurse that the child has always had with them.

Miss Goncalves added the report to the agenda.

Supplemental Award of Contracts Report

Miss Goncalves asked if there were any questions.

Miss Goncalves added the report to the agenda.

Miscellaneous Communication - None

Claims List

Miss Goncalves asked if there were any questions.

Miss Goncalves added the Miscellaneous Communication and Claims List to the agenda.

Resolution – African American Heritage Month

Miss Goncalves asked if there were any questions.

Miss Goncalves added the resolution to the agenda.

Resolution – Career and Technical Education Month

Miss Goncalves asked if there were any questions.

Miss Goncalves added the resolution to the agenda.

Resolution – Honoring Harriet Tubman

Miss Goncalves asked if there were any questions.

Miss Goncalves added the resolution to the agenda.

Resolution – National School Counseling Week

Miss Goncalves asked if there were any questions.

Miss Goncalves added the resolution to the agenda.

Resolution – Children's Dental Health Month

Miss Goncalves asked if there were any questions.

Miss Goncalves added the resolution to the agenda.

Resolution – National Law Enforcement Appreciation Day

Miss Goncalves asked if there were any questions.

Miss Goncalves added the resolution to the agenda.

Resolution – Invoking the Doctrine of Necessity

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 School Year

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Adoption of the Elizabeth Board of Education Goals

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointment of Special Counsel

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointment of Architects

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointment of Construction Managers

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointment of Engineers

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointment of Environmental Consultants

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointing Metuchen Center, Inc.; BSN Sports, LLC; MFAC, LLC; Triple Crown Sports, Inc.; All American Sports Corporation d/b/a Riddell All American; and S&S Worldwide, Inc. to Provide Athletic Equipment and Supplies for Spring Sports

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Appointing C&M Door Controls, Inc. and Approving Form of Contract for Replacement of Interior Doors at School Nos. 1 and 2

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Resolution – Payment for Medical Health Insurance Waiver

Miss Goncalves asked if there were any questions.
Miss Goncalves added the resolution to the agenda.

Mrs. Barbosa stated that it is important for us to adopt the Elizabeth Board of Education goals. Mrs. Barbosa stated that it is a way for us to know that we, too, set goals and go on retreats to learn how to do what's best for our district. Mrs. Barbosa stated that she is happy to see this resolution.

Superintendent Olga Hugelmeyer requested Director of Nutrition and Food Services Jamie Leavitt to provide information about the matter that was raised during public participation.

Director of Nutrition and Food Services Jamie Leavitt stated that when the incident occurred this past week at the Academy of Finance she notified the manufacturer of this product which happens to be General Mills. Ms. Leavitt stated that she told the representative of the circumstances and the representative is coming tomorrow to her office to pick up the product. Ms. Leavitt stated that they were able to save the product and the representative will take it back to her quality control and have it tested to see what really it actually is. Ms. Leavitt stated that she will notify the Superintendent of the outcome. Ms. Leavitt stated that we have served this product in this district for at least eight years and have never had a problem with it. Ms. Leavitt stated that she also notified Mr. Colicchio who is the health inspector for the City and he sent a team out the following day to re-inspect the kitchen thinking that it might be a problem there.

Mr. Neron stated that Ms. Leavitt mentioned that there may be a problem in the kitchen.

Ms. Leavitt stated that it also could be that there was a transfer of managers and explained that the appointed cook manager fell ill about a week ago and we brought in a substitute cook manager. Ms. Leavitt stated that it might also be an inventory control problem or rotation of products.

Mrs. Moreno-Ortega asked if she is planning to follow extra protocol after the incident and send a supervisor to some of the schools to check what the protocol is after you found out this incident to make sure it doesn't happen again.

Ms. Leavitt stated that she did send an email reminding her staff about product control and that after the product comes in frozen, it's thawed, and has to be discarded three days after it has thawed. Ms. Leavitt stated that they will be monitoring the schools.

Mr. Neron stated that so that the public is clear, we are not just monitoring them because this happened and that we normally monitor the product and the inventory.

Ms. Leavitt responded yes.

Miss Goncalves asked if we are monitoring a little bit more due to these findings.

Ms. Leavitt responded yes.

Mrs. Carvalho asked if we don't keep stock and order on a weekly basis.

Ms. Leavitt stated that they have deliveries every Wednesday to all of the schools of groceries and frozen products.

Miss Goncalves stated that we reached out to the companies that sold us these products and advised them of what is going on.

Ms. Leavitt responded yes.

Mr. Neron asked what the morale of the student body is after this happened, have we talked to the students to reassure faith that this won't happen again, and what are we doing in regards to that and what is the intervention that is happening.

Ms. Leavitt stated that she has had no interaction with students directly regarding this incident.

Mrs. Hugelmeyer stated that both the principal and vice principal met with the students with regard to what had taken place and helped with Director Leavitt in terms of processes and to be able to understand what took place, and most importantly, for thanking the student for coming forward and bringing that to the attention of the administration with regard to what had taken place. Mrs. Hugelmeyer stated that a lot of it was an opportunity to better understand how it is that this may possibly have occurred. Mrs. Hugelmeyer stated that what Ms. Leavitt stated with regard to that process of thawing properly, ensuring that the food is stored properly, and appropriate protocols by the federal department and that was used as a teachable moment for the students and that is how it was approached.

Mrs. Hernandez asked if there will be an inspection done in all other schools that the product was in or is it just this one.

Ms. Leavitt stated that we are not serving the product anywhere until we have some answers.

Mrs. Carvalho thanked Ms. Leavitt for all of the hard work for setting up the town café. Mrs. Carvalho thanked Mr. Couto's office and Mr. Marsal and the IT Department for going above and beyond for getting this ready in four days. Mrs. Carvalho thanked Ms. Leavitt for everything she did, too and stated that the high top tables look amazing and people are finally starting to enjoy coming to our gym and grabbing something to eat. Mrs. Carvalho stated that she is looking forward to the changes that are coming.

Ms. Leavitt stated that they are considering a food truck and that is their next project.

Miss Goncalves asked Superintendent Hugelmeyer to speak about AVID.

Mrs. Hugelmeyer stated that tonight was an amazing night celebrating School No. 12 on their designation as a National AVID Demonstration School. Mrs. Hugelmeyer stated that all of the staff in this school have worked diligently for many years and they made it a school-wide initiative. Mrs. Hugelmeyer stated that the AVID model currently is in the majority of our schools and she is proud to say that we only have two elementary schools that do not have the AVID model and that is going to be included in our 2019-2020 budget. Mrs. Hugelmeyer stated that then we will be proud to say that 100% of our schools implement the AVID model. Mrs. Hugelmeyer stated that the AVID model targets students that are in the academic middle and it ensures that it provides students the appropriate supports. Mrs. Hugelmeyer stated that it also serves as one of our key strategies in our district in order to propel our students forward and an opportunity that once they leave their elementary schools they will be entering high school and will be better prepared to take honors and advanced placement courses. Mrs. Hugelmeyer stated that this is a program that certainly has so many aspects to it that reinforce the curriculum of our school district. Mrs. Hugelmeyer stated that this program truly helps our students to be better prepared when they graduate from our schools and have the opportunity to succeed in their future endeavors as they pursue college and careers. Mrs. Hugelmeyer stated that she is incredibly proud tonight and thank all of the efforts of everyone here at School No. 12, AVID Director Aaron Goldblatt, and former AVID Director Rafael Cortes who have been working diligently with AVID to ensure that we provide these opportunities to all of our students in the district.

Mrs. Moreno-Ortega stated that January is New Jersey School Board Recognition Month and thanked each Board member. Mrs. Moreno-Ortega read from the New Jersey School Boards Association, "January 2019 is the annual School Board Recognition Month in New Jersey, a time to raise public awareness of the roles and responsibilities of local boards of education and to thank our community's school board members for their efforts." Mrs. Moreno-Ortega thanked each Board member for giving their time and services in this wonderful district and she appreciates each one of them. Mrs. Moreno-Ortega stated that for public information New Jersey has 581 school districts that operate 2,500 public schools and provide educational services to 1.4

million children. Mrs. Moreno-Ortega stated that it is our month to celebrate and she is happy to be part of the school board. Mrs. Moreno-Ortega stated that the Board members are here to provide services to our community and congratulated each of her fellow Board members.

Miss Goncalves wished the Directors a happy new year and thanked them for their services and for what they do for our students day in and day out.

Board President Stephanie Goncalves requested a motion to go into Private Session to consider matters exempt under the Open Public Meetings Act, specifically for discussion of personnel, specifically, reorganization – job description, correction of salaries, deputy counsel contract; and legal, specifically, qualifying and appointing a public relations firm. The Board will reconvene in public and may add to the agenda.

A motion was made by Mrs. Carvalho, seconded by Mr. Jacobs, to go into private session at 7:40 p.m.

The motion was carried by the following vote:

Affirmative: Mmes. Barbosa, Carvalho, Chevres, Hernandez, Mr. Jacobs, Mrs. Moreno-Ortega, Mr. Neron, Miss Goncalves – 8

Negative: None

A motion was made by Mr. Jacobs, seconded by Mrs. Carvalho, to reconvene in public session at 10:55 p.m.

The motion was carried by the following vote:

Affirmative: Mrs. Barbosa, Ms. Bathelus, Mmes. Carvalho, Chevres, Hernandez, Mr. Jacobs, Mrs. Moreno-Ortega, Mr. Neron, Miss Goncalves – 9

Negative: None

Miss Goncalves added the following to the agenda:

Resolution – Qualifying and Appointing a Public Relations Firm

Resolution – Deputy Counsel Contract 2018-2019

Resolution – Correction of Salaries

Resolution – Reorganization – Job Description

On a motion by Mr. Neron, seconded by Mrs. Barbosa, the agenda meeting was adjourned at 11:00 p.m.

The motion was carried by the following vote:

Affirmative: Mrs. Barbosa, Ms. Bathelus, Mmes. Carvalho, Chevres, Hernandez, Mr. Jacobs, Mrs. Moreno-Ortega, Mr. Neron, Miss Goncalves – 9

Negative: None

Harold E. Kennedy, Jr.
School Business Administrator/Board Secretary