

BOARD OF EDUCATION
REORGANIZATION MEETING

May 12, 2011

PERFORMANCES, SWEARING IN NEW BOARD MEMBERS
AND PRESENTATIONS (7:00 p.m.)

ORDER OF BUSINESS (7:30 p.m.)

1. ELECTION OF PRESIDENT PRO TEM
2. ELECTION OF BOARD PRESIDENT
3. ELECTION OF VICE PRESIDENT

4. ADOPTION OF RULES OF GOVERNANCE

5. ELECTION OF REPRESENTATIVE TO UNION COUNTY EDUCATIONAL SERVICES COMMISSION

6. APPOINTMENTS TO STANDING COMMITTEES

7. DESIGNATION OF REPRESENTATIVES

8. RESOLUTIONS
 1. Official Results of the School Board Election
 2. Designation of Official Media Services
 3. Designation of Depositories for School Funds
 4. Appointment of Special Counsels
 5. Appointment of Insurance Consultant
 6. Appointment of Auditor
 7. Appointment of Chief Medical Inspector
 8. Appointment of Medical Inspectors
 9. Appointment of Treasurer of School Moneys
 10. Schedule of Meetings
 11. 2011-2012 School Calendars

9. PUBLIC PARTICIPATION

ADJOURNMENT

OPENING CALENDAR

May 12, 2011

PUBLIC SESSION

Invocation

William Greene, Jr., D. Min., Comptroller

Presentation of the Colors

Admiral William F. Halsey, Jr. Leadership Academy Marine
Corps Junior R.O.T.C.

Pledge of Allegiance

Jordy Hernandez, 8th Grade Student
William F. Halloran School No. 22 @ 31

Star Spangled Banner by Francis Scott Key

Naomi Chavanne, Senior at Thomas Jefferson Arts Academy.

Pledge of Ethics

Jordy Hernandez, 8th Grade Student
William F. Halloran School No. 22 @ 31

Core Beliefs Video

Swearing in of New Board Members

Celebrating Election as Board Members

- Francisco González
- Fernando Nazco
- Paul Perreira

PERFORMANCES

“The Barber of Seville” by Gioachino Antonio Rossini

“Stringin’ the Blues” by Martin Norgaard

Soloist: Martin Anderson – Cello

Britney Alcinie – Bass

Performed by the Elizabeth High School Academy String Orchestra

Opening of Reorganization Meeting
Harold E. Kennedy, Jr., School Business Administrator

Election of President Pro Tem
Election of Board President
Election of Vice President

PRESENTATIONS

Stars of Excellence

UNION COUNTY TEACHER OF THE YEAR

Erin Devaney 4th Grade Teacher, Dr. Orlando Edreira Academy School No. 26

Break

Board of Education
Reorganization Meeting
May 12, 2011
7:30 p.m.

The Secretary will read the following statement at the beginning of the meeting:

“Ladies and Gentlemen, good evening. This is the annual reorganization meeting of the Board of Education.

Pursuant to New Jersey Statutes and the rules adopted by the Board of Education, notice of this meeting was sent to The Star Ledger and Cablevision of Elizabeth on May 9, 2011. In addition, this notice is posted on the bulletin board in the lobby of the Mitchell Building, 500 North Broad Street, and pursuant to this act, a copy has been filed with the City Clerk of Elizabeth.”

“There will be a public portion for citizens to address the Board. Participants for the public portion must sign in one hour prior to the advertised start of the meeting so that they may have the opportunity to speak. The sign-in sheet states the name, address, telephone number and reason that the person wants to comment, whether it is an agenda item or a general education comment.”

Secretary calls the roll.

Kirk Nelson, Board Attorney, explains the rules for the election of Board Officers.

BOARD SECRETARY

First Order of Business (Election of President Pro Tem)

- a. Nominations
- b. Move to close nominations
- c. Second to close nominations
- d. Roll Call vote to close nominations
- e. Roll Call vote for President Pro Tem

PRESIDENT PRO TEM

Second Order of Business (Election of Board President)

- a. Nominations
- b. Move to close nominations
- c. Second to close nominations
- d. Roll Call vote to close nominations
- e. Roll Call vote for Board President

BOARD PRESIDENT

Third Order of Business (Election of Board Vice President)

- a. Nominations
- b. Move to close nominations
- c. Second to close nominations
- d. Roll Call vote to close nominations
- e. Roll Call vote for Board Vice President

Fourth Order of Business (Adoption of Rules of Governance)

- a. Motion to adopt the rules which governed the Board during the year ending April 2011
- b. Second to the motion
- c. Roll Call vote

Fifth Order of Business (Election of Representative to the Union County Educational Services Commission)

- a. Union County Educational Services Commission Representative

Sixth Order of Business (Appointments to Standing Committee)

- a. Finance and Accounting
- b. Educational Management
- c. School Properties
- d. Legal Matters

Seventh Order of Business (Designation of Representatives)

- a. New Jersey School Boards Association
- b. Urban School Boards Association
- c. Union County School Boards Association

Eighth Order of Business (Resolutions)

Approval of Minutes of April 14, 2011

Reports of School Business Administrator/Board Secretary, Treasurer of School Moneys

Personnel

Tuitions

Superintendent's Report

Authorizations

Finance & Accounting Reports

Award of Contracts

Miscellaneous Communications

Presentation of Claims

Resolutions

Public Participation

Citizens may address the Board.

“At this time, the microphones are open for public comment to those who have signed in prior to this session. I shall call individuals to the microphone based on the order of the sign-in. Each statement made by a participant shall be limited to three minutes in duration. The total time of public comment shall be limited to 60 minutes. No individual is able to yield their time to another individual. All statements shall be directed to the presiding officer; no participant may address or question Board Members individually. The following rules for public participation shall apply:

1. Time limits will be strictly enforced;
2. No personal attacks on individuals;
3. No vulgar or indecent language;
4. A person may address the Board no more than once during a single meeting;
5. Speakers should refrain from naming individuals;
6. Comments or questions posed during public participation will not be debated.

As a reminder this is a meeting of the Board in public, not a meeting of the public.”

“At this time, I close the public comment portion of this meeting.”

“The President requests a motion to go into Private Session to consider matters exempt under the Open Public Meetings Act, specifically for discussion of personnel, contracts and legal matters. The Board will reconvene in public and may take formal action.”

Old Business

New Business

Motion to adjourn

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BOARD OF EDUCATION

RESOLUTION

**OFFICIAL RESULTS OF THE SCHOOL
BOARD ELECTION HELD ON APRIL 27, 2011**

NOW BE IT RESOLVED, that the Official Results of the School Board Election held on April 27, 2011, have been certified and sent to the Union County Executive Superintendent's Office in accordance with N.J.S.A. 19:60-1 et seq.

Charlene Bathelus	1654
Francisco González	3141
Silvia P. Nasi	1552
Fernando Nazco	2656
Paul Perreira	2936
Jose Marcos Rodriguez	1921

Budget	Yes	2514
	No	1096

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Y**BOARD OF EDUCATION****RESOLUTION****DESIGNATION OF OFFICIAL MEDIA SERVICES**

RESOLVED, that the media listed below, be officially designated by the Elizabeth Board of Education to receive notices of meetings.

The Star Ledger
El Coqui
El Diario/La Prensa
Cablevision of Elizabeth
Noticiero Hispano
The Union County Reporter
Luso Americano
SPT Television
News Record
La Tribuna Hispana
24 Horas

BE IT FURTHER RESOLVED, that The Star Ledger be designated the official newspaper of the Elizabeth Board of Education.

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Y**BOARD OF EDUCATION****RESOLUTION****DESIGNATION OF DEPOSITORIES
FOR SCHOOL FUNDS**

RESOLVED, that in compliance with N.J.S.A. 18A:17-34, the following Depositories are hereby designated wherein shall be kept all school funds of the Board of Education of the City of Elizabeth.

Bank of America, New Jersey
TD Bank, New Jersey
Municipal Investors Service Corp. (MBIA)
New Jersey Cash Management Fund
Sovereign Bank, New Jersey
Wells Fargo, N.A., New Jersey

FURTHER RESOLVED, that the Secretary-School Business Administrator acquire and maintain on file a copy of the Community Reinvestment Act Report, Annual Report/Statement of Solvency and Current Rating by a National Rating Service for each approved depository.

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Y**BOARD OF EDUCATION****RESOLUTION****APPOINTMENT OF SPECIAL COUNSELS**

RECOMMENDED: That the Elizabeth Board of Education retains the below listed attorneys as Special Counsel:

Florio Perrucci Steinhardt & Fader, LLC, 218 Route 17 North, Rochelle Park, NJ
Garrubbo, Capece & Millman, PC, 53 Cardinal Drive, Westfield, NJ
Jasinski, PC, 60 Park Place 8th floor, Newark, NJ
Lowenstein, Sandler, PC, 65 Livingston Avenue, Roseland, NJ
McCarter & English, LLP, 4 Gateway Center, 100 Mulberry Street, Newark, NJ
Hugh McCluskey, & Assoc., 22 Avenue At Port Imperial Suite 220, West New York, NY
Morgan, Melhuish, Abrutyn, 651 West Mount Pleasant Avenue, Livingston, NJ
Richard Shapiro, 5 Mapleton Road, Princeton, NJ
Robert A. Ungvary, Esq., 1207 East Grand Street, Elizabeth, NJ
Scarinci Hollenbeck, 1100 Valley Brook Avenue, Lyndhurst, NJ

FURTHER RECOMMENDED: That duties are to be assigned as necessary by the Board Attorney, in accordance with the fee schedule on file in the Office of the School Business Administrator/Board Secretary.

This contract shall be in effect from this date and shall terminate as of the Reorganization Meeting of 2012.

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Y**BOARD OF EDUCATION****RESOLUTION****APPOINTMENT OF INSURANCE CONSULTANT**

RECOMMENDED: That the Elizabeth Board of Education appoint ICA Risk Management Consultants, One International Boulevard, Mahwah, New Jersey, as the Elizabeth Board of Education insurance/health benefit consultant for the 2011-2012 school year, in an amount not to exceed \$42,000.00.

This contract shall be in effect from this date and shall terminate as of the Reorganization Meeting of 2012.

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BOARD OF EDUCATION
RESOLUTION
APPOINTMENT OF AUDITOR

RECOMMENDED: That the Elizabeth Board of Education appoint Mendonca & Suarez, LLC, 1030 Salem Avenue, Union, New Jersey, as the District's Auditors to provide professional accounting and auditing services related to the District's Comprehensive Annual Financial Report, as of and for the year ended June 30, 2011, in an amount not to exceed \$127,500.00, plus reimbursable expenses.

BE IT FURTHER RESOLVED, that Mendonca & Suarez, LLC, be authorized to provide consulting services to the Business Office for the additional audit services prescribed by the Governmental Accounting Standard Board reporting requirements, as necessary.

This contract shall be in effect from this date and shall terminate as of the Reorganization Meeting of 2012.

BOARD OF EDUCATION

RESOLUTION

APPOINTMENT OF CHIEF MEDICAL INSPECTOR

RECOMMENDED: That the Elizabeth Board of Education appoint Guillermo Munoz, D.O., as Chief Medical Inspector for the 2011-2012 school year contingent upon submission of documentation of malpractice insurance coverage and execution of a medical service agreement in accordance with the fee schedule on file in the Office of the School Business Administrator/Board Secretary, in an amount not to exceed \$2,100.00 per month.

This contract shall be in effect from this date and shall terminate as of the Reorganization Meeting of 2012.

BOARD OF EDUCATION

RESOLUTION

APPOINTMENT OF MEDICAL INSPECTORS

RECOMMENDED: That the Elizabeth Board of Education appoint the below listed doctors as Medical Inspectors for the 2011-2012 school year contingent upon submission of documentation of malpractice insurance coverage and execution of a medical service agreement in accordance with the fee schedule on file in the Office of the School Business Administrator/Board Secretary,

This contract shall be in effect from this date and shall terminate as of the Reorganization Meeting of 2012.

Joseph Ballaro, M.D.
Emanuel Corbo, M.D.
Ashraf Mansour, M.D.
Guillermo Munoz, D.O.

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Y**BOARD OF EDUCATION****RESOLUTION****APPOINTMENT OF TREASURER OF SCHOOL MONIES**

RECOMMENDED: That the Elizabeth Board of Education appoint, Mortola CPA Services, L.L.C., Treasurer of School Monies, for the 2011-2012 school year, in an amount not to exceed \$39,000.00, annually.

This contract shall be in effect from this date and shall terminate as of the Reorganization Meeting of 2012.

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Y**BOARD OF EDUCATION****RESOLUTION****SCHEDULE OF BOARD MEETINGS**

Resolved, that the setting of the following dates and time for the holding of the public meeting sessions for the ensuing year to be held at 7:00 p.m. in the Multipurpose Room of the Donald Stewart Center for Early Childhood Education, 544 Pennsylvania Avenue, Elizabeth, New Jersey 07207, be and is hereby submitted.

June 9, 2011
June 30, 2011
July 21, 2011
August 18, 2011
September 15, 2011
October 13, 2011
November 17, 2011
December 15, 2011
January 19, 2012
February 16, 2012
March 15, 2012
April 4, 2012

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BOARD OF EDUCATION
RESOLUTION
2011-2012 SCHOOL CALENDARS

Recommended: That the 2011-2012 School Calendars be approved as attached.

ELIZABETH PUBLIC SCHOOLS 2011-2012 SCHOOL CALENDAR

2011-2012

7/4/11	Mon	Independence Day Observance – Schools and District Closed
8/5/11	Fri	Schools Open for School #26 K-8 Staff
8/8/11	Mon	Schools Open for School #26 K-8 Students
8/30/11	Tue	Opening Day for 10-Month Administrators
9/1/11	Thu	New Teacher Orientation and New Student Registration
9/2/11	Fri	Labor Day Weekend – Schools and District Closed
9/5/11	Mon	Labor Day – Schools and District Closed
9/6/11	Tue	Schools Open for Staff
9/7/11	Wed	Schools Open for Students
9/19/11	Mon	In-Service Day for all Staff – 1/2 Day Schedule for Students
9/29/11	Thu	Rosh Hashanah – Schools and District Closed
9/30/11	Fri	Rosh Hashanah – Schools and District Closed
10/10/11	Mon	Columbus Day Observance – Schools and District Closed
10/24/11	Mon	In-Service Day for all Staff – 1/2 Day Schedule for Students
11/10/11	Thu	NJEA Convention – Schools Closed
11/11/11	Fri	NJEA Convention – Schools and District Closed
11/23/11	Wed	Schools Close at 12:30 p.m. for Thanksgiving Recess
11/24/11	Thu	Thanksgiving – Schools and District Closed
11/25/11	Fri	Thanksgiving Recess – Schools and District Closed
12/23/11	Fri	Schools Close regular time for Christmas Recess
12/26/11	Mon	Schools and District Closed for Christmas Recess
12/30/11	Fri	Schools and District Closed for Christmas Recess
1/2/12	Mon	Schools Reopen
1/16/12	Mon	Observance of Dr. Martin Luther King, Jr.'s Birthday – Schools and District Closed
1/23/12	Mon	In-Service Day for all Staff – 1/2 Day Schedule for Students
2/20/12	Mon	Presidents' Day – Schools and District Closed
4/5/12	Thu	Schools Close Regular Time for Easter Recess
4/6/12	Fri	Schools and District Closed for Easter Recess
4/9/12	Mon	Schools and District Closed for Easter Recess
4/16/12	Tue	Schools Reopen
5/28/12	Mon	Memorial Day – Schools and District Closed
6/13/12	Wed	Schools Close for Students and Staff
6/14/12	Thu	Schools Close for 10-Month Administrators

Key

	Schools Closed		Schools and District Closed		Schools Close at 12:30 p.m.
	In-Service Day – 1/2 Day for Students		(/)		Teachers/Students Total Days Per Month

This calendar provides for 201 K-8 staff days and 200 student days for School #26 and 181 staff days and 180 student days for remaining schools and PreK at School #26. In the event that schools must close for inclement weather, etc., days will be made up commencing with June 14, 2012 with an additional day added to the calendar for each day missed through June 30, 2012 to fulfill the legal requirement of 180 days of school attendance for the regular school year and 200 days for School #26 K-8. If additional days are needed beyond June 30, 2012 days will come from Easter Recess commencing with April 13, 2012 and working backward from the end of that week. Administrative offices will remain open until 4:30 p.m. daily except Fridays during summer hours. On Wed., November 23, 2011, all schools will close at 12:30 p.m. for Thanksgiving Recess. Administrative offices will be open regular hours and all 12 month employees and all secretaries, security personnel, and custodians will follow their regular schedules.

JULY				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST (19/18) #26 K-8				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER (17/16) (18/18) #26 K-8				
MON	TUE	WED	THU	FRI
5			1	8
	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER (20/20)				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER (18/18)				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER (17/17)				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY (21/21)				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY (20/20)				
MON	TUE	WED	THU	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29		

MARCH (22/22)				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL (15/15)				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY (22/22)				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE (9/9)				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

ELIZABETH PUBLIC SCHOOLS 2011-2012 Preschool Wrap Around Program Only

JULY (0/20)				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

AUGUST (0/15)				
MON	TUE	WED	THU	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

SEPTEMBER (17/16)				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER (20/20)				
MON	TUE	WED	THU	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER (18/18)				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER (17/17)				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

2011-2012					
7/4/11	Mon	Independence Day Observance – Schools and District Closed			
8/30/11	Tue	Opening Day for 10-Month Administrators			
9/1/11	Thu	New Teacher Orientation and New Student Registration			
9/2/11	Fri	Labor Day Weekend – Schools and District Closed			
9/5/11	Mon	Labor Day – Schools and District Closed			
9/6/11	Tue	Schools Open for Staff			
9/7/11	Wed	Schools Open for Students			
9/19/11	Mon	In-Service Day for all Staff – 1/2 Day Schedule for Students			
9/29/11	Thu	Rosh Hashanah – Schools and District Closed			
9/30/11	Fri	Rosh Hashanah – Schools and District Closed			
10/10/11	Mon	Columbus Day Observance – Schools and District Closed			
10/24/11	Mon	In-Service Day for all Staff – 1/2 Day Schedule for Students			
11/10/11	Thu	NJEA Convention – Schools Closed			
11/11/11	Fri	NJEA Convention – Schools and District Closed			
11/23/11	Wed	Schools Close at 12:30 p.m. for Thanksgiving Recess			
11/24/11	Thu	Thanksgiving – Schools and District Closed			
11/25/11	Fri	Thanksgiving Recess – Schools and District Closed			
12/23/11	Fri	Schools Close regular time for Christmas Recess			
12/26/11	Mon	Schools and District Closed for Christmas Recess			
12/30/11	Fri	Schools and District Closed for Christmas Recess			
1/2/12	Mon	Schools Reopen			
1/16/12	Mon	Observance of Dr. Martin Luther King, Jr.'s Birthday – Schools and District Closed			
1/23/12	Mon	In-Service Day for all Staff – 1/2 Day Schedule for Students			
2/20/12	Mon	Presidents' Day – Schools and District Closed			
4/5/12	Thu	Schools Close Regular Time for Easter Recess			
4/6/12	Fri	Schools and District Closed for Easter Recess			
4/9/12	Mon	Schools and District Closed for Easter Recess			
4/16/12	Tue	Schools Reopen			
5/28/12	Mon	Memorial Day – Schools and District Closed			
6/13/12	Wed	Schools Close for Students and Staff			
6/14/12	Thu	Schools Close for 10-Month Administrators			
Key					
	Schools Closed		Schools and District Closed		Schools Close at 12:30 p.m.
	In-Service Day – 1/2 Day for Students	(/)	Teachers/Students Total Days Per Month		
Hours of operation for the Wrap Around Program for Preschool Students are: 7:30 a.m. – 8:20 a.m. and 3:00 p.m. – 5:30 p.m. - certified teachers will teach all classes during the regular school day. Licensed Childcare Providers will care for students during the wrap-around hours. Also, on the dates listed below, Schools No. 1 and 2 will be open for students in need of the ten-hour program, but the youngsters will be cared for by licensed Childcare Providers. Teachers will not be present on these dates:					
July 1, 5, 6, 7, 8, 11, 12, 13, 14, 15, 18, 19, 20, 21, 22, 25, 26, 27, 28, 29, 2011; August 1, 2, 3, 4, 5, 8, 9, 10, 11, 12, 15, 16, 17, 18, 19, 2011.					
No wrap-around program will be in session on the following dates: August 22 – 31, 2011 June 14 – 22, 2012					

JANUARY (21/21)				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY (20/20)				
MON	TUE	WED	THU	FRI
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29		

MARCH (22/22)				
MON	TUE	WED	THU	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL (15/15)				
MON	TUE	WED	THU	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

MAY (22/22)				
MON	TUE	WED	THU	FRI
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE (9/14)				
MON	TUE	WED	THU	FRI
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29