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**OPENING CALENDAR**

March 19, 2015

**PUBLIC SESSION****Invocation**

Dr. William Greene, Comptroller

**A Moment of Silence for Denisse Heraz, 8<sup>th</sup> grade student**

Juan Pablo Duarte-Jose Julian Marti School No. 28

**Presentation of the Colors**

Admiral William F. Halsey, Jr. Leadership Academy JROTC

**Pledge of Allegiance**

Andrew Valencia 6th grade student  
Ronald Reagan Academy School No. 30

**Star Spangled Banner by Francis Scott Key**

Ronald Reagan Academy School No. 30 Jazz Band  
Miss Meredith Foreman, Band Director

**Pledge of Ethics**

Diego Garcia 8th grade student  
Ronald Reagan Academy School No. 30

**Core Beliefs – Video****PERFORMANCES**

Ballad" by Chris Sharp

"Cold Duck Time" Eddie Harris arranged by Erik Morales

Soloists: Diego Garcia, Tenor Saxophone  
Brandon Aguirre, Baritone Saxophone  
Andrew Valencia, Piano

Ronald Reagan Academy School No. 30 Jazz Band

## **PRESENTATIONS**

### **Student Excellence**

#### **“Leader in Me Symposium”**

Jazz Band students from Ronald Reagan Academy School No.30 were featured at this year’s Leader in Me Symposium in Brooklyn, NY on March 7, 2015. Based on “The 7 Habits of Highly Effective People” by Stephen Covey

Brandon Aguirre  
George Arteaga  
Rebecca Charmel  
Eduardo Cruz  
Gabriel Deolindo  
Diane Diaz  
Mauro Ferreira  
Diego Garcia  
Samuel Hodges III  
Josiah Lee  
Christopher Lutz  
Jose Magana  
Talissa Molina  
Camila Osorio  
Daniel Ortega  
Jorge Ortiz  
Franco Silva  
Yonah Sosa  
Sebastian Rodriguez  
Andrew Valencia

#### **Partnership with HBO for Project FX Film Festival**

Thomas Jefferson Arts Academy TV Production students

HBO “Twurge” Cast & Crew:

Roberto Adams  
Sofia Aguiar  
Gabby Gomez  
Miguel Barriento  
Esay Candelario  
Sofia Fernandes  
Nicole Guillermo  
Yadimar Jackson  
Francis Kelly  
Adler Lafleur  
Meghan Magnus  
Gregory Markowitz  
La’Quan Miller  
George Montalvo

**PRESENTATIONS** (continued)

HBO "Twurge" Cast & Crew: (continued)

Daisy Padua  
Cassiel Ramirez  
Emely Saldivar  
Yamily Santana  
Brianny Santos  
Matthew Turner

Faculty Advisor: Mary L. Rivera

Faculty Tech Support: Steven Sabet

HBO & Elizabeth Youth Theater Ensemble Producers/Instructors: Pierre Coleman, Theo Perkins, Dubois Ashong

**AT&T 4th Annual Student Innovation Competition**

John E. Dwyer Technology Academy

NAF Engineering students

1st place winner - Jaroy Richardson

2nd place winner - Stephanie Medeiros

Engineering teachers

Erica Hodulik

Julio Tamayo

NAF Coordinator

Dana Rivas

**Star Excellence**

Recipient of prestigious awards "Dr. Mary McLeod Bethune Award" by National Council of Negro Women:

**Winfield Scott School No. 2**

Awarded the Support Music Merit Award (SMMA) by the National Association of Music Merchants Foundation (NAMM)

Annice Benamy, Music Teacher

Valeri Liiva-Katz, Music Teacher

Hollis Mendes, Principal

**BOARD OF EDUCATION**

The Superintendent of Schools recommends approval of the following recommendations.

**LEAVES OF ABSENCE**

Recommended: That the following requests for leave of absence be granted, **without pay**, as below written.

**Instructional Department****Certified Staff**

Saribel C. Aguirre, Teacher-Pre-Kindergarten (No. 2837), ECC School No. 50 – effective May 27, 2015 through June 30, 2015.

Nijmah Ayesha, Teacher-Resource Center (No. 2595), School No. 13 – effective February 24, 2015 through March 31, 2015.

Delfos Bruno, Teacher-Bilingual Self Contained (No. 1115), School No. 4 – effective March 1, 2015 through April 17, 2015.

Lauren Elyse Chervenyak, Teacher-Pre-Kindergarten (No. 1299), School No. 16 – effective October 16, 2014 through June 30, 2015.

Jennifer Mary Craven, Teacher-Social Studies (No. 1992), Alexander Hamilton Preparatory Academy – effective May 7, 2015 through June 30, 2015.

Brandi L. Donnelly, Teacher-Resource Center (No. 4435), Admiral William F. Halsey, Jr. Leadership Academy – effective November 10, 2014 through December 31, 2014.

Alyssa Ann Herro, Teacher-First Grade (No. 2829), School No. 4 – effective June 1, 2015 through June 30, 2015.

Patrick Mc Coy, Teacher-Art (No. 3919), Admiral William F. Halsey, Jr. Leadership Academy – April 13, 2015 through May 22, 2015.

Marysella P. Mularz, Guidance Counselor (No. 1735), Thomas A. Edison Career & Technical Academy – effective February 23, 2015 through May 29, 2015.

Komal Patel, School Psychologist (No. 475), Division of Special Services – effective February 16, 2015 through March 6, 2015.

Michelle Rodriguez, Teacher-English (No. 323), Thomas Jefferson Arts Academy – effective May 26, 2015 through June 15, 2015.

Va’Nechia Simmons, Teacher-Business Education (No. 5036), Admiral William F. Halsey, Jr. Leadership Academy – effective February 1, 2015 through June 30, 2015.

Vanda Sousa, Teacher-Pre-Kindergarten (No. 1402), School No. 21 – effective January 30, 2015 & February 6, 2015.

Erin Mc Intyre Staggers, Teacher-First Grade (No. 3562), School No. 4 – effective June 8, 2015 through June 30, 2015.

#### Registered Nurse

Anthony Torres, Registered Nurse (No. 4253), School No. 14 – effective February 27, 2015 through April 10, 2015.

#### Child Development Associate

Veronica Carrasquillo, Child Development Associate (No. 2547), School No. 16 – effective April 16, 2015 through May 29, 2015.

Luz Serrano, Child Development Associate (No. 2497), School No. 1 – effective March 16, 2015 through April 17, 2015.

Maria Isabel Villagomez, Child Development Associate (No. 902), School No. 16 – effective January 23 & 30, 2015 and February 6, 13 & 20, 2015.

#### **Business Office**

##### Accountant

Diana Lucia Meneses Roa, Accountant (No. 1691), Division of Food Services – effective March 16, 2015 through June 30, 2015.

##### Computer Technician

Reynold Lambert, Computer Technician (No. 2585), 94-Mitchell Building-Technology and I.S. Department – effective March 2, 2015 through March 31, 2015.

##### Secretary I 10.5 Months

Catherine Russo, Secretary I-10.5 Months (No. 2728), Division of Food Services – effective March 9, 2015 through March 31, 2015.

Custodian

Maria T. Melgar, Custodian (No. 1809), Alexander Hamilton Preparatory Academy – effective February 11, 2015 through March 2, 2015.

Food Service

Ana Balseca, Food Service Worker 2 Hours (No. 4420), School No. 1 – effective June 16, 2015 through June 30, 2015.

**EXTENSION OF A LEAVE OF ABSENCE**

Recommended: That the following assignment of personnel extending from leave of absence be granted **without pay** as below written.

**Instructional Department**Certified Staff

Anita McCrea, Social Worker (Schools) (No. 1410), School No. 3 (.5) and School No. 4 (.5), presently on a leave of absence extension from February 23, 2015 through March 30, 2015.

Child Development Associates

Jhany Llaley Cruz, Child Development Associate (No. 4452), ECC School No. 51, presently on a leave of absence extension from March 2, 2015 through March 13, 2015.

**Business Office**Food Service

Eunice Smith, Food Service Worker 2 Hour (No. 3944), School No. 29 presently on a leave of absence extension from February 23, 2015 through March 13, 2015.

**CHANGE IN TYPE OF LEAVES OF ABSENCE**

Recommended: That the following change in type of leave of absence be granted, as below written.

**Instructional Department**Certified Staff

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Mariana Malwitz	Teacher-Biology (No. 2859) Thomas A. Edison Career & Technical Academy	3/16/15 to 4/30/15 (maternity w/o/p)	4/13/15 to 4/30/15 (maternity w/o/p)

**RETURNING FROM LEAVE OF ABSENCE**

Recommended: That the following assignment of personnel returning from leave of absence be granted, as below written.

**Instructional Department**Certified Staff

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Nina M. Armento	Teacher-Fourth Grade (No. 1989) School No. 21 Account No. 15-120-100-101-21-00	\$77,781	4/1/15
Nijmah Ayesah	Teacher-Resource Center (No. 2595) School No. 13 Account No. 15-213-100-101-13-00	\$74,172	4/1/15
Delfos Bruno	Teacher-Bilingual Self Contained (No. 1115) School No. 4 Account No. 15-241-100-101-04-00	\$72,999	4/20/15
Brandi L. Donnelly	Teacher-Resource Center (No. 4435) Admiral William F. Halsey, Jr. Leadership Academy Account No. 15-213-100-101-83-00	\$76,629	1/1/15

Mariana Malwitz	Teacher-Biology (No. 2859) Thomas A. Edison Career & Technical Academy Account No. 15-140-100-101-87-00	\$69,520	5/1/15
Claudia P. Plata Matamoros	Teacher-Bilingual Kindergarten (No. 3261) School No. 29 Account No. 15-241-100-101-29-01	\$83,146	2/25/15
Patrick Mc Coy	Teacher-Art (No. 3919) Admiral William F. Halsey, Jr. Leadership Academy Account No. 15-140-100-101-83-00-20	\$66,251	5/25/15
Marysella P. Mularz	Guidance Counselor (No. 1735) Thomas A. Edison Career & Technical Academy Account No. 15-000-218-104-87-00	\$81,682	6/1/15
Komal Patel	School Psychologist (No. 475) Division of Special Services Account No. 11-000-219-104-00-00-01	\$79,558	3/9/15

Registered Nurse

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Anthony Torres	Registered Nurse (No. 4253) School No. 14 Account No. 15-000-213-100-14-00	\$65,699	4/13/15

Child Development Associate

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Jhany Llaley Cruz	Child Development Associates (No. 4452) ECC School No. 51 Account No. 20-218-100-106-51-02	\$37,985	3/16/15

Luz Serrano	Child Development Associates (No. 2497) School No. 1 Account No. 20-218-100-106-01-02	\$38,839	4/20/15
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Assistant

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Valerie Quijano	Assistant-Learning/Language Disabilities (No. 5028) School No. 22 @ 31 Account No. 15-204-100-106-22-00	\$43,988	4/1/15

**Business Office**Computer Technician

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Reynold Lambert	Computer Technician (No. 2585) 94-Mitchell – Business Technology and I.S. Department Account No. 11-000-252-105-00-41-40	\$59,133	4/1/15

Secretary I 10.5 Months

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Catherine Russo	Secretary I-10.5 Months (No. 2728) Division of Food Services Account No. 50-910-310-105-96-00	\$44,789	4/1/15

Custodian

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Maria T. Melgar	Custodian (No. 1809) Alexander Hamilton Preparatory Academy Account No. 11-000-260-110-80-00	\$53,157	3/3/15

Food Service

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
Eunice Smith	Food Service Worker 2 Hour (No. 3944) School No. 29 Account No. 11-000-260-107-29-00-02	\$5,951	3/16/15

**RETIREMENTS**

Recommended: That the following notices of retirement be accepted, as below written.

**Instructional Department**Certified Staff

Emilio Bermudez, Teacher-Bilingual in Class Support (No. 2851), School No. 16 – effective March 1, 2015.

Robert Conrad, Teacher-Sixth, Seventh & Eighth Grade (Science) (No. 2642), School No. 2 – effective May 1, 2015.

Maria F. DeFaria, Teacher-ESL in Class Support (No. 1187), School No. 6 – effective February 1, 2015.

George Kooistra, Teacher-Industrial Arts (No. 194), Thomas Jefferson Arts Academy – effective April 1, 2013.

Katherine Mairagas, Teacher-Social Studies (No. 3610), Admiral William F. Halsey, Jr. Leadership Academy – effective December 1, 2014.

Michael Mc Mahon, Social Worker (No. 3860), ECC School No. 52 – effective June 1, 2015.

Sharon Rulf, Social Worker (No. 189), Division of Early Childhood Education – effective July 1, 2015.

Annette Sammarco, Teacher-Sixth Grade (No. 664), School No. 30 – effective May 1, 2015.

Marcia Sincoff, Teacher-Pre-Kindergarten (No. 264), School No. 5 – effective July 1, 2015.

Child Development Associate

Ana Diaz, Child Development Associate (No. 1056), ECC School No. 51 – effective July 1, 2015.

**Business Office**Custodian

Ramon Cuestas, Custodian, School No. 5 – effective April 1, 2015.

Food Service

Martha Arias, General Worker 6 Hours (No. 2043), School No. 29 – effective March 1, 2015.

**APPOINTMENTS**

Recommended: That the following appointments of personnel be approved, as below written.

**Subject to correction of errors****Instructional Department**Certified Staff

David Michael Benus, graduate of Rutgers University, NJ (BA 2013). Teacher-Music (No. 1283), Thomas Jefferson Arts Academy. Certification: Teacher of Music (Standard 6/84). Salary: \$73,024, effective April 16, 2015 through June 30, 2015.  
Account No. 15-140-100-101-84-00-20

Gina Beatriz Giardinieri, graduate of Montclair State, NJ (BA 2012). Teacher-Second Grade (No. 2407), Benjamin Franklin School No. 13. Certification: Elementary School Teacher in Grades K-6 CE-3/14 (alternate route). Salary: \$61,191, effective April 16, 2015 through June 30, 2015.  
Account No. 15-120-100-101-13-00

Child Development Associates

Amalia Herrero, graduate of University of Pedagogical Sciences/Raul Gomez Garcia (Evaluated by Josef Silny) (BA 1996). Child Development Associate (No. 4511), Dr. Orlando Edreira Academy School No. 26. Salary: \$37,131, effective March 23, 2015 through June 30, 2015.  
Account No. 20-218-100-106-26-02

Sueren Striano-De Palma, graduate of Suffolk County Community College, NY (AA 1991). Child Development Associate (No. 2452), ECC School No. 51. Salary: \$37,131, effective April 1, 2015 through June 30, 2015.  
Account No. 20-218-100-106-51-02

Eugenia America Yataco-Sanchez, graduate of Ministry of Education, Peru (Evaluated by Josef Silny) (High School Diploma 1983). Child Development Associate (No. 5116), Terence C. Reilly School No. 7. Certification: Child Development Associate expiration 7/2/2016. Salary: \$37,131, effective March 23, 2015 through June 30, 2015.  
Account No. 20-218-100-106-07-02

## **TRANSFERS**

Recommended: That the following transfers of personnel be approved, as below written.

### **Instructional Department**

#### **Certified Staff**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>
Alexandre Anichtchenko	Teacher-Sixth Grade (No. 2256) School No. 28	Teacher-Fifth Grade (ABL) (No. 2256) School No. 28 Account No. 15-241-100-101-28-00	9/1/14
Melissa Barto	Teacher-Third Grade (No. 1200) School No. 28	Teacher-Second Grade (No. 1200) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
Ruby Bordoloi	Teacher-Second Grade (No. 1590) School No. 28	Teacher-Third Grade (No. 1590) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
Alysia Michele Boyd	Teacher-Learning/ Language Disabilities (No. 2515) School No. 9	Teacher-Behavioral Disabilities (No. 1507) School No. 23 Account No. 15-209-100-101-23-00	3/20/15
Terri Bradley	Teacher-Sixth Grade (Team) (No. 5110) School No. 25	Teacher-Sixth Grade (Team) (No. 5115) School No. 4 Account No. 15-130-100-101-04-00	3/9/15
Diana Carrano	Teacher-Second Grade (No. 3367) School No. 28	Teacher-Kindergarten (No. 3367) School No. 28 Account No. 15-110-100-101-28-01	9/1/14

Carla A. Cruz	Teacher-Resource Center (No. 2508) School No. 28	Teacher-Multiple Disabilities (No. 2508) School No. 28 Account No. 15-212-100-101-28-00	9/1/14
Sandra Cristina Cunha	Teacher-Sixth Grade (No. 3417) School No. 28	Teacher-Fourth Grade (No. 3417) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
Lisa Dell'Aquilla	Teacher-Fifth Grade (No. 3675) School No. 28	Teacher-Kindergarten (Team) (No. 3675) School No. 28 Account No. 15-110-100-101-28-01	9/1/14
Letty Del Toro Perry	Teacher-Bilingual Self Contained Grade 3 (No. 5005) School No. 9	Teacher-Third Grade ABL (No. 5005) School No. 9 Account No. 15-241-100-101-09-00	9/1/14
Danielle Disano	Teacher-Second Grade (No. 1179) School No. 28	Teacher-Kindergarten (No. 1179) School No. 28 Account No. 15-110-100-101-28-01	9/1/14
Sandra Michelle Evaristo	Vice Principal (No. 140) School No. 22 @ 31	Vice Principal (No. 1899) School No. 25 Account No. 15-000-240-103-25-00	3/20/15
Zuetania Flores Strickland	Teacher-Bilingual Kindergarten (No. 4963) School No. 12	Teacher-Third Grade (ABL) (No. 4963) School No. 12 Account No. 15-241-100-101-12-00	9/1/14
Dana L. Gaines	Teacher-Third Grade (No. 998) School No. 28	Teacher-Second Grade (No. 998) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
Monica Vanezza Garcia	Teacher-Third Grade (No. 3050) School No. 28	Teacher-Kindergarten (No. 3050) School No. 28 Account No. 15-110-100-101-28-01	9/1/14

Jacqueline Gaston	Teacher-Fifth Grade (No. 2413) School No. 27	Teacher-First Grade (No. 3562) School No. 4 Account No. 15-120-100-101-04-00	3/17/15
Vera Matos-Pereira	Teacher-Third Grade (No. 2438) School No. 18	Teacher-Third Grade (ABL) (No. 2438) School No. 18 Account No. 15-241-100-101-18-00	9/1/14
Nancy Morales-Frigoletto	Teacher-Sixth Grade (No. 1480) School No. 28	School-Psychologist (No. 242) Division of Special Services Salary: \$88,596 Account No. 11-000-219-104-00-00-01	4/20/15
Marta Isabel Mota Wirth	Teacher-Bilingual Self Contained Grade 3 (No. 2037) School No. 27	Teacher-Third Grade (ABL) (No. 2037) School No. 27 Account No. 15-241-100-101-27-00	9/1/14
Lizzette Pepin	Teacher-Pre-School Disabilities (No. 1231) School No. 5B (Annex B)	Teacher-Pre-School Disabilities (No. 2295) School No. 30 Account No. 11-215-100-101-94-00	3/10/15
Christine Roque	Teacher-Pre-School Disabilities (No. 568) School No. 5 (Annex B)	Teacher-Pre-Kindergarten (No. 2381) School No. 5 (Annex B) Account No. 20-218-100-101-05-02-02	9/1/14
Roslyn Sanders	Teacher-Third Grade (No. 210) School No. 28	Teacher-Fifth Grade (No. 210) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
Carisa L. Sousa	Teacher-Sixth Grade (No. 3499) School No. 28	Teacher-Fifth Grade (No. 3499) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
Barbie Stefanie Thomas	Teacher-Bilingual Self Contained (No. 302) School No. 18	Teacher-Second Grade (ABL) (No. 302) School No. 18 Account No. 15-241-100-101-18-00	9/1/14

Ellen Tiss	Teacher-Second Grade (No. 3175) School No. 28	Teacher-Third Grade (No. 3175) School No. 28 Account No. 15-120-100-101-28-00	9/1/14
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Assistants

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>
Silvia Jacobson	Assistant-Personal (No. 123) School No. 28	Assistant-Learning/ Language Disabilities (No. 2639) School No. 29 Account No. 15-204-100-106-29-00	2/27/15
Yoselin Montas	Assistant-Personal (No. 4542) School No. 5	Assistant-Personal (No. 4542) School No. 22 @ 31 Account No. 11-000-217-106-00-00	9/1/14
Jovica Pecic	Assistant-Autism (No. 2920) School No. 12	Assistant-Personal (No. 5113) School No. 12 Account No. 11-000-217-106-00-00	1/21/15

Administrative Secretary I-12 Months

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>
Isabel Castaneda	Administrative Secretary I-12 Months (No. 4882) School No. 1	Administrative Secretary I-12 Months (No. 2240) School No. 5 Account No. 15-000-240-105-05-00	3/23/15
Gemma De Gregorio	Administrative Secretary I-12 Months (No. 2240) School No. 5	Administrative Secretary I-12 Months (No. 4882) School No. 1 Account No. 15-000-240-105-01-00	3/23/15

**CHANGES OF SALARIES**

Recommended: That the salary of the following personnel be adjusted, as below written.

**Instructional Department****Certified Staff**

<u>Name</u>	<u>Title</u>	<u>Salary</u>
Catherine Donkersloot	Teacher-Pre-Kindergarten (No. 1977) School No. 30	\$79,183 instead of \$75,410 effective: 2/1/15
Nancy Morales-Frigoletto	Teacher-Sixth Grade (No. 1480) School No. 28	\$76,884 instead of \$72,999 effective: 2/1/15 through 4/1/15
Solaris Ortiz	Teacher-Seventh & Eighth Grade (Mathematics) (No. 3339) School No. 6	\$72,999 instead of \$69,566 effective: 2/1/15
Amber B. Palombo	Teacher-Tutor Interventionist K-5 (No. 2192) School No. 27	\$87,128 instead of \$83,146 effective: 3/1/15
Debra Antoinette Pugh	Teacher-Eighth Grade (Mathematics) (No. 4929) School No. 9	\$68,799 instead of \$64,704 effective: 2/1/15
Theresa N. Sarga	Teacher-ESL Self Contained (No. 1280) School No. 16	\$74,259 instead of \$70,427 effective: 3/1/15
Jessica Marie Seidman	Teacher-Pre-Kindergarten (No. 1247) School No. 30	\$69,520 instead of \$66,251 effective: 2/1/15
Marlenes Liunette Teixeira	Teacher-Music (No. 3874) School No. 7	\$76,884 instead of \$72,999 effective: 2/1/15

Marisa A. Tota	Teacher-Language Arts Literacy (No. 247) Thomas A. Edison Career & Technical Academy	\$63,075 instead of \$59,275 effective: 3/1/15
Mona Wanis	Teacher-Instructional Coach (Mathematics) (No. 1897) Thomas Jefferson Arts Academy	\$82,742 instead of \$78,672 effective: 2/1/15

### **CHANGES OF ACCOUNT NUMBERS**

**Recommended:** That the following correction be made to assign personnel to the correct accounts, effective dates and correct account numbers are indicated below.

<b>Name</b>	<b>Account From</b>	<b>Account To</b>	<b>Title</b>	<b>Effective Date:</b>
Colleen Tobin Carroll	11-000-217-101-00-83-60	11-000-217-100-00-83-60	Teacher- Instructional Coach (Special Education)	11/20/14
Peter Murin	11-000-217-101-00-83-60	11-000-217-100-00-83-60	Teacher- Instructional Coach (Special Education)	11/20/14

### **ADDITIONAL SERVICES**

#### **Division of Early Childhood Education**

**Recommended:** That the following personnel be employed for **Preschool Registration and Placement**, Monday through Friday, 3:30 p.m. to 8:30 p.m. and Saturdays 9:30 a.m. to 2:30 p.m., February 18, 2015 through March 20, 2015 at the Division of Early Childhood Education, as written below.

Teachers: Salary: \$46.20 per hour not to exceed 30 hours per person Total: \$30,492.00  
Account No. 20-218-200-104-00-00

Karen Antone  
Janice Braxton-Beaty  
Robyn Katz

Heidi Banic  
Karen Ruth Anne Higgins  
Olga Lambert

Marianne Barish  
Dania Jaquez-Zurita  
MaryPat LaVecchia

Maria Lugo	Michael Mc Mahon	Elisa Molina-Lopez
Maria Mujica	Rebecca Okpych	Ann Marie Oliveira
Donna Pennyfeather-Williams	Luisa F. Perez	Gorica Stivers
Kadejah Tillery-Davis	Marianne Thouret	Margarita Torres
Valeria Y. Varona	Barbara Zamora	

Secretaries: Salary: \$23.88 per hour not to exceed 30 hours per person Total: \$5,014.80  
Account No. 20-218-200-105-00-00

Roxana Barrezueta	Katherine Gogliardo	Elaine Lubas
Yvette Nazario	Cheryl Rugani	Gret Mary Sheehy
Marga M. Torres		

### **Division of Elementary and Secondary Education**

**Recommended:** That the following personnel be employed to revise Benchmark assessments in order to align to the Common Core State Standard and the Partnership for Assessments of Readiness for College and Careers, from February 20, 2015 through April 30, 2015 Monday through Friday after school hours until 8:00 p.m.

Teachers: Salary: \$46.20 per hour not to exceed 10 hours per person Total: \$2,772.00  
Account No. 11-140-100-101-94-83-65

Lorri-Anne Cummings	Douglas K. Haustein	Adriana Kolovani
Marisa Meola	Peter V. Pantano	Alak Y. Parmar

### **Division of Research, Evaluation & Assessments/Office Grants**

#### **John E. Dwyer Technology Academy**

**Recommended:** That the following personnel be employed as tutors in the Title 1 Focus School 2014-2015 After School Tutoring Program, May 1, 2015 to June 30, 2015, 4:00 p.m. to 5:00 p.m. for teachers, and 4:15 p.m. to 5:15 p.m. for administrators, not to exceed 30 hours per son.

Administrators: Salary: \$52.45 per hour not to exceed 30 hours per person Total: \$1,573.50  
Account No. 20-237-200-100-82-00 \$1000.00  
Account No. 20-238-200-100-00-00 \$573.50

Christopher Van Vliet

#### **Substitutes:**

Wilnes Jilus	Diana Pinto Gomez
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Teachers: Salary: \$46.20 per hour not to exceed 30 hours per person Total: \$5,544.00  
Account No. 20-238-100-100-82-00-01

Abraham Hyungtea Ahn      Tonya F. Paul      Jhon Rojas  
Solomon Franklin Victor

Substitute:  
Sean Christopher Ogden

**William F. Halloran School No. 22 @ Monsignor João S. Antão School No. 31**

**Recommended:** That the following personnel be employed for the William F. Halloran School No. 22 @ 31 After School Students Supervision Program from September 1, 2014 through June 30, 2015, Monday through Friday from 3:15 p.m. to 3:45 p.m.

Teachers: Salary: \$46.20 per hour not to exceed 90 hours per person Total: \$4,158.00  
Account No. 15-120-100-101-22-83

Substitute:  
Melissa Beyruti

**ALTERNATIVE HIGH SCHOOL ASSESSMENT PROGRAM**

**John E. Dwyer Technology Academy**

**Recommended:** That the following personnel be employed to work as the **Administrator** in the Alternative High School Assessments (AHSA) Program outside school hours, from March 23, 2015 through April 17, 2015 Monday through Friday 4:15 p.m. to 6:15 p.m. and Saturdays 8:30 a.m. to 12:30 p.m.

Administrators: Salary: \$52.45 per hour not to exceed 36 hours per person. Total: \$3,776.40  
Account No. 15-000-240-103-82-83

Diana Pinto-Gomez

Substitutes:  
Wilnes Jilus

**Recommended:** That the following personnel be employed to work as the **Facilitator** in the Alternative High School Assessments (AHSA) Program outside school hours, from March 19, 2015 through April 17, 2015 Monday through Friday 2:15 p.m. to 6:15 p.m. and Saturdays 8:30 a.m. to 12:30 p.m.

Facilitator: Salary: \$46.20 per hour not to exceed 80 hours per person. Total: \$3,696.00  
Account No. 15-000-221-104-82-83

Jessy Mathew

**Recommended:** That the following personnel be employed to work in the Alternative High School Assessments (AHSA) Program outside school hours, from March 23, 2015 through April 17, 2015 Monday through Friday 2:15 p.m. to 6:15 p.m. and Saturdays 8:30 a.m. to 12:30 p.m.

Teachers: Salary: \$46.20 per hour not to exceed 64 hours per person. Total: \$20,697.60  
Account No. 15-140-100-101-82-83

Maria Caballero  
Alfredo Leyva  
Julio Tamayo

Edgir Jean  
Frances Marino-Pinho

Rashpa Kaur  
Katherine Spirito

Substitute:  
Stephanie Barone

### **Thomas A. Edison Career & Technical Academy**

**Recommended:** That the following personnel be employed to work as the **Facilitator** in the Alternative High School Assessments (AHSA) Program at Thomas A Edison Career & Technical Academy, Monday through Friday from January 5, 2015 through February 6, 2015 and Saturdays 8:30 a.m. to 12:30 p.m.

Facilitator: Salary: \$46.20 per hour not to exceed 98 hours per person. Total: \$4,527.60  
Account No. 15-000-221-104-87-83

Javier Valencia

Substitutes:  
Faye Best  
Chanel M. Williams

**AFTER SCHOOL ENRICHMENT PROGRAM****William F. Halloran School No. 22 @ Monsignor João S. Antão School No. 31**

**Recommended:** That the following personnel be employed in the **After School Enrichment Program**, October 1, 2014 through May 21, 2015, Tuesdays, Wednesdays, and Thursdays 3:20 p.m. to 4:20 p.m.

Teachers: Salary: \$46.20 per hour not to exceed 88 hours per person.  
Account No. 11-421-100-101-22-83

Substitute:  
Melissa Beyruti

**Elizabeth High School**

**Recommended:** That the following personnel be employed in the **After School Enrichment Program**, at Elizabeth High School February 23, 2015 through April 14, 2015, from 4:30 p.m. to 5:30 p.m. Monday through Thursday.

Teachers: Salary: \$46.20 per hour not to exceed 21 hours per person Total: \$7,761.60  
Account No. 15-401-100-101-89-83

Rebecca Aiello	Adalberto Campo	Christina E. Godlewski
Paul Gruber	Michael Iacovano	Juan Metrio-Sanchez
Michelle Jin Nam	Britni M. Zahadnick	

**COMMUNITY EVENING PROGRAMS**

**Recommended:** That the following personnel be employed in the **Elizabeth High School-Dunn Sports Center and George Washington School Evening Community Program Monday through Friday** from March 20, 2015 through June 5, 2015 Monday through Friday, from 6:00 p.m. to 9:00 p.m.

Administrators: Salary: \$52.45 per hour per person as needed.  
Account No. 13-602-200-102-90-00

Substitute:  
Yalitza Torres

**INTERSCHOLASTIC ATHLETIC PROGRAM**

**Recommended:** That the following personnel be employed as Athletic Coaches in the Spring Interscholastic Athletic Program and Middle School Athletic Program, March 1, 2015 through June 15, 2015 as below written.

**Account No. 11-402-100-100-00-00-64**

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
<b><u>Boys Volleyball</u></b>		
Santiago Pietri III	Freshman Coach	\$5,028

**BREAKFAST/LUNCH PROGRAM FOR THE 2014-2015 SCHOOL YEAR**

**Recommended:** That the following personnel be employed in the **Breakfast/Lunch Program** for the 2014-2015 school year. Salary: \$ 46.20 per hour, not to exceed 180 hours, from September 8, 2014 through June 19, 2015, as below written.

**Elmora School No. 12****Breakfast**

Teachers: Salary: \$46.20 per hour per person as needed

Account No. 50-910-310-100-12-84

Substitute:

Zuetania Flores Strickland

**Lunch**

Teachers: Salary: \$46.20 per hour per person as needed

Account No. 50-910-310-100-12-84

Substitute:

Zuetania Flores Strickland

**William F. Halloran School No. 22 @ Monsignor João S. Antão School No. 31****Breakfast**

Teachers: Salary: \$46.20 per hour per person as needed

Account No. 50-910-310-100-22-84

Substitute:

Melissa Beyruti

**Lunch**

Teachers: Salary: \$46.20 per hour per person as needed  
Account No. 50-910-310-100-22-84

**Substitute:**

Melissa Beyruti

**DISTRICT BUS PROGRAM****William F. Halloran School No. 22 @ Monsignor João S. Antão School No. 31**

**Recommended:** That the following personnel be employed to serve on the William F. Halloran School No. 22 @ 31 Bus Program from September 1, 2014 through June 30, 2015, Monday through Friday from 7:15 a.m. to 7:45 a.m. and 3:15 p.m. to 3:45 p.m.

Teachers: Salary: \$46.20 per hour not to exceed 180 hours per person. Total: \$8,316.00  
Account No. 15-120-100-101-22-83

**Substitute:**

Melissa Beyruti

**Ronald Reagan Academy School No. 30**

**Recommended:** That the following personnel be employed to serve on the Ronald Reagan Academy Bus Program, effective February 23, 2015 through June 22, 2015, Monday through Friday from 7:00 a.m. to 7:45 a.m. due to student arriving early.

Teachers: Salary: \$46.20 per hour not to exceed 76 hours per person. Total: \$3,649.80  
Account No. 15-120-100-101-30-83

Alexandra Cieslarczyk

**OFFICIAL LIST OF DAILY SUBSTITUTES**

Recommended: That the Official List of Daily Substitutes, as filed in the Office of the School Business Administrator/Board Secretary, be employed for the 2014-2015 school year as needed.

**Subject to correction of errors**

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Tuitions Report  
Elizabeth, N.J.  
March 19, 2015

The Superintendent of Schools recommends approval of the following:

1. That tuition be paid for students for the 2014-2015 School Year, as filed in the office of the School Business Administrator/Board Secretary.
2. That payment of tuition for students, as filed in the office of the School Business Administrator/Board Secretary, be and is hereby rescinded.

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Superintendent's Report  
March 19, 2015

1. Excellence News

# EXCELLENCE NEWS

EQUITY • EXPECTATIONS • EXCELLENCE

Elizabeth Public Schools, Elizabeth, NJ

March 19, 2015

*"The more that you read, the more things you will know. The more that you learn, the more places you'll go." - Dr. Seuss*

## Elizabeth Public Schools Celebrate Read Across America



Read Across America Day is an opportunity to highlight the importance of reading as a long-life activity by making it fun and exciting for children to practice. Throughout the Elizabeth Public Schools parents, team members and guests visited classrooms, during the week of Read Across America, to read to students age-appropriate books to inspire them to read for the fun of reading.

Read Across America Day was initiated by the National Education Association (NEA) in 1997 to promote the importance and enjoyment of reading to children in the United States. The day of recognition has over the years expanded to a week-long celebration of reading. This year, Elizabeth Public Schools is recognizing Read Across America with a flurry of activities encouraging the value of literacy.



For more pictures on *Read Across America*, please visit [www.epsnj.org](http://www.epsnj.org)



## Super Bowling at Special Olympics

For the second year in a row, 19 EPS students participated in Special Olympics Bowling. Student athletes, from **iPrep Academy School No. 8**, **Ronald Reagan Academy School No. 30** and **Juan Pablo Duarte- Jose Julian Marti School No. 28**, trained over the course of eight weeks with the help of School No. 28's National Junior Honor Society to compete at the Union-Middlesex County Area 5 Event held at Brunswick Zone-Carolier Lanes in New Brunswick. The athletes' families, alongside

with team members, attended the event to support and celebrate the individual talents of each student.

Based on performance, the athletes were awarded a total of 8 gold medals, 4 silver medals, 2 bronze medals, and 5 participation medals. Congratulations to the Special Olympics athletes from School No. 28, including Mai Moustafa, Carlos Suarez, Samuel Fonseca, Angel Echeverria, Neleyshka Nicole Pastor-Rivera, Geuri Cespedes, and Daniel Lazala; from School No. 8, including Matthew Barba and Alberto Sanchez; and from School No. 30, including Sean Agulan, Angel Allen, Gabriel Flores, Alfred Recano, Jesse Rivera, Christian Rodriguez, Katherine Rodriguez, Gilberto Saucedo, Jaila Velez, and Anthony Yont.

## Peer-to-Peer Service

On Tuesdays and Thursdays, the **Jerome Dunn Academy No. 9** cafeteria transforms into a study hall. Ms. Lee, Ms. Solorzano and Mr. Sanchez, School Counselors, launched a Peer-to-Peer Service Program for 7th and 8th grade scholars. Thirteen high school seniors volunteered to help the scholars in ELA and Mathematics.



The program aids both the tutor and student with their educational assignments. The tutors help to strengthen the scholars' ability to improve academically by using the scholar's style of learning. In turn, the scholars are focused and engaged in their studies, utilize time management, and establish a positive rapport with peers. More importantly, the program allows scholars to build confidence in ELA and Mathematics, preparing them for high school, secondary education and beyond.

More importantly, the program allows scholars to build confidence in ELA and Mathematics, preparing them for high school, secondary education and beyond.

## Writing Stories



At **Dr. Antonia Pantoja School No. 27**, Mrs. Kim Waugh's class has been busy with creative writing stories and solving word problems involving Valentine's Day. Students anxiously awaited the arrival of the love bug. Their hard work was displayed in the school for all to see! Great work Room 213!!!

## Rutgers University Young Engineers' Day



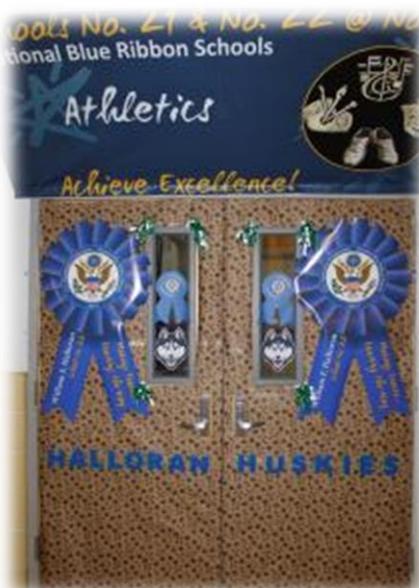
On February 18, students from **George Washington Academy of Science and Engineering No. 1** and **Dr. Albert Einstein Academy No. 29** participated in Young Engineers Day hosted by Rutgers School of Engineering. Students designed and tested solutions to engineering problems, such as building a car powered by a rubber band and a boat that could hold many eggs without sinking. Students faced some of the same challenges encountered by engineers, such as considering the forces of nature at work on their structures, and choosing the best materials to build them. Seventh grade student, Justin Sanchez, said that his favorite part of the trip was “building the projects because we got to feel like real engineers and have fun at the same time.” Young Engineers

Day also gave students the opportunity to experience college life at a campus and consider the pursuit of a degree and career in the field of engineering.

## Blue Ribbon Celebration!

Students and staff of **William F. Halloran Gifted and Talented School No. 22** kicked off Blue Ribbon Celebration Week with a school-wide pep rally. The celebration was in honor of Halloran’s acceptance as one of 337 schools selected as a 2014 National Blue Ribbon School. Halloran was only one of nine schools to receive this prestigious honor. Under school Principal’s, Michael Webb, leadership the school has been awarded the Blue Ribbon three times.

To commemorate the overall excellence in teaching and learning, the school’s Excellence Committee planned a week’s worth of celebratory events. Congratulations Halloran Huskies!



## Reach Higher



On February 6, Akua Taylor, a motivational singer and songwriter, inspired **Nicholas Murray Butler School No. 23** students with her positive message of “Reach Higher.” The interactive, multimedia presentation encouraged students to strive to achieve their goals and believe in themselves. Using songs, videos and spoken messages, middle school students were encouraged to be their best. Her influential message included information about her heritage, and cultured traditions, while reinforcing overall morals and principles.

Ms. Taylor encouraged the students to ignore the negativity and remain positive; reinforced the idea of “Thinking Big” to develop goals and objectives, while remaining true to their individuality.

## Celebrating African American History

On February 19, **Mabel G. Holmes School No. 5 Annex B** celebrated African American History by holding an assembly in which forty students performed a skit and recited a quote from a famous African American to their classmates and parents. The students not only memorized their lines, they acted them out, and dressed as the character that they each portrayed. The highlight of the event was a four-year old student performing a Billie Holiday song.



***Stay Connected with your Elizabeth Public Schools!***

## Scholars at School No. 13

**Benjamin Franklin School No. 13** celebrated student success with a Second Marking Period Scholars Breakfast. Parents were invited to celebrate their child's achievements in attaining Teacher's, Principal's, or Superintendent's scholar award. Parents were proud of their child's hard work and diligence; while the scholars serve as positive role model for the entire student body. Congratulations Scholars!



## Pasta for Pennies: Pennies for Patients

With the help of Principal Yvonne McGovern and Guidance Counselor, Mayra Pena, **Charles J. Hudson School No. 25** hosted the "Pasta for Pennies: Pennies for Patients" Collection Drive sponsored by The Olive Garden. Pasta for Pennies is a program that gives students a unique experience of making a difference through teamwork. Students work together by collecting money (spare change) to help thousands of children and adults fight against diseases, such as Leukemia, Lymphoma & Hodgkin's.

Each student received a collection box for the spare change. At the end of the drive, the classroom with the highest collection received a Pasta Party lunch, courtesy of The Olive Garden, and the 2<sup>nd</sup> place class received a pizza party. The school raised a total of \$1061.86. This year's classroom winners were Mrs. Erika Silva's third grade class, which took 1<sup>st</sup> place and Mrs. Stephanie Alzate's Kindergarten class, which took 2<sup>nd</sup> place.



## Buddy Reading

At **Charles J. Hudson School No. 25**, Ms. Triana's first Grade bilingual class and Ms. Cascante 3<sup>rd</sup> grade bilingual class celebrated Dr. Seuss' birthday by buddy reading. Third grade students read books by Dr. Seuss and discussed the various aspects of the stories with their first grade buddies.



## A Visit from the Cat

In celebration of 'Read Across America', chairpersons, Ms. Virginia Shaw and Ms. Anna Rigopoulis wanted to reach out to the students and staff of **Winfield Scott School No. 2**. They put on a *Cat in the Hat* costume and went around spreading cheer while bringing the beloved Dr. Seuss character to life. Seeing the *Cat* actually walking along the school's corridors was inspiring for both team members and students to continue reading books.

Later that week older students visited Pre-K classrooms and read to the children. Many of the preschoolers asked, "Can we read to the kids when we grow up?"



## Celebrating Dr. Seuss

Students at **Robert Morris School No. 18** celebrated Dr. Seuss' birthday by sharing their love for reading. Across the school, upper elementary classrooms were invited to the lower elementary classrooms to be "buddy readers." Mr. Dunn, the art teacher, helped students make special hats to wear while reading their favorite Dr. Seuss stories. Several classrooms also enjoyed a surprise visit from the Cat in the Hat. Kindergarteners had a great time participating in Crazy Hair Day and Crazy Sock Day. The week's festivities ended on Friday with a delicious Green Eggs and Ham breakfast.



## Fourth Grade Students Participate in the Union County Gifted and Talented Association Convocation

On February 25, fourth grade students from **Terence C. Reilly School No. 7** and **William F. Halloran School No. 22** participated in the Union County Gifted and Talented Association Convocation at the Rahway Recreational Center to showcase their critical thinking and mathematical skills. Simulating a track and field competition, the mental marathon was a problem-solving event that required students to work collaboratively as they competed in a logic challenge, solved an analogy task and used their visualization and spatial sense skills in an activity with tangrams.



## TIGER PRIDE Anti Bullying Pep Rally!



The Tigers ROARED on February 27<sup>th</sup>! Students at **Nicholas S. La Corte - Peterstown School No. 3** attended a pep rally to promote the school's Anti Bullying Theme: Kindness... Pass It On. The guidance team, Briana Helm and Safiyyah Howell, organized the school-wide event. Students from Ms. Casas's 2<sup>nd</sup> grade class were honored with the Tiger Pride Award, recognizing their class's good citizenship. Students in grades 7<sup>th</sup> and 8<sup>th</sup> competed in a volleyball game against the School No. 3 team members. Students in grades K-4 cheered on as they watched Vice Principal Brito's Bulldozers take on Principal Campel's Crushers in various games. The pep rally encouraged students and staff to engage in teamwork, community, respect, pride, and of course lots of fun!

## School No. 2 Participates in Vocabulary Bee



Students from **Winfield Scott School No. 2** in grades 3-8 participated in Classroom Vocabulary Bees using Tier 5 and Tier 6 words from the Common Core. Classroom winners moved on to Round 2. Eight students in grades 3-5 and six students in grades 6-8 competed in separate contests. Students needed to spell 21 words correctly to win. The students were also given a sentence using a vocabulary word, for which they had to explain its meaning. The students are looking forward to the next Vocabulary Bee, which will take place in April.

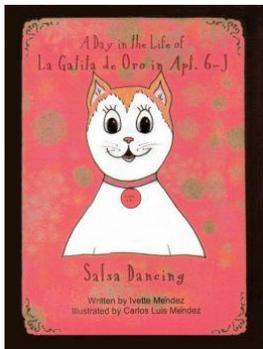
## Scholar Awards Ceremony



On March 3, **iPrep Academy School No. 8** held its Scholar Awards Ceremony, where eighty students were honored. Board of Education commissioner Paul Perreira was in attendance to help hand out awards, congratulate scholars and take pictures with each scholar. Keep up the good work Spartan Scholars!



## A Special Guest



The students at **Victor Mravlag School No. 21** were treated to a special evening with Ivette Méndez and Carlos Luis Méndez. Ivette recently wrote a children's book titled, *A Day in the Life of La Gatita De Oro in Apt. 6-J, Salsa Dancing*, illustrated by her brother Carlos Luis Méndez. Students and family members were read the book by the author. But, the evening wouldn't be complete without a few salsa lessons,

which everyone took part in. Readers of all ages learned that to read a book for the first time is to discover a new World of Friends, adventures and experiences.



## Sixth Graders win 2<sup>nd</sup> Prize



Mrs. Schall and Mrs. Alpaugh's 6th grade class from **Madison Monroe School No. 16** won 2nd place in the "Don't Dis My Ability: Look What I Can Do!" contest. The statewide bulletin board contest was sponsored by the ARC of N.J. The theme was to display how special needs students have abilities and skills that are not always visible. While comparing the students to superheroes who keep their talents hidden, Mrs. Schall and Mrs. Alpaugh instilled a lesson in diversity, pride and self-esteem. As the second prize winners, students of Homeroom 6-B4 will have a photo of their bulletin board displayed at the exhibit board at the statehouse in Trenton, NJ during the week of March 23- 26, 2015. Legislators, staff and

visitors to the statehouse will be able to see the fine work of the winning students. Mrs. Schall and Mrs. Alpaugh extend a special thanks to Social Worker Denise Uniacke for entering the bulletin board to the contest and for her support and advice. Students were reminded that they all have skills and talents that sometimes are invisible to the naked eye!

## Eighth Grade Dance Students Honor Black History Month with the Tribute, *Maya Angelou: In Her Own Words*

To teach about and reflect on Black History Month, **Terence C. Reilly School No. 7** eighth grade dance students commemorated the life of Maya Angelou in a show titled, *Maya Angelou: In Her Own Words*. Students recorded their own voices and selected images for video presentations interpreting Angelou's most famous poems and quotes

Tahiyah Brinkley hosted the event and took the audience on a journey featuring the life trajectory of this African American poet, author, actor, dancer, director, civil rights worker and humanitarian who, from the depths of racism, used the power of words to seek equality and understanding. Ms. Henriquez, dance educator, applied her skills and mentored the students in creating their own interpretations of Ms. Angelou's work. Poems such as "Phenomenal Woman," "On the Pulse of Morning," "Still I Rise," "Human Family," and "Caged Bird" filled the auditorium as students learned that people of all backgrounds have the right to be recognized and valued.



## Celebrating Read Across America



Miss Sanchez Second grade Bilingual class, from **Nicholas Murray Butler School No. 23** received a special visit from Cat in the Hat and had a week of fun filled activities celebrating Read Across America. They read books, had guest readers, created hats, and wore crazy socks and hats, and much more. Students also had a great Week of Reading!



## School No. 3 is Jammin'!

On February 12, **Nicholas S. LaCorte- Peterstown School No. 3** participated in the 3<sup>rd</sup> Annual JAM Day for the JAM World Record. JAM is a worldwide campaign to promote the importance of everyone being active every day with school and kids leading. At 10 am, while music rocked over the intercom, all students, team members and parents attending the Student of the Month breakfast took the pledge to take a one minute fitness break and to set an example to the students to make health and fitness a daily lifelong habit.

Everyday students participate in a *Jammin' Minute!!!*



## Reading Under the Stars

**Donald Stewart ECC School No. 51** celebrated Read across America Week, by featuring Dr. Seuss' wonderful books and organizing an array of activities throughout the week as part of this nationwide event designed to promote literacy among young children.

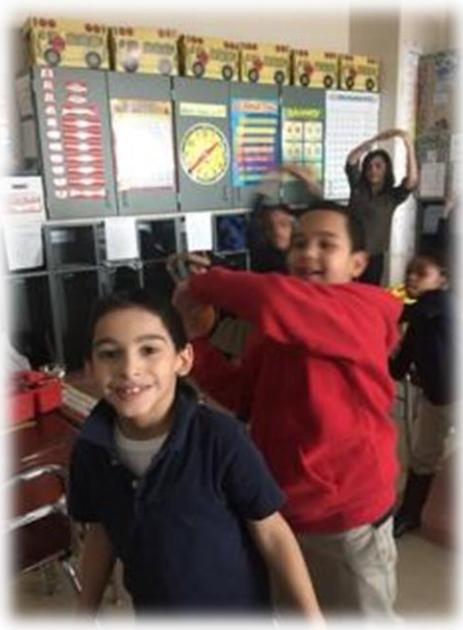
On February 27, the school participated in *Reading under the Stars*. Students, parents and team members wore pajamas as they read stories under an array of stars, while holding flashlights to help them read the stories under the sparkling lights. Upon returning to the classroom, students were invited to create an illustration of their experience.



## Dr. Antonia Pantoja Students Excel



Students and parents gathered together for a celebration of scholastic excellence and accomplishments at **Dr. Antonia Pantoja School No. 27**. Students were presented with certificates to recognize their achievements as either a Principal's Scholars or a Superintendent's Scholar. Vice-Principal Fred Flowers announced and presented the certificates as Principal Carlos Lucio welcomed parents and expressed his pride in the students' commitment to academic excellence. A special thanks to Guidance Counselor Janet Mazzarella for setting up this wonderful opportunity to honor students and their parents.



## Students Jam Out During Jam World Record Day

On February 12, students and team members at **Juan Pablo Duarte - José Julián Martí School No. 28** participated in the 3rd Annual JAM World Record Day. This is a worldwide campaign to promote the importance of EVERYONE being active EVERY DAY, with schools and kids leading the way. Teachers, staff, and students enjoyed taking a break from their studies to get active! They followed a 4 minute routine, which included marching, kicks, leg lifts, and other physical activities.



## Youth Art Month Exhibit

Kanwal Alvi a 7th grade student at **Joseph Battin School No. 4** was one of 6 winners (out of hundreds that entered) representing Union County at the State Youth Art Month exhibit in Trenton on March 6, 2015. Kanwal is very grateful to her Art Teacher, Kristine Downey, for taking the time to stimulate her artistic abilities and helping her to believe in herself as an Artist.



## Trip to AT&T

For students from **John Marshall School No. 20**, the recent trip to the AT&T Labs in Middletown, NJ was not only a day filled with discovery and innovation, but also with inspiration and encouragement. Students had the chance to meet professionals with similar ethnic and economic backgrounds to their own, discuss different paths to achieve higher education, discuss the excitement and evolution of STEM fields today and how those fields can open doors for the students' futures. Students listened to a HACEMOS National Geographic speaker as he shared his story of triumph and the journey he took to achieve his dreams; a man who used his humble beginnings as motivation to study, work hard and succeed. For his diligence and hard work, Zachary Mingo, a 7<sup>th</sup> grader, was awarded a brand new tablet during the closing ceremony at the AT&T lab!



## Pre-K Students Celebrate Seussville in their Classroom



For the week of Read Across America, March 2 – 6, Pre-k 3 and Pre-k 4 at **Madison-Monroe School No. 16** transformed their classrooms into Seussville. The walls were covered up with some of Dr. Seuss' most popular characters and book covers. Several games, such as a beanbag toss, fishing game, balancing a cup, and a tunnel were also set up in each classroom, so that other Pre-Kindergarten classes could go visit and have some fun playing in the different stations. The students in Pre-k 3 and 4 also made and decorated their own "Cat in the Hat" hats."



### *Every Child, Achieving Excellence!*

Send us excellent news on the great things happening  
in your school to: Delilah Sousa, EPS, Tel: **908.436.5206**

or email: [enews@elizabeth.k12.nj.us](mailto:enews@elizabeth.k12.nj.us)

Visit our website at [www.epsnj.org](http://www.epsnj.org)



## Your Elizabeth Board of Education

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**CONSIDERATIONS**

1. Request from Jeffrey Roszkowski, Principal of Admiral William F. Halsey, Jr. Leadership Academy for 14 MCJROTC students, 1<sup>st</sup> Sgt. David Alito and one (1) chaperone to attend a rifle competition at Pocomoke High School, Pocomoke, MD from March 20-21, 2015, at a cost not to exceed \$3,552.96 to be charged to Account Nos. 15-000-270-512-83-00 (\$790.34), 15-401-100-800-83-00 (\$2,062.00) and 15-401-100-580-83-00-03 (\$700.62).
2. Request from Aaron Goldblatt, Director of Student Services for Lawrence Roodenburg, Principal of iPrep Academy School No. 8 to attend the Elementary District Director AVID Training in Dallas, Texas from May 5-8, 2015, at a cost not to exceed \$1,063.68 to be charged to Account No. 15-190-100-580-08-00-65.
3. Request from Jeffrey Roszkowski, Principal of Admiral William F. Halsey, Jr. Leadership Academy for 33 MCJROTC students, 1<sup>st</sup> Sgt. David Alito and one (1) chaperone to attend a rifle competition at MCB Quantico, Quantico, VA from April 2-3, 2015, at a cost not to exceed \$7,978.50 to be charged to Account Nos. 15-000-270-512-83-00 (\$790.34), 15-401-100-800-83-00 (\$2,062.00) and 15-401-100-580-83-00-03 (\$700.62).
4. Request from Jeffrey Roszkowski, Principal of Admiral William F. Halsey, Jr. Leadership Academy for 29 32 MCJROTC students, MSGT. Robert Gerald and one (1) chaperone to attend a drill competition at Bridgeton High School, Bridgeton, NJ from May 1-2, 2015 at a cost not to exceed \$3,560.00 to be charged to Account Nos. 15-401-100-580-83-00-03 (\$3,410.00) and 15-401-100-800-83-00 (\$150.00). U.S. Marine Corp. is providing transportation and hotel accommodations.
5. Request from Harold E. Kennedy, Jr., School Business Administrator/Board Secretary for Olga Hugelmeyer, Superintendent of Schools to attend the Hispanic Association of Colleges and Universities (HACU) 20<sup>th</sup> Annual National Capitol Forum on Hispanic Higher Education in Washington, DC from March 22-24, 2015 at a cost not to exceed \$1,538.00 to be charged to Account Nos. 11-000-230-580-94-00-50 (\$1,118.00) and 11-000-230-890-94-00-50 (\$420.00). *The Superintendent recuses herself from this recommendation.*

The Superintendent of Schools recommends approval of the following:

**USE OF FACILITIES**

1. Request from A Helping Hand for use of Joseph Battin School No. 4 gymnasium for youth community programs every Saturday beginning April 18, 2015 through June 27, 2015, from 6:00 p.m. to 9:30 p.m. and every Thursday beginning April 23, 2015 through June 25, 2015, be approved. Requested: Waiver of fees. Recommendation: Waiver of facility fees.
2. Request from America's United Soccer Academy for use of Dr. Orlando Edreira Academy School No. 26 field for soccer practice and games every Monday, Wednesday and Friday beginning April 1, 2015 through July 31, 2015 from 6:30 p.m. to 9:30 p.m. and Saturday beginning April 4, 2015 through July 25, 2015 from 12:30 p.m. to 6:30 p.m. and Sunday beginning April 5, 2015 through July 26, 2015 from 12:00 p.m. to 6:30 p.m.; Juan Pablo Duarte-José Julián Martí School No. 28 field for soccer practice and games every Tuesday and Thursday beginning April 1, 2015 through July 30, 2015 from 7:00 p.m. to 9:30 p.m. and Saturday and Sunday beginning April 5, 2015 through July 26, 2015, from 1:00 p.m. to 4:00 p.m. and Williams Field on the following Sundays, April 26 and May 3, 2015 from 4:00 p.m. to 8:00 p.m.; June 7, 21 and July 19, 2015 from 2:00 p.m. to 6:00 p.m. and Saturday, July 18, 2015 from 2:00 p.m. to 6:00 p.m., be approved. Requested: Waiver of fees. Recommendation: Waiver of facility fees.
3. Request from Councilman Carlos Cedeño for use of Alexander Hamilton Preparatory Academy cafeteria on April 14, 2015, Nicholas Murray Butler School No. 23 gymnasium on April 21, 2015 and Robert Morris School No. 18 cafeteria on April 28, 2015; for community meetings from 6:00 p.m. to 7:00 p.m., be approved. Requested: Waiver of fees. Recommendation: Waiver of facility fees.
4. Request from the City of Elizabeth, Department of Health and Human Services for use of Nicholas Murray Butler School No. 23 gymnasium, nurse's office and faculty room for Bridging the Gap on March 19 and 26, 2015 from 5:00 p.m. to 8:00 p.m., be approved. Requested: Waiver of fees. Recommendation: Waiver of facility fees.

5. Request from The Patrick School for use of Dr. Antonia Pantoja School No. 27 auditorium for graduation ceremony on May 29, 2015 from 5:30 p.m. to 9:30 p.m. and for practice sessions on May 25, 27 and 28, 2015 from 4:30 p.m. to 6:30 p.m., be approved. Requested: Waiver of fees. Recommendation: Waiver of facility fees.
  
6. Request from At Heart's Length for use of Thomas G. Dunn Sports Center pool for swimming lessons for children with autism on Saturdays, beginning March 21, 2015 through June 20, 2015 from 9:00 a.m. to 1:00 p.m., be approved. Requested: Waiver of fees. Recommendation: Waiver of facility fees.

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Supplemental Superintendent's Report  
March 19, 2015

The Superintendent of Schools recommends approval of the following:

**USE OF FACILITIES -CONSIDERATIONS**

1. Request from La Iglesia de Hoy for use of Admiral William F. Halsey, Jr. Leadership Academy auditorium and classroom for community church service on April 5, 12, 19, and 26, 2015 from 10:30 a.m. to 1:00 p.m., be approved. Total cost for facility, custodial and security will be \$1,496.00.
2. Request from M.A.D.E. Stars Performing Arts School for use of Thomas Jefferson Arts Academy auditorium for a dance rehearsal on June 19, 2015 from 5:00 p.m. to 8:00 p.m. and dance recital on June 20, 2015 from 11:00 a.m. to 7:00 p.m., be approved. Total cost for facility, custodial and security will be \$2,128.00

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Superintendent's Report  
March 19, 2015

**FIELD TRIP CONSIDERATIONS**

Field Trips are approved as filed in the Office of the School Business Administrator/Board Secretary.

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YSuperintendent's Report  
March 19, 2015**HARASSMENT, INTIMIDATION AND BULLYING (HIB) INVESTIGATIVE REPORT**

<b><u>File Number</u></b>	<b><u>Investigation Results</u></b>	<b><u>Actions Taken</u></b>
7191	Unfounded	Contacted Parents, Transferred to Another Class, Counseling
7409	Founded	Contacted Parents, Counseling, Suspension
7417	Unfounded	Contacted Parents, Counseling, Parent Conference, Denial of Privileges, Referral to Principal, Detention, Suspension, Referral to CST, Monitoring
7428	Unfounded	Contacted Parents, Counseling, Parent Conference, Referral to Principal, Conference with Administration
7436	Unfounded-Inconclusive	Contacted Parents, Counseling, Skill Development, Provide Outside Treatment Resources, Moved Seat in Classroom, Monitoring, Parent Conference
7458	Unfounded	Contacted Parents, Counseling, Parent Conference
7490	Unfounded	Contacted Parents, Parent Conference, Counseling
7491	Unfounded	Contacted Parents, Counseling, Parent Conference

7499	Founded	Contacted Parents, Counseling, Provide Outside Treatment Resources, Parent Conference, Suspension, Provide Outside Treatment Resources
7526	Unfounded-Inconclusive	Contacted Parents, Counseling, Parent Conference, Skill Development, Provide Outside Treatment Resources, Monitoring, Detention
7553	Unfounded-Inconclusive	Contacted Parents, Parent Conference, Provide Outside Treatment Resources, Administration and CST Conference, Monitoring
7571	Unfounded	Contacted Parents, Parent Conference, Counseling, Denial of Privileges
7574	Founded	Contacted Parents, Counseling, Parent Conference, Skill Development, Denial of Privileges, Suspension, Referral to Principal, Provide Outside Treatment Resources, Monitoring
7583	Unfounded	Contracted Parents, Counseling, Parent Conference
7589	Unfounded	Contacted Parents, Counseling, Parent Conference, Denial of Privileges, Referral to Principal, Suspension, Referral to I&RS Team
7613	Unfounded	Contacted Parents, Counseling, Skill Development
7616	Unfounded	Contacted Parents, Counseling, Administrative Counseling
7629	Unfounded-Inconclusive	Contacted Parents , Provide Outside Treatment Resources, Monitoring, Parent Conference
7631	Unfounded-Inconclusive	Contacted Parents, Counseling, Provide Outside Treatment Resources, Monitoring

7636	Unfounded	Contacted Parents, Counseling, Skill Development, Referral to Principal
7656	Unfounded-Inconclusive	Contacted Parents, Counseling, Skill Development, Suspension, Monitoring
7658	Unfounded	Contacted Parents, Counseling, Detention
7659	Unfounded	Contacted Parents, Counseling
7662	Founded	Contacted Parents, Counseling, Detention
7669	Unfounded	Contacted Parents, Counseling, Detention
7670	Unfounded	Contacted Parents, Counseling, Parent Conference, Detention
7672	Unfounded	Contacted Parents, Counseling, Parent Conference, Skill Development
7682	Unfounded-Inconclusive	Contacted Parents, Counseling, Monitoring
7700	Founded	Contacted Parents, Counseling, Parent Conference, Detention
7714	Unfounded	Contacted Parents, Counseling, Parent Conference, Conference with Administration, Informed Human Resources
7736	Founded	Contacted Parents, Counseling, Parent Conference, Skill Development, Monitoring, Referral to Principal, Denial of Privileges
7755	Founded	Contacted Parents, Conflict Resolution, Counseling, Parent Conference, Denial of Privileges, Provide Outside Treatment Resources, Community Service Project
7758	Unfounded	Contacted Parents, Counseling, Parent Conference

7770	Founded	Contacted Parents, Counseling, Denial of Privileges, Detention, Referral to Principal
7771	Unfounded	Contacted Parents, Counseling, Conflict Resolution, Administrative Counseling
7772	Unfounded	Contacted Parents, Counseling
7776	Founded	Contacted Parents, Contacted Police, Counseling, Suspension, Skill Development, Parent Conference, Home Instruction
7805	Founded	Contacted Parents, Counseling, Parent Conference, Administrative Counseling
7806	Unfounded	Contacted Parents, Counseling, Parent Conference
7809	Unfounded-Inconclusive	Contacted Parents, Counseling, Parent Conference, Monitoring
7813	Unfounded	Contacted Parents, Counseling, Skill Development, Detention
7827	Unfounded	Contacted Parents, Counseling, Parent Conference, Administrative Counseling
7828	Unfounded	Contacted Parents, Counseling, Referral to Principal
7843	Unfounded	Contacted Parents, Counseling, Parent Conference, Skill Development, Monitoring
7857	Unfounded	Contacted Parents, Parent Conference, Counseling, Skill Development
7862	Unfounded	Contacted Parents, Counseling, Parent Conference, Provide Outside Treatment Resources, Skill Development, Bus was changed to pick up by parent
7872	Unfounded	Contacted Parents, Counseling, Parents, Conference, Skill Development

7885	Unfounded-Inconclusive	Contacted Parents, Counseling, Conference with Administration, Denial of Privileges, Monitoring
7894	Founded	Contacted Parents, Counseling, Parent Conference, Provide Outside Treatment Resources, Detention
7898	Unfounded	Contacted Parents, Counseling, Parent Conference
7899	Unfounded-Inconclusive	Contacted Parents, Counseling, Parent Conference, Suspension, Monitoring
7910	Unfounded-Inconclusive	Contacted Parents, Parent Conference, Monitoring
7913	Unfounded	Contacted Parents, Counseling, Detention
7915	Unfounded	Contacted Parents, Counseling, Parent Conference
7931	Unfounded	Contacted Parents, Counseling, Skill Development, Parent Conference, Monitoring, Referral to Principal, Suspension, Denial of Privileges, Informed CST, Provide Outside Treatment Resources
7945	Unfounded-Inconclusive	Contacted Parents, Counseling, Monitoring
7953	Unfounded	Contacted Parents, Counseling, Parent Conference, Referral to CST
7954	Unfounded	Contacted Parents, Counseling, Parent Conference, Suspension, CST Informed
7977	Unfounded	Contacted Parents, Counseling, Skill Development, Denial of Privileges, Referral to Principal
7979	Unfounded	Contacted Parents, Counseling

8001	Unfounded	Contacted Parents, Counseling, Parent Conference, Detention, Monitoring
8018	Unfounded	Contacted Parents, Counseling
8041	Unfounded	Contacted Parents, Counseling
8047	Unfounded	Contacted Parents, Counseling, Afterschool Class Changed, Parent Conference
8087	Founded	Contacted Parents, Counseling, Detention
8160	Founded	Contacted Parents, Counseling, Detention

**ELIZABETH BOARD OF EDUCATION:**

The Superintendent of Schools recommends approval of the following recommendations.

**AUTHORIZATION TO MAKE APPLICATION**

Recommended: That the Elizabeth Board of Education be authorized to make application for Approval to Operate Summer School for the summer of 2015.

**AUTHORIZATION TO PARTICIPATE**

Recommended: That the Elizabeth Public Schools be authorized to participate in the Special Olympics Young Athletes Program during the 2014-2015 school year at Frances C. Smith Early Childhood Center School No. 50, Donald Stewart Early Childhood Center School No. 51 and Martin Luther King, Jr. Early Childhood Center School No. 52, in which preschool teachers and CDAs will implement the Young Athletes Program during the gross motor component of the daily routine and end the school year with a culminating “Field Day” activity, at no cost to the Board.

Recommended: That Robert Morris School No. 18 be authorized to participate in a program sponsored by the Somerset Patriots Baseball Club entitled “Reading All Stars”. The program will be from March 20, 2015 through April 24, 2015, at no cost to the Board. The Reading All Star Nights will be May 19, 28, June 18, 28 and July 15, 2015.

**WAIVER OF BOARD POLICY ON AMUSEMENT PARKS, BOATS OR EXPOSURE TO WATER**

Recommended: That the Elizabeth Board of Education approve a waiver of Board Policy on amusement parks for 45 concert band, jazz band and choir students of Ronald Reagan Academy School No. 30 to participate in Music in the Parks Educational Program Network Festival at Hershey Park in Hershey, Pennsylvania on June 5, 2015 under the supervision of teachers Meredith Foreman, Afton Johnson, Christine DeMattia, Vanessa Hernandez, Keturah Childs, Lisa Gilmore, Lauren Herrmann, Fernando Fajardo and Enrique Mercado.

Recommended: That the Elizabeth Board of Education approve a waiver of Board Policy on boats and/or exposure to water for 61 fifth grade students from Woodrow Wilson School No. 19 to attend a field to Ellis Island Immigration Museum on May 28, 2015 under the supervision of teachers and chaperones, Katherine Fischer, Kayla Podell, Michael Wiener, Harriet Villarrubia, Matilda Gonzalez and Doris Matute.

Recommended: That the Elizabeth Board of Education approve a waiver of Board Policy on amusement parks for 8 AVID students from Toussaint L'Ouverture-Marquis de Lafayette School No. 6 to participate in the Math and Science through STEM at Six Flags Great Adventure on April 30, 2015 under the supervision of teachers Solaris Ortiz, Christina Apruzzese, Jessica Erazo, Laura Francis and Nina Marcello.

Recommended: That the Elizabeth Board of Education approve a waiver of Board Policy on proximity to water for 49 ninth through twelfth grade Outdoor Appreciation Club students of Admiral William F. Halsey, Jr. Leadership Academy visiting Cheesquake State Park on March 28, 2015 under the supervision of teachers Eric Miles, Michael Cerrato, Sean Cavanagh, Sharon Demayo, Sheena Lall, Joanna Niles, Rosemarie Hubbard and Daniel Aronowitz.

#### **AUTHORIZATION TO AMEND**

Recommended: That the Elizabeth Board of Education be authorized to make an amendment to the Elementary and Secondary Act/No Child Left Behind (ESEA/NCLB) FY15 Consolidated Application to budget ESEA/NCLB FY 14 carry-over funds.

#### **AUTHORIZATION FOR PARTICIPATION IN THE PROVISIONAL TEACHER PROGRAM AND AGREEMENT FOR DISBURSEMENTS AND REIMBURSEMENTS**

That **Mihran Mangeoglu**, Music Teacher, Donald Stewart Early Childhood Center School No. 51, be authorized to participate in the Provisional Teacher Program and that the teacher, Mihran Mangeoglu, and the Board of Education comply with the guidelines for Training and Supervising Provisional Teachers, and

Further, that the teacher and the Board enter into an Agreement for the Board to disburse the sum of \$330.00\* on behalf of said teacher, and the teacher to reimburse said \$330.00\* by payroll deduction from March 31, 2015 through May 31, 2015, and that the President of the Board of Education and the School Business Administrator/Board Secretary be authorized to execute said Agreement on behalf of the Board.

*\*Prorated over 18 of 30 weeks.*

**CHANGE IN MENTORS FOR PROVISIONAL TEACHER/ALTERNATE ROUTE**

Recommended: That the designation of mentor fees for Provisional Teacher, Gregory Marsal, be changed as follows:

FROM:	Nina Armento, Mentor/Support Team Teacher, for the period April 28, 2014 through March 16, 2015.	\$1,000.00
TO:	Nina Armento, Mentor/Support Team Teacher, for the period April 28, 2014 through December 31, 2014.	\$816.67
	Monica Luzardo, Mentor/Support Team Teacher, for the period January 6, 2015 through March 22, 2015	\$183.33

**AUTHORIZATION FOR INDEPENDENT STUDY**

Recommended: That the following students be authorized to complete an independent study program in various subjects as per administrative code 6A:8-5.1(a)2 to meet the core curriculum content standards:

J.S.	Physical Education I
C.L.	Chemistry (LLD)
Y.M.	Chemistry – APEX
T.F.	Spanish II
S.R.	ESL BDE 11
K.M.C.	ESL BDE 11
D.S.	ESL BDE 11
G.A.	ESL BDE 9

**PANASONIC FOUNDATION LEADERSHIP ASSOCIATES PROGRAM**

Recommended: That Ana Maria Amin, Board President, Olga Hugelmeyer, Superintendent of Schools, Jennifer Cedeno, Interim Assistant Superintendent for Teaching and Learning, Rafael A. Cortes, Jr., Assistant for Schools, Donald Goncalves, Assistant Board Secretary, Monica Martinez, Supervisor of Innovative Programing, George Mikros, Principal of Alexander Hamilton Preparatory Academy, Rose Carreto, President of Elizabeth Education Association and Jon Lippi, Elizabeth Education Association be authorized to attend the Panasonic Leadership Associates Program in Orlando, Florida from April 29, 2015 through May 2, 2015, as part of the Panasonic Partnership Agreement.

**APPROVAL OF PARENT ORGANIZATIONS FUND RAISING ACTIVITIES**

Recommended: That in accordance with the Policy on Fund Raising by Parent Organizations, fund raising activities sponsored by parent organizations, as filed in the office of the School Business Administrator/Board Secretary, be approved.

**FUND RAISING REQUESTS**

<b>School</b>	<b>Organization</b>	<b>Fund Raiser</b>	<b>Dates</b>
School No. 3	PTO	Water Bottles (School No. 3 Imprint)	3/20-5/1/15
School No. 4	PTO	Chevy's Restaurant Dining to Donate	4/23, 5/14/15
School No. 4	PTO	Movie Night "Big Hero 6" (PG)	4/29/15
School No. 4	PTO	Movie Night "Wreck It Ralph" (PG)	5/20/15
School No. 5B	PTO	Dance A Thon	4/17/15
School No. 5B	PTO	Mother and Child Breakfast and Fitness Day	5/5/15
School No. 5B	PTO	Father and Son Day	5/28/15
School No. 5B	PTO	Father and Daughter Dance	6/4/15
School No. 7	Students/Staff	T-Shirt Sales	3/20-27/15
School No. 7	Students/Staff	Karaoke Night	3/26/15
School No. 7	Students/Staff	March Madness (Wear Basketball Jersey)	3/27/15
School No. 7	Students/Staff	Dress like Physical Education Teacher (Accessories over uniform)	4/3/15
School No. 7	Students/Staff	Spring Celebration (Wear pastel colors over uniform)	4/17/15
School No. 7	Students/Staff	Twin Day (Accessories over uniform)	4/24/15
School No. 7	Students/Staff	Crazy Hair Day	5/1/15
School No. 7	Students/Staff	Crazy Hat Day	5/5/15
School No. 7	PTO	Carnival – Refreshments/Snacks Sale	5/14/15
School No. 7	Students/Staff	Farmer Day (Accessories over uniform)	5/15/15
School No. 7	Students/Staff	Patriot's Day (Red/White/Blue) (Accessories over uniform)	5/22/15
School No. 7	Students/Staff	Multicultural Celebration Day (Wear Cultural Colors)	5/29/15
School No. 7	Students/Staff	Beach Day (Beach Accessories)	6/12/15

School No. 9	PTO	No Bullying T-Shirt Sale (Pre-Paid)	3/23-6/15/15
School No. 9	Students/Staff	Bake Sale (After School Only)	3/25-26/15
School No. 9	PTO	Movie Night "Annie" (PG)	3/27/15
School No. 9	PTO	Mystery Plastic Egg Sale (Toy inside)	3/30-4/2/15
School No. 9	PTO	Pictures with Bunny (By Staff)	3/31/15
School No. 9	PTO	Smencil Sale	4/1-5/29/15
School No. 9	PTO	Movie Night "Wreck It Ralph" (PG)	4/17/15
School No. 9	PTO	Hoops for Heart & Jump Rope for Heart (American Heart Association)	4/20-24/15
School No. 9	PTO	Bunny Hop – Parent/Child K-3 Dance	4/21/15
School No. 9	PTO	Car Wash	5/2, 16, 6/6/15 Rain Dates: 5/9, 30, 6/13/15
School No. 16	Students/Staff	Arbor Day Leaves Sale (Make leaves with wish)	4/22/15
School No. 21	Science Club	Earth Day Recycling Event (Used clothing, draperies and toys)	4/1-22/15
School No. 21	PTA	Knights of Bowling	4/25/15
School No. 22	PTA	Walk A Thon	5/1/15
School No. 25	PTA	Reading for Education (Sale of Magazines)	5/20-22/15
School No. 27	PTO	Autism Awareness Tag Day	4/2/15
School No. 27	Students/Staff	Roaring 1920's Dance	5/1/15
School No. 27	PTO	Mother's Day Corsage Pre-Sale	4/20-5/1/15
School No. 27	Students/Staff	Go Red Tag Day	5/15/15
School No. 27	PTO	Pretzel Sale	5/27/15
School No. 28	PTO	Twin Day (Dress Like a Twin)	3/20/15
School No. 28	Drama Club	Booster Ads Sale "Aladdin Play"	3/20-5/29/15
School No. 28	PTO	Coin for a Day Challenge	3/23-27/15

School No. 28	PTO	Open Gym – Dance Night	3/26/15
School No. 28	PTO	National Junior Honor Society Gala	3/27/15
School No. 28	PTO	Square 1 Art – Brochure Sale	3/30-5/29/15
Dwyer Academy	Haitian Club	Dance Party	3/27/15
Dwyer Academy	Haitian Club	Membership Dues	3/30-5/30/15
Dwyer Academy	Haitian Club	Talent Show	4/24/15
Dwyer Academy	Haitian Club	Talent Show	5/2/15
Edison Academy	Senior Class	Prom Ticket Raffle	3/23-5/8/15
Edison Academy	Senior Class	April Fool’s Day Show	4/1/15
EHS	Students/Staff	Collect Donations (Autism Teamwork Unlimited Foundation)	3/20-4/20/15
EHS		Destination Imagination Magazine Sales	3/20-4/30/15
EHS	Senior/Sophomore Classes	Spring Pictures (Pictures taken by seniors)	3/26-27/15
EHS	Boys Cross Country	Minutemen Games (Entrance Fees)	4/2, 9, 16/15
EHS	Boys Track	Selling Refreshments (Minutemen Games)	4/2, 9, 16/15
EHS	Senior Class	Juniors vs Seniors Basketball Game	4/2/15
EHS	Forensics	T-Shirt Sale	4/20/15
EHS	Boys Cross Country	Jr. Minutemen Tournament (Entrance Fees)	4/23/15
Halsey Academy	Outdoor Appreciation Club	Student Created Film Festival	4/30/15
Hamilton Academy	Yearbook Club	Spring BAG Sale	3/20-6/1/15
Hamilton Academy	PTO	Basketball/Volleyball Tournament (Students vs Teachers)	3/27/15
Hamilton Academy	Yearbook Club	Spring Dances (Refreshments Sale)	4/2/15 & 6/5/15
Hamilton Academy	Dance Classes	Ticket Sales for Spring Dance Showcase	5/1-28/15

Jefferson Academy	Class of 2017	Business Class Spirit Day	3/20/15
Jefferson Academy	Students/Staff	Diversity Dinner	4/1/15
Jefferson Academy	Class of 2018	Pictures of Rescue Pets Sale (Adopt a Pet Foundation Donations)	4/17/15
Jefferson Academy	Junior Class	Flashback Friday Dinner	4/17/15
Jefferson Academy	Forensics Club	Forensics/Speech & Debate Tournament (Refreshments Sale)	4/25/15

Elizabeth, N.J., March 19, 2015

The Superintendent of Schools recommends approval of the following:

**A. AUTHORIZATION TO PAY VOUCHERS**

1.	Affordable Travel (Reservations – EHS Wrestler 2015 NJSIAA Championships)		3,129.40
2. *	Currier's Magical Mania, L.L.C. (Read Across America – Elizabethport Presbyterian Center)		255.00
3. *	Education Week (Registration for Leaders to Learn From – Washington, DC)		1,885.00
4. *	Elizabethport Presbyterian Center (Pre-K Students Tuition – March 2015)		93,730.70
5. *	Freeman Carolla Reisman & Gran, L.L.C. Trust Account (OAL Docket No. EDS-12582-2014N)		5,000.00
6. *	Geralds, Jr., Robert L. (Auto Rental – JROTC Field Trip)		99.55
7. *	Italian Teachers Association of New Jersey (Registration Fee – Competition EHS)		400.00
8. *	Jefferson Park Preschool (Pre-K Students Tuition – March 2015)		117,605.96
9. *	Leaguers, Inc. (Pre-K Students Tuition – March 2015)		128,765.10
10. *	Little School House (Pre-K Students Tuition – March 2015)		126,289.50
11.	M & M Construction Co. (Classroom Conversion – Jefferson Academy)		131,810.00
12. *	New Hope Early Childhood Center (Pre-K Students Tuition – March 2015)		133,654.80
13.	Nuenergen, L.L.C. (Energy Consulting Services – March 2015)		6,230.00
14. *	Schwartz Simon Edelstein & Celso, L.L.C. (Legal Services)		298,826.53
15.	USA Architects (Professional Services – School Nos. 1 & 9) (Floor Replacement – School No. 15) (Professional Services – Westminster/Parker House Properties)	7,543.12 5,000.00 3,900.00	16,443.12
16.	USBA Flex (Participant Fee – February 2015)		410.00
17.	W.D. Snyder Company (Renovate TCU's – Hamilton Academy)		5,190.80
18. *	Wonder World (Pre-K Students Tuition – March 2015)		95,084.40

\*Hand Check

**B. AUTHORIZATION TO TRANSFER FUNDS  
TO THE WORKERS' COMPENSATION ACCOUNT**

Recommended: That the School Business Administrator/Board Secretary be authorized to transfer \$83,463.00 to the Workers' Compensation Account.

**C. AUTHORIZATION TO TRANSFER FUNDS  
TO THE ATHLETIC ACCOUNT**

Recommended: That the School Business Administrator/Board Secretary be authorized to transfer \$10,000.00 to the Athletic Account.

**TRANSFER OF FUNDS 2014-2015**

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
<b>FROM:</b>		
11-000-100-566-94-00-44	Tuition To Private School	(17,856.00)
11-000-218-320-94-00-63	Purchased Professional	(33,915.00)
11-000-230-339-94-00	Other Professional Services	(3,000.00)
11-000-252-610-94-41-40	Technology Supply	(122,872.00)
11-000-252-890-94-41-40	Misc. Expense Data Process	(1,700.00)
11-000-291-270-00-00	Health Benefits	(30,000.00)
11-00-251-105-00-80-45	Human Resources Overtime	(30,000.00)
11-190-100-610-12-41-40	Teacher Supply	(88,823.00)
		<b>(328,166.00)</b>
<b>TO:</b>		
11-000-100-565-94-00-44	Tuition to CSSD & reg.	17,856.00
11-000-218-610-94-00-63	Testing Supply	33,915.00
11-000-230-610-94-00-55	Office Supply	3,000.00
11-000-252-330-94-41-40	Purchased Professional	103,250.00
11-000-291-290-00-00	Benefits Other	30,000.00
		<b>188,021.00</b>
<b>TO:</b>		
12-000-252-732-94-41-40	Non Instructional Equipment	110,145.00
15-190-100-320-01-00-00	Purchased Professional	30,000.00
		<b>140,145.00</b>
<b>Total Fund 11</b>		
		<b>-</b>
<b>FROM:</b>		
15-000-223-580-80-00	Travel	(1,000.00)
15-120-100-101-06-00	Teacher Salary Gr. 1-5	(4,000.00)
15-120-100-101-09-00	Teacher Salary Gr. 1-5	(1,000.00)
15-140-100-101-83-00	Teacher Salary Gr. 9-12	(6,700.00)
15-190-100-610-01-00	Instructional Supply	(2,072.00)
15-190-100-610-07-00	Instructional Supply	(1,400.00)
15-190-100610-16-00	Instructional Supply	(725.00)
15-190-100-640-01-00	Textbooks	(4,821.00)
15-204-100-610-01-00	LLD Supply	(1,977.00)
		<b>(23,695.00)</b>
<b>TO:</b>		
15-000-223-320-07-00	Instructional Staff Trng.	1,400.00
15-000-240-103-83-83	Principal After School	6,700.00

Supplementary Finance Report  
Transfer of Funds

Elizabeth, New Jersey  
March 19, 2015

15-000-270-512-09-00	Field Trip Transportation	1,000.00
15-120-100-101-06-83	Teachers After School	4,000.00
15-190-100-320-01-00-00	Purchased Professional	8,870.00
15-190-100-320-16-00	Purchased Professional	725.00
15-190-100-580-80-00-65	Travel-Required	1,000.00
		<b>23,695.00</b>

**Total Fund 15**

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**FROM:**

20-257-100-600-00-03	IDEA Basic 13/14	(22,820.00)
20-238-100-100-00-00-01	NCLB 14/15 Title I	(3,198.00)

**(26,018.00)**

**TO:**

20-257-100-100-00-03	IDEA Basic 13/14	22,820.00
20-238-200-320-98-00	NCLB 14-15 Title I	3,198.00

**26,018.00**

**Total Fund 20**

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Elizabeth, N.J., March 19, 2015

**BOARD OF EDUCATION:**

The Superintendent of Schools recommends approval of the following:

CONTRACT WITH BREAKING THE CYCLE

As recommended by Kathleen Badalis, Principal of Abraham Lincoln School No. 14, that the Elizabeth Board of Education enter into contract with Breaking The Cycle, Ulster Park, NY, to provide an assembly entitled "Breaking The Cycle," to address escalating school violence at its roots, bullying, peer pressure, suicidal isolation, racism and intolerance to others, for 5<sup>th</sup> -8<sup>th</sup> grade students, on . June 4, 2015, from 9:30 a.m. to 10:45 a.m., there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH STATEWIDE PARENT ADVOCACY NETWORK

As recommended by Lisette Calvo, Director of Bilingual Education, that the Elizabeth Board of Education enter into contract with Statewide Parent Advocacy Network, Newark, NJ, for parents/guardians of students attending the following schools participate in a coordinated school health workshops: Winfield Scott School No. 2, Jerome Dunn Academy School No. 9, Elmora School No. 12, Madison-Monroe School No. 16, and Juan Pablo Duarte-Jose Julian Marti School No. 28, April 5, 2015 through May 9, 2015, there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

REJECT BIDS FOR CONDENSATE PUMP MODIFICATIONS AT THOMAS A. EDISON CAREER AND TECHNICAL ACADEMY

As recommended by Luis Couto, Director of Plant, Property and Equipment, that the Elizabeth Board of Education reject all bids submitted on March 3, 2015 for the Condensate pump modifications at Thomas A. Edison Career and Technical Academy, and request permission to re-advertise, in accordance with N.J.S.A.18A:18A-22e.

CONTRACT WITH SYSTEMS ELECTRONICS

As recommended by Luis Couto, Director of Plant, Property and Equipment, that the Elizabeth Board of Education enter into contract with Systems Electronics, Haledon, NJ, for the fire alarm signaling system inspection, test and maintenance for district facilities for the 2014-2015 school year, in an amount not to exceed \$77,200.00, in accordance with N.J.S.A.18A:18A-4.4.

### CONTRACT WITH DMR ARCHITECTURE

As recommended by Luis Couto, Director of Plant, Property and Equipment, that the Elizabeth Board of Education enter into contract with DMR Architecture, Hasbrouck Heights, NJ, to provide architectural and engineering services in conducting a feasibility study at ten (10) district schools to accommodate the Teach to One math program, (project B-4342), as a professional service, in an amount to exceed \$11,500.00, including reimbursable expenses, in accordance with N.J.S.A.18A:18A-5a(1).

### CONTRACT WITH NUENERGEN

As recommended by Luis Couto, Director of Plant, Property and Equipment, that the Elizabeth Board of Education enter into contract with NuEnergen, White Plains, NY, to provide Energy Management - tracking, procurement, auditing and demand response services, as per the proposal from the Request For Proposal (RFP) February 24, 2015, in accordance with N.J.S.A.18A:18A-4.4

Request for proposal (RFP) was advertised in the Star Ledger and was posted on the Elizabeth Public Schools website.

Proposals also received from: Enernoc, Boston, MA and George A. Koteen Associates, Teaneck, NJ.

### CONTRACT WITH CURRIER'S MAGICAL MANIA

As recommended by, Tracy Crosby, Director of Early Childhood, that the Elizabeth Board of Education enter into contract with Currier's Magical Mania, Jacobstown, NJ, to provide a program for students of Elizabethport Presbyterian Center, Elizabeth, NJ, to participate in music and movement activities, on April 28, 2015, at 10:00 a.m. in an amount not to exceed \$395.00, in accordance with N.J.S.A. 18A:18A-3.

### CONTRACT WITH UNCLE JOHN'S TRAVELING MUSIC PUPPET SHOW

As recommended by, Tracy Crosby, Director of Early Childhood, that the Elizabeth Board of Education enter into contract with Uncle John's Traveling Music Puppet Show, Berkley Heights, NJ, to present a puppet show focused on favorite children's story book characters for students of Wonder World Early Childhood Center, Elizabeth, NJ, on April 13, 2015, from 10:00 a.m.-11:30 a.m., in an amount not to exceed \$250.00, in accordance with N.J.S.A. 18A:18A-3.

CONTRACT WITH JUNIORS VENTURE – T/A THE LIZARD GUY

As recommended by, Tracy Crosby, Director of Early Childhood, that the Elizabeth Board of Education enter into contract with Juniors Venture – T/A The Lizard Guy, Raritan, NJ, to provide a presentation of live reptiles for students of Egenolf Early Childhood Center, Elizabeth, NJ, on April 15, 2015, from 9:00 a.m.–11:30 a.m., in an amount not to exceed \$625.00, in accordance with N.J.S.A. 18A:18A-3.

CONTRACT WITH KEVIN BURNS

As recommended by Michael Cummings, Principal of Elizabeth High School Upper Academy, that the Elizabeth Board of Education enter into contract with Kevin Burns, Elizabeth, NJ, to provide motivation programs entitled “Following Your Dreams” and “Better, Never Bitter,” to students, on March 26, 2015, from 6:00 p.m. – 7:00 p.m. and on May 19, 2015, from 9:12 a.m. - 9:59 a.m., there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH JUNIOR’S VENTURE – T/A LIZARD’S GUYS

As recommended by Joia L. Dickenson, Interim-Principal of Dr. Martin Luther King, Jr. Center for Early Childhood Education School No. 52, that the Elizabeth Board of Education enter into contract with Junior’s Venture – T/A Lizard’s Guys, Raritan, NJ, to perform two (2) presentations for students and staff, on April 29, 2015, at 10:00 a.m. and 11:00 a.m., in an amount not to exceed \$395.00, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH ZONAR SYSTEMS

As recommended by Lester Dominguez, Director of Transportation, that the Elizabeth Board of Education enter into contract with Zonar Systems, Seattle WA, the annual service fee for electronic vehicle inspection report and GPS service for district school buses, from November 1, 2014 through October 31, 2015, in an amount not to exceed \$11,862.84, in accordance with N.J.S.A.18A:18A-19.

CONTRACT WITH STAFF DEVELOPMENT WORKSHOPS

As recommended by Amy Gil, Director of Research, Evaluation and Assessment, that the Elizabeth Board of Education enter into contract with Staff Development Workshops, Lakewood, NJ, to present six (6) Title I parental involvement training sessions two (2) hour each at the following schools: George Washington Academy School No. 1, May 1, 2015, Joseph Battin School No. 4, May 5, 2015, Abraham Lincoln School No. 14, May 6, 2015, Robert Morris School No. 18, May 7, 2015, Woodrow Wilson School No. 19, May 8, 2015 and John Marshall School No. 20, May 12, 2015, as an Extraordinary Unspecifiable Service (EUS), in an amount not to exceed \$6,000.00, in accordance with N.J.S.A.19A:18A-5a(2).

CONTRACT WITH STANDARDS SOLUTION

As recommended by Amy Gil, Director of Research, Evaluation and Assessment, that the Elizabeth Board of Education enter into contract with Standards Solution, Washington, NJ, to present nine (9) job-embedded professional development workshop in mathematics, at John E. Dwyer Technology Academy, 8:00 a.m. to 3:00 p.m. date to be determined May 1, 2015 through June 30, 2015, as an Extraordinary Unspecifiable Service (EUS), in an amount not to exceed \$18,000.00, in accordance with N.J.S.A.18A:18A-5a(2).

CONTRACT WITH ANTI-DEFAMATION LEAGUE

As recommended by Aaron Goldblatt, Director of Student Services, that the Elizabeth Board of Education enter into contract with Anti-Defamation League, New York, NY, to conduct five (5) professional development workshops entitled "Echo's and Reflections, to middle and high school teachers, various dates May 1, 2015 through June 30, 2015, there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH R.P. BAKING

As recommended by Jamie Leavitt, Director of Food and Nutrition Services, that the Elizabeth Board of Education enter into contract with, R. P. Baking, Harrison, NJ, for the purchase of bread & rolls, for Food Service, during the 2015-2016 school year, the sole responsible bidder, in an amount not to exceed \$336,089.26, in accordance with N.J.S.A. 18A:18A-4.

CONTRACT WITH APPCO PAPER

As recommended by Jamie Leavitt, Director of Food and Nutrition Services, that the Elizabeth Board of Education enter into contract with Appco Paper, Island Park, NY, for the purchase of paper goods for food service, during the 2015-2016 school year, the lowest responsible bidder in an amount not to exceed \$577,846.91, in accordance with N.J.S.A.18A:18A-4a.

Bids also submitted by the following vendors:

Appco Paper, Island Park, NY

Central Poly, Linden, NJ

Interboro Packaging, Montgomery, NY

Maximum Quality Foods, Linden, NJ

Unit Prices submitted

Unit Prices Submitted

Unit Prices Submitted

Unit Prices Submitted

*Bid advertised in the Star Ledger and posted on district web-site.*

CONTRACT WITH SYSCO METRO NEW YORK

As recommended by Jamie Leavitt, Director of Food and Nutrition Services, that the Elizabeth Board of Education enter into contract with Sysco Metro New York, Jersey City, NJ, for the purchase of juice products for food service, for the 2015-2016 school year, the lowest responsible bidder in an amount not to exceed \$865,840.00, in accordance with N.J.S.A.18A:18A-4a.

Bids also received from the following vendors:

Sysco Metro New York, Jersey City, NJ	\$865,400.00
Cream-O-Land Dairies, Florence, NJ	\$891,190.00
Maximum Quality Foods, Linden, NJ	\$899,292.30

*Bid advertised in the Star Ledger and posted on district web-site.*

CONTRACT WITH CREAM-O-LAND DAIRIES BAKING

As recommended by Jamie Leavitt, Director of Food and Nutrition Services, that the Elizabeth Board of Education enter into contract with, Cream-O-Land Dairies, Florence, NJ, for the purchase of dairy products, for Food Service, during the 2015-2016 school year, the sole responsible bidder, in an amount not to exceed \$823,534.50, plus bidders margin above the class I price announced by the Federal Market Administrator, in accordance with N.J.S.A. 18A:18A-4a.

*Bid advertised in the Star Ledger and posted on district web-site.*

CONTRACT WITH VERIZON WIRELESS

As recommended by Alberto Marsal, Chief Information Officer (Technology), that the Elizabeth Board of Education enter into contract with Verizon Wireless, Basking Ridge, NJ for wireless phone services, July 1, 2015 through June 30, 2016, vendor's E-rate spin number 143000677, and state contract number A-64428, the request for proposal (RFP) was posted on the Elizabeth Public Schools and Universal Service Administration Company (USAC) website for 28 days, in an amount not to exceed \$80,000.00, in accordance with N.J.S.A.18A:18A-10.

No other RFP's received:

CONTRACT WITH CUSTOM COMPUTER SPECIALISTS

As recommended by Alberto Marsal, Chief Information Officer, that the Elizabeth Board of Education enter into contract with Custom Computer Specialist, Hauppauge, NY, to provide on-site technical support, in an amount of \$98.00 per hour, not to exceed 2,040 hours, April 1, 2015 through June 30, 2016, vendor's e-rate spin number 14304965, the request for proposal (RFP) was posted on the Elizabeth Public Schools and Universal Service Administration Company (USAC) website for 28 days, in an amount not to exceed \$200,000.00, in accordance with N.J.S.A. 18A:18A-5(20).

CONTRACT WITH ASPIRE TECHNOLOGY PARTNERS

As recommended by Alberto Marsal, Chief Information Officer (Technology), that the Elizabeth Board of Education enter into contract with Aspire Technology Partners, Hazlet, NJ, basic Cisco maintenance including Smartnet, from July 1, 2015 through June 30, 2016, vendor's E-rate Spin No. 143034588, the request for proposal (RFP) was posted on the Elizabeth Public Schools and Universal Service Administration Company (USAC) website for 28 days, in an amount not to exceed \$143,352.46, in accordance with N.J.S.A. 18A:18A-5(20).

Proposals received from:

Aspire Technology Partners, Hazlet, NJ	\$143,352.46
Custom Computer, Hauppauge, NY	\$146,401.75
Presidio, Hauppauge, NY	\$159,346.45

As recommended by Alberto Marsal, Chief Information Officer (Technology), that the Elizabeth Board of Education enter into contract with Aspire Technology Partners, Hazlet, NJ, for Cisco networking equipment, installation and support (DC), locates data located at 500 North Broad Street, April 1, 2015 through June 30, 2016, vendor's E-rate Spin No. 143034588, the request for proposal (RFP) was posted on the Elizabeth Public Schools and Universal Service Administration Company (USAC) website for 28 days, in an amount not to exceed \$511,927.50 in accordance with N.J.S.A. 18A:18A-5(20).

Proposals received from:

Aspire Technology Partners, Hazlet, NJ	\$511,927.50
Presidio, Hauppauge, NY	\$658,888.20
Custom Computer, Hauppauge, NY	\$543,653.52
*High Point Solutions, Sparta, NJ	\$658,888.20

\*Note, received after RFP deadline.

CONTRACT WITH WINDSTREAM COMMUNICATIONS

As recommended by Alberto Marsal, Chief Information Officer (Technology), that the Elizabeth Board of Education enter into contract with Windstream Communications, Cranford, NJ for Nortel PBX phone system maintenance and support, July 1, 2015 through June 30, 2016, vendor's E-rate spin number 143030766, the request for proposal (RFP) was posted on the Elizabeth Public Schools and Universal Service Administration Company (USAC) website for 28 days, in an amount not to exceed \$30,000.00, in accordance with N.J.S.A.18A:18A-10.

Other RFP received:

Telequest (not approved) \$26,473.00

CONTRACT WITH CORE BTS

As recommended by Alberto Marsal, Chief Information Officer (Technology), that the Elizabeth Board of Education enter into contract with Core BTS, Bridgewater, NJ, to provide Cisco networking equipment, installation and support, for the following locations: Terence C. Reilly School No. 7, Elmora School No. 12, Abraham Lincoln School No. 14, Madison-Monroe School No. 16, Robert Morris School No. 18, John Marshall School No. 20, Dr. Antonia Pantoja School No. 27, John E. Dwyer Technology Academy, Admiral William F. Halsey, Jr. Leadership Academy, Thomas Jefferson Arts Academy, Thomas A. Edison Career and Technical Academy, Elizabeth High School, April 1, 2015 through June 30, 2016, vendor's E-rate Spin No. 1430030838, e-rate amount of \$1,803,177.41 plus non e-rate amount of \$111,705.65 the Request for Proposal (RFP) was posted on the Elizabeth Public Schools and Universal Service Administration Company (USAC) website for 28 days, in a total amount not to exceed \$1,914,883.06, in accordance with N.J.S.A. 18A:18A-5(20).

Proposal received from:	<u>E-RATE</u>	<u>NON E-RATE</u>	<u>TOTAL</u>
Cores BTS, Bridgewater, NJ	\$1,803,177.41	\$111,705.65	\$1,914,883.06
Aspire, Hazlet, NJ	\$1,829,921.26	\$111,654.00	\$1,941,575.26
Custom Computer, Hauppauge, NY	\$1,893,207.85	\$112,371.48	\$2,005,579.33
Millennium, East Hanover, NJ	\$1,937,158.90	\$116,334.40	\$2,053,493.30
Presidio, Hauppauge, NY	\$1,979,372.60	\$118,809.60	\$2,098,182.20
High Point Solutions, Sparta, NJ	\$2,447,172.10	\$153,462.40	\$2,600,634.50

CONTRACT WITH MAXIM HEALTHCARE SERVICES

As recommended by Dorothy McMullen, Director of Special Services, that the Elizabeth Board of Education enter into contract with Maxim Healthcare Services, South Orange, NJ, to provide healthcare personal nursing services for student C.H., during the 2014-2015 school year, as an Extraordinary Unspecifiable Service (EUS), in an amount not to exceed \$87,602.00 in accordance with N.J.S.A.18A:18A-5a(2).

CONTRACT WITH RUTGERS NEW JERSEY AGRICULTURAL EXPERIMENT STATION

As recommended by Christopher Mingoia, Principal of Toussaint L'Ouverture/Marquis de Lafayette School No. 6, that the Elizabeth Board of Education enter into contract with Rutgers New Jersey Agricultural Experiment Station, Westfield, NJ, to provide a 4-H tree steward program to teach students about how trees work, tree products, tree care and tree appreciation, on April 22, 2015, from 11:50 a.m. to 3:15 p.m. there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH BREAKING THE CYCLE

As recommended by Linda Seniszyn, Assistant Superintendent for School, that the Elizabeth Board of Education enter into contract with Breaking The Cycle, Ulster Park, NY, to provide assemblies at various district schools entitled 'Breaking The Cycle,' to address escalating school violence at its roots, bullying, peer pressure, suicidal isolation, racism and intolerance to others, for 5<sup>th</sup> to 8<sup>th</sup> grade students, during the 2014-2015 school year, there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH G.S. ENTERTAINMENT PRODUCTION  
d/b/a WINFIELD SCOTT BALLROOMS

As recommended by Linda Seniszyn, Assistant Superintendent for Schools, that the Elizabeth Board of Education enter into contract with G.S. Entertainment Production d/b/a Winfield Scott Ballrooms, Elizabeth, NJ, to host the EHS Academics Award Dinner, on May 28, 2015, from 6:00 p.m. to 10:00 p.m. cost of \$37.50 per person, approximately 330 people, in an amount not to exceed \$12,375.00, in accordance with N.J.S.A. 18A:18A-3.

As recommended by Linda Seniszyn, Assistant Superintendent for Schools, that the Elizabeth Board of Education enter into contract with G.S. Entertainment Production d/b/a Winfield Scott Ballrooms, Elizabeth, NJ, to host the EHS Junior Prom, on May 22, 2015, from 6:00 p.m. to 12:00 a.m. cost of \$37.50 per person, approximately 600 people, to be paid for by the Junior Class checking account, there is no cost to the Board, in accordance with N.J.S.A. 18A:18A-5a(21).

CONTRACT WITH QUIVER FARM PROJECTS

As recommended by Anthony Ziobro, Principal of George Washington Academy of Science & Engineering School No. 1, that the Elizabeth Board of Education enter into contract with Quiver Farm Projects., Pennsburg, PA, to provide a program entitled "Traveling Farm," for pre-k students, an informative and interactive program, that will provide farm animals including ducks, rabbits, guinea pigs, chickens, geese and a calf, on April 23, 2015, from 8:30 a.m. to 3:00 p.m., in an amount not to exceed \$550.00, in accordance with N.J.S.A.18A:18A-3.

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YSupplemental Award of Contracts Report  
Award of Contracts, etc.

Elizabeth, N.J., March 19, 2015

**BOARD OF EDUCATION:**

The Superintendent of Schools recommends approval of the following:

CONTRACT WITH WBGO/88.3 FM

As recommended by Lisette Calvo, Director of Bilingual/ESL Education, that the Elizabeth Board of Education enter into contract with WBGO/88.3 FM, Newark, NJ, for district students to participate in the Kids Jazz Spring 2015 Concert Series, transportation to be provided by WBGO, on Saturday March 28, 2015, April 11, 18 & 25, 2015, and May 2, 2015, from 12:30 p.m. till 1:30 p.m., there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH EMERALD HEALTHCARE SERVICES

As recommended by Dorothy McMullen, Director of Special Services, that the Elizabeth Board of Education enter into contract with Emerald Healthcare Services, Wayne, NJ, to provide supplemental nursing services by registered nurses, February 16, 2015 through June 30, 2015, at a rate of \$47.00 per hour, as an Extraordinary Unspecifiable Service (EUS), in an amount not to exceed \$72,615.00, in accordance with N.J.S.A.18A:18A-5a(2).

CONTRACT WITH BLUE SKY PUPPET THEATRE

As recommended by Hollis Mendes, Principal of Winfield Scott School No. 2, that the Elizabeth Board of Education enter into contract with Blue Sky Puppet Theatre, University Park, MD, to provide two (2) performances of a program entitled "BANANAS," on April 24, 2015, 8:30 a.m. and 9:30 a.m. cost of \$825.00 to be paid for by school PTO, there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH NEW JERSEY ACADEMY OF FAMILY PHYSICIANS

As recommended by Linda Seniszyn, Assistant Superintendent of Schools, that the Elizabeth Board of Education enter into contract with New Jersey Academy of Family Physicians (NJAFP), Trenton, NJ, to provide programs at various district schools entitled "The Wars Program," a tobacco-free educational program for 4<sup>th</sup> and 5<sup>th</sup> grade students, March 23, 2015 through June 23, 2015, from 8:30 a.m. to 3:15 p.m. there is no cost to the Board, in accordance with N.J.S.A.18A:18A-3.

CONTRACT WITH DJS ENTERPRISES

As recommended by Donald Goncalves, Assistant Board Secretary, that the Elizabeth Board of Education enter into contract with DJS Enterprises, South Amboy, NJ, to provide three (3) day training sessions for district security staff, on the following training: defensive tactics & use of force on April 7-9, 2015, at the rate of \$45.00 per guard, in an amount not to exceed \$6,975.00, in accordance with N.J.S.A. 18A:18A-3.

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Y**BOARD OF EDUCATION****RESOLUTION****“AUTISM AWARENESS MONTH”**

**WHEREAS**, autism affects all persons regardless of race, religion, socio-economic status or geography; and

**WHEREAS**, the incidence of autism in the United States is 1 in 150 and 1 in 94 boys; and

**WHEREAS**, autism impacts on the major areas of a child’s development; and

**WHEREAS**, autism is recognized as a lifelong condition with no current cure; and

**WHEREAS**, the aims for Autism Awareness Month are to inform the general public about the health crisis of autism, stress the importance of early diagnosis and early intervention, and to celebrate the unique talents and qualities of individuals with diagnosis of autism.

**NOW, THEREFORE, BE IT RESOLVED**, that the members of the Elizabeth Board of Education join the rest of the country in recognizing April as Autism Awareness Month.

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## BOARD OF EDUCATION

## RESOLUTION

“NATIONAL LIBRARY WEEK”

**WHEREAS**, school library media centers serve a vital role in the learning and academic achievement within a school, and

**WHEREAS**, our students, teachers, and staff benefit from the wide variety of materials available in our media centers, materials that promote the communication and sharing of ideas so necessary in a vibrant democratic society, and

**WHEREAS**, our school library media specialists do an outstanding job in selecting, assembling, and sharing our organized collections of information with each school community, and

**WHEREAS**, today’s school library media specialists also play an integral role in introducing students and staff to the tremendous amount of information available on-line and through the district’s state-of-the-art technology, and

**WHEREAS**, school library media centers are as fundamental to our country as are the principles of freedom, equality, and individual rights.

**NOW, THEREFORE, BE IT RESOLVED**, that the members of the Elizabeth Board of Education hereby proclaim the week of April 12-18, 2015

“NATIONAL LIBRARY WEEK”

**BE IT FURTHER RESOLVED**, that the Board of Education also recognize National Library Workers Day on April 14<sup>th</sup> as part of National Library Week to thank the district’s school media specialists for all that they do to support our students’ academic growth and development into eager and enthusiastic readers.

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to all school principals and library media specialists to encourage special activities in our district’s schools during the month of April to promote reading and the use of our outstanding school library media centers.

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**BOARD OF EDUCATION**  
**RESOLUTION**  
**REQUISITION FOR TAXES**

**RESOLVED**, that the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of the Board for the next eight weeks is \$13,078,280.00 and that the City of Elizabeth is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating thereto.

**BOARD OF EDUCATION**

**RESOLUTION**

**PAYMENT FOR UNUSED SICK DAYS**

Recommended: That the following personnel be reimbursed for unused sick days.

Sarah Cavanaugh	\$ 22,225.00
Ralph Farinola	\$ 2,280.00
Leonor Febles	\$ 23,800.00
Denise Gesumaria	\$ 3,033.00
Cheryl McCampbell	\$ 13,422.50
James Occhipinti	\$ 7,181.63

**BOARD OF EDUCATION**

**RESOLUTION**

**PAYMENT FOR UNUSED VACATION DAYS**

Recommended: That the following personnel be reimbursed for unused vacation days.

Dorian McGee	\$ 9,388.08
James Occhipinti	\$ 4,646.51

## BOARD OF EDUCATION

## RESOLUTION

**RECOMMENDED:** That the following new and revised Policies, Regulation and Exhibit be approved:

1000/1010	Policy	Concepts and Roles in Community Relations: Goals and Objectives
1221	Policy	Special Education Parent Advisory Committee
1221	Regulation	Special Education Parent Advisory Committee
1312	Policy	Constituent Service
5141.8	Policy	Sports Related Concussion and Head Injury
5141.8	Exhibit	Sports Related Concussion and Head Injury
6114	Policy	Emergencies and Disaster Preparedness
6147.3	Policy	Student Assessment
6173	Policy	Home Instruction
7110	Policy	Long-Range Facilities Planning

CONCEPTS AND ROLES IN COMMUNITY RELATIONS: GOALS AND OBJECTIVES

The Board of Education believes that school district community relations is not solely an information program, but encompasses all aspects of the schools' relationship with the total community.

The Board of Education believes its school-community relations program should:

- A. Promote public interest and participation in the operation of the school system;
- B. Gather information about public attitudes toward the school system and its programs and report them to the Chief School Administrator and the Board;
- C. Provide an honest, continuous, comprehensive flow of information about the policies, procedures, programs, problems and progress of the school system to the community and the staff;
- D. Develop the most effective means of communication with the school system's public and use available media as appropriate;
- E. Develop programs in the schools that will integrate home, school, and community in meeting the needs of district students;
- F. Develop and maintain the confidence of the community in the school board and the school staff;
- G. Develop a climate that attracts good teachers and encourages staff to strive for excellence in the educational program;
- H. Anticipate and forestall problems that are brought about by lack of understanding;
- I. Evaluate past procedures in order to make improvements in future communications.

The Chief School Administrator shall be responsible for developing programs, techniques and channels for implementing this policy.

**Date:** November 13, 1986  
**Revised:** June 25, 2009  
**First Reading:** June 11, 2009  
**Second Reading:** June 25, 2009  
**Revised:** **March 19, 2015**  
**First Reading:** February 26, 2015  
**Second Reading:** March 19, 2015

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act  
N.J.S.A. 47:1A-1 et seq. Open Public Records Act  
N.J.A.C. 6A:30-1.4(a) 1 Evaluation process for the annual review  
N.J.A.C. 6A:32-2.1 Definitions  
N.J.A.C. 6A:32-12.1 Reporting requirements  
N.J.A.C. 6A:32-12.2 School-level planning

Cross References: 1100 Communicating with the public  
1110 Media  
1111 District Publications  
1120 Board of education meetings  
1200 Participation by the public  
1220 Ad hoc advisory committees  
2224 Nondiscrimination/affirmative action  
2240 Research, evaluation and planning  
2255 Action planning for State Monitoring NJQSAC  
3510 Operation and maintenance of plant  
3542 Food service  
3570 District records and reports  
4131/4131.1 Staff development; in-service education/visitations/conferences  
5020 Role of parents/guardians  
5131.6 Drugs, alcohol, tobacco (substance abuse)  
6000/6010 Concepts & Roles in Instruction  
6142.1 Family life education  
6142.2 English as a second language; bilingual/bicultural  
6142.13 HIV prevention education  
6156 Instructional planning, scheduling  
6171.3 At-risk and Title I  
6171.4 Special education  
6300 Evaluation of the instructional program  
7110 Long-range facilities planning  
9322 Public and executive sessions  
9323/9324 Agenda preparation  
9326 Minutes

SPECIAL EDUCATION PARENT ADVISORY COMMITTEES

Parent involvement is the important backbone of our school system. In order to provide a mechanism by which the parents of students with disabilities are involved in the decision-making process, the Board of Education shall create a special education parent advisory committee that will provide recommendations on issues regarding special education programming in the District. The special education parent advisory committee (SEPAC) is strictly advisory in nature and will provide recommendations that the Board of Education will take into consideration.

At the time the SEPAC is established, the Board of Education shall review and approve the following:

- A. The purpose and responsibility of the committee;
- B. The scope and duration of the committee's operation;
- C. The committee membership, in terms of appropriate community representation, total number of members, method of selection, and length of terms;
- D. The time and means of reporting the committee's findings and recommendations to the Board of Education.

The Superintendent will create a regulation of each committee's charge that will be presented to the Board of Education for approval.

**Date:** March 19, 2015  
**First Reading:** February 26, 2015  
**Second Reading:** March 19, 2015

Legal References: N.J.S.A. 10:4-6 et seq. Open Public Meetings Act  
N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement;  
adjournment, etc., for lack of quorum  
N.J.A.C. 6A:16-4.2(a) Review and availability of policies and procedures for the  
intervention of student alcohol or other drug abuse  
N.J.A.C. 6A:32-12.1 Reporting requirements

Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988  
(P.L. 100-297)

34 C.F.R. 200.1 to 200.89 - Part 200

Cross References: 1220 Ad Hoc Advisory Committees  
2240 Research, evaluation and planning  
6142.1 Family life education  
6142.12 Career education  
6144 Controversial issues  
6162.4 Community resources  
6171.3 At-risk and Title 1  
9020 Public statements  
9130 Committees

**Regulation**

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SPECIAL EDUCATION PARENT ADVISORY COMMITTEES

**A. Purpose and Responsibility of the Committee**

The Elizabeth Board of Education Special Education Parent Advisory committee (ESEPAC) exists to fulfill the requirements of the New Jersey Administrative Code 6A:14-1.2(h):

*Each Board of Education shall ensure that a special education parent advisory group is in place in the district to provide input to the district on issues concerning students with disabilities.*

The ESEPAC works collaboratively with all Special Education parents and District staff in an advisory capacity to the Elizabeth Board of Education to:

- Foster increased communication of services and information for families of children with special education needs;
- Facilitate and foster parent involvement in parent education resources;
- Foster and promote inclusionary special education settings for all students;
- Provide advisory information to the Elizabeth Board of Education of issues pertaining to special education services in the district; and
- Provide information meetings on topics of interest for families with students who receive special education and/or educational support services.

**B. Scope and Duration of the Committee's Operation**

The committee will be a standing committee to meet the requirements of State Code 6A:14-1.2(h). The committee's scope is limited to the purpose and responsibility of the committee as detailed in Section A., and serves in an advisory capacity to the Elizabeth Board of Education.

**C. Committee Membership**

The Committee will be comprised as follows:

- 2 parents with a child in an elementary school, 1 parent recommended by a principal and 1 parent recommended by the PTA/PTO
- 2 parents with a child in a middle school, 1 parent recommended by a principal and 1 parent recommended by the PTA/PTO
- 2 parents with a child in a high school, 1 parent recommended by a principal and 1 parent recommended by the PTA/PTO

- At least 2 parents with students in out-of-district placement – 1 parent recommended by the Director of Special Education and 1 parent recommended by the PTA/PTO
- Supervisor of Special Education (non-voting member)
- Director of Special Education (non-voting member)
- Elizabeth Board of Education liaison or Superintendent representative (non-voting member)

The names will be forwarded to the Director of Special Education no later than June 15th of each year with review by the Board of Education during their July voting meeting.

#### **D. Reporting to the Elizabeth Board of Education**

Written agendas, minutes and a summary of the year's activities of all committee meetings should be shared with the Director of Special Education and/or the Superintendent/representative. At least once a year, and more often if needed, the committee will meet with the Board and/or Board committee in a workshop meeting to provide an overview of the work of the committee and provide input to the Board on issues critical to Special Education.

**Date:** March 19, 2015  
**First Reading:** February 26, 2015  
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### CONSTITUENT SERVICE

The purpose of this policy is to respond to constituent inquiries, issues, concerns, questions, compliments and comments, addressed to the Board for resolution and for use in systemic improvements.

The Board of Education recognizes that its ability to service requests in an efficient, timely and courteous manner is a critical component necessary to promote continuous system improvement, to inform, educate and to support the needs of the Elizabeth Public Schools. As elected officials acting on behalf of the children, parents and taxpayers, the Elizabeth Board of Education Board members' role in constituent service is to facilitate management's ability to resolve problems effectively without becoming involved themselves in directly solving problems or handling management issues. All Elizabeth Board of Education Board members will be trained on an annual basis on this policy. All new Elizabeth Board of Education Board members will be trained following the annual Reorganization meeting as part of the induction process.

#### Defining Constituent Service

Constituent service is defined as ensuring that management takes responsibility for providing residents the services they rightfully should receive from their elected school Board representatives and employees of the Elizabeth Public Schools. The following definitions apply:

- Constituents are residents of the community who are represented by elected Elizabeth Board of Education members. Constituents include students, parents, guardians, employees with children in the district, taxpayers and members of the community.
- Governance is the primary role of the elected Elizabeth Board of Education members. Governance involves ensuring the delivery of required educational and support services in the District by providing oversight and policy to the Superintendent regarding those services and desired results. Governance is strategic and involves the development of policy focused on effecting system improvement.
- Management is the responsibility of the Superintendent who is an employee of the Elizabeth Public Schools and operates within District policy established by the Elizabeth Board of Education and all applicable local, state and federal laws and regulations. Management includes directing staff, allocating resources, administering programs and providing support services to improve school system effectiveness and successfully achieve District objectives.
- Appropriate Constituent Service ensures that management takes responsibility for helping constituents receive the services that the Elizabeth Public School system provides, using the resources provided for those services.

- Inappropriate Constituent Service is defined as Board Member involvement in management or delivery of specific services or desired results, even if the problem is serious and/or the Board member's involvement is minimal. This ensures that Board Members do not confer special advantage on staff, parents, students, vendors or any other person or entity outside regular decision-making processes established by policy or management to ensure fairness and equity.

### System for Constituent Service

The system for handling constituent services requests is based on the establishment of a reliable communication mechanism between the Elizabeth Board of Education members and the Superintendent that will refer, track, and resolve constituent inquiries. Inquiries in the form of written correspondence, e-mail, or telephone will be managed by electronic means to facilitate communication and record-keeping in the system. Requests will be tracked in the system by category of request, date of response, and a summary of the response (at a minimum). This information will be maintained in a consolidated database until reviewed by the Board and Superintendent.

Constituent requests received by the Elizabeth Board of Education members will be forwarded to the Superintendent's designee to be logged into the Elizabeth Public Schools Direct ("EPSDirect") tracking system. The Superintendent's designee will refer the request to the appropriate department for action. Upon department response and review by the Superintendent's designee, the District response will be logged into the EPSDirect tracking system to ensure that all Board Members are advised of the action on the constituent's request, keeping the constituent advised of the status, and updating the request in the system.

For requests that come to the Board which have not followed internal protocol for escalation to the Board, Board members may respond in the following ways:

1. Provide information (if known)
2. Refer the constituent to the appropriate office
3. Refer the issue to the Superintendent
4. Request a response from the Superintendent to be drafted on behalf of the Board

The Board and the Superintendent shall establish written protocols for the above processes and will review the protocols annually.

### Protocol for Constituent Service

The protocol begins with a constituent's request to a Board member for information and/or assistance. If the request is for information, the Board member should provide the information (if known) or explain to the constituent where or from whom this information should be obtained.

If the constituent requests assistance in addressing an issue or problem, the Board member must first evaluate the validity of the claim and also determine if the constituent is an employee of the Board with an employment issue. If the request or the complaint appears to be valid and is urgent, complicated, or has potential for major consequence, the Board member should refer the request to the Superintendent's designee for administrative action. Further, if the constituent is an employee of the Board with an employment issue, the Board member should refer the constituent to follow the district's chain of command through administration.

If the request or issue is not urgent, then the Board member should explain to the constituent the district's chain of command, clarify the difference between governance and management, and define the Board's role in constituent service. The Board member should then direct the constituent back into the system, that is, to talk to the teacher or principal, transportation office, etc. The Board member may need to provide the constituent with contact information. The constituent should be invited to call the Board member again if a timely response is not received from the district staff.

If the constituent does not receive a satisfactory response despite good faith efforts to resolve the issue with management, the issue should be referred to Board services, which will then take appropriate administrative action.

For every issue, referred to the superintendent's designee, Board members will receive a written report on the manner and timeframe of issue resolution. If the issue is significant or requires time to resolve, the superintendent's designee will notify the Board member regarding the plans, steps taken, and the time frame for resolution.

The superintendent's designee is responsible for briefing the superintendent as needed and for preparing periodic reports for the superintendent and full Board showing:

- Request patterns
- System issues, and
- Work to date to improve systems.

The Board and superintendent should review the effectiveness of the constituent service system from time to time and make the necessary changes and adjustments. The Board members will honor the spirit of the constituent service policy in order to ensure consistent, reliable, and effective responses to requests for information or assistance presented to individual Board members.

#### Guidelines for Responding to Constituent Requests

The Board will implement a constituent services system, which will accomplish the following:

1. Track and monitor the progress for responding to issues and requests,
2. Archive, categorize and analyze requests and responses,
3. Produce reports for analysis and review by the Board on a quarterly basis, and
4. Provide a mechanism for quality assurance.

The Board expects this system to result in:

1. All e-mails and letters will be responded to within 5 business days,
2. Phone calls will be returned immediately whenever practicable and no later than two business days,
3. Human interaction will be used whenever possible, and the use of voice mail will be minimized,
4. A database of resolved issues will be used to increase efficiency throughout the school district, and
5. The ability of the administration to make system improvements based on identified patterns will be increased.

Reporting and System Improvement

The Board directs the Superintendent to establish appropriate administrative procedures to implement this policy. Quarterly reports will be provided that include constituent service request data, trends, conclusions and recommendations for improvement. The Superintendent’s report to the Board will be in a suitable electronic document and include data and graphs portraying the results and processes involved. This report will contain the most current information, and will also include comparative data and trend analyses. Constituent services responses will be included in the District’s Data DashBoard for systemic monitoring and evaluation.

**Date:** November 13, 1986  
**Revised:** January 15, 2009  
**First Reading:** December 22, 2008  
**Second Reading:** January 15, 2009  
**Revised:** June 25, 2009  
**First Reading:** June 11, 2009  
**Second Reading:** June 25, 2009  
**Revised:** **March 19, 2015**  
**First Reading:** February 26, 2015  
**Second Reading:** March 19, 2015

Legal References:	N.J.S.A. 10:4-6 through 21 N.J.S.A. 18A: 11-1	Short title General mandatory powers and duties
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Cross References:	1120 4112.6/4212.6 4116 4119.22/4219.22 5145.6 6144 6161.1  6161.2 6163.1 9010 9020 9123	Board of Education meetings Personnel Records Evaluation Conduct and dress Student grievance procedure Controversial issues Selection and adoption of textbooks and other instructional materials Complaints regarding instructional materials Media Center/Library Individual members Public statements School Business Administrator/Board Secretary
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SPORTS RELATED CONCUSSION AND HEAD INJURY

A concussion is a traumatic brain injury (TBI) caused by a direct or indirect blow to the head or body.

Requirements

- A. A student who participates in interscholastic athletics, which for the purpose of this policy includes cheerleading, and who sustains or is suspected of sustaining a concussion or other head injury shall be immediately removed from the competition or practice. The student-athlete or cheerleader may not return to play until they obtain medical clearance in compliance with the district return-to-play policy;
- B. All coaches, school nurses, school/team physicians and certified athletic trainers must complete an interscholastic head injury training program such as the National Federation of State High School Associations online "Concussions in Sports" training program or a comparable program that meets mandated criteria;
- C. The district shall monitor school district employees in the completion of an interscholastic head injury training program;
- D. The athletic head injury training program must include:
  - 1. The recognition of the symptoms of head and neck injuries, concussions, and injuries related to second impact syndrome; and
  - 2. Describe the appropriate time to delay the return to sports competition or practice of a student-athlete who has sustained a head injury or other head injury, but if no additional time is specified for a particular age-group or sport, the student-athlete may return when written medical clearance is given the student-athlete stating that he/she is asymptomatic, and the student-athlete has completed an appropriate graduated individualized return-to-play protocol.
- E. Distribution of New Jersey Department of Education, *Concussion and Head Injury Fact Sheet* to every student-athlete who participates in interscholastic sports. The Chief School Administrator shall ensure that a signed acknowledgement of the receipt of the fact sheet is completed by the student-athlete's parent/guardian and is kept on file for future reference.

Required Concussion Protocol

A student-athlete who is suspected of sustaining a sports related concussion or other head injury during competition or practice shall be immediately removed from play and may not return to play that day.

A. Possible signs (could be observed by coaches, athletic trainer, school/team physician, school nurse):

1. Appears dazed, stunned, or disoriented;
2. Forgets plays, or demonstrates short term memory difficulty;
3. Exhibits difficulties with balance or coordination;
4. Answers questions slowly or inaccurately;
5. Loses consciousness;

B. Possible symptoms (reported by the student-athlete to coaches, athletic trainer, school/team physician, school nurse, parent/guardian):

1. Headache;
2. Nausea/vomiting;
3. Balance problems or dizziness;
4. Double vision or changes in vision;
5. Sensitivity to light or sound/noise;
6. Feeling sluggish or foggy;
7. Difficulty with concentration and short term memory;
8. Sleep disturbance.

C. To return to competition and practice the student-athlete must follow the protocol:

1. Immediate removal from competition or practice;
2. School personnel (athletic trainer, school nurse, coach, etc.) should make contact with the student-athlete's parent/guardian and inform them of the suspected sports-related concussion or head injury;
3. School personnel (athletic trainer, school nurse, coach, etc.) shall provide student-athlete with the approved information/medical checklist to provide their parent/guardian and physician or other licensed healthcare professional;
4. Student-athlete must receive written clearance from their physician that student is asymptomatic and may begin the graduated return-to-play protocol. School personnel (athletic trainer, school nurse, coach, etc. may consult with school/team physician after medical clearance is given from student-athletes physician).

Graduated Return to Competition and Practice Protocol

A. After written medical clearance is given stating that the student-athlete is asymptomatic, the student-athlete may begin a graduated individualized return-to-play protocol:

**Step 1:** No activity, complete physical and cognitive rest. The objective of this step is recovery;

**Step 2:** Light aerobic exercise, which includes walking, swimming, or stationary cycling, keeping the intensity less than 70% maximum percentage heart rate; no resistance training. The objective of this step is increased heart rate;

**Step 3:** Sport-specific exercise including skating and/or running; no head impact activities. The objective of this step is to add movement;

**Step 4:** Non-contact training drills (e.g. passing drills). The student-athlete may initiate progressive resistance training;

**Step 5:** Following medical clearance (consultation between school personnel and student-athlete's physician), participation in normal training activities. The objective of this step is to restore confidence and assess functional skills by the coaching staff;

**Step 6:** Return to play involving normal exertion or game activity.

B. Symptom checklists, baseline testing and balance testing may be utilized;

C. If the student-athlete exhibits a re-emergence of any post-concussion signs or symptoms once he or she returns-to-play, they will be removed from exertional activities and returned to their school/team physician or primary care physician;

D. If concussion symptoms re-occur during the graduated return-to-play protocol, the student-athlete will return to the previous level of activity that caused no symptoms.

Temporary Accommodations for Student-Athletes with Sports Related Head Injuries

A. Consideration of the cognitive effects in returning to the classroom is also an important part of the treatment of sports related concussions and head injuries;

B. Mental exertion increases the symptoms from concussions and affects recovery;

C. To recover, cognitive rest is just as important as physical rest. Reading, studying, testing, texting, even watching movies if a student is sensitive to light can slow down a student's recovery;

D. In accordance with the Centers for Disease Control and Prevention toolkit on managing concussions, the board of education may look to address the students' cognitive needs in the following ways;

- E. Students who return to school after a concussion may need to:
1. Take rest breaks as needed, including physical education;
  2. Spend fewer hours at school;
  3. Be given more time to take test or complete assignments;
  4. Receive help with schoolwork;
  5. Reduce time spent on the computer, reading, and writing;
  6. Be granted early dismissal from classes to avoid crowded hallways.

Annual Review

The policy shall be reviewed annually, and updated as necessary to ensure that it reflects the most current information available on the prevention, risk, and treatment of sports-related concussions and other head injuries.

**Date:** June 30, 2011  
**First Reading:** June 9, 2011  
**Second Reading:** June 30, 2011  
**Revised:** **March 19, 2015**  
**First Reading:** February 26, 2015  
**Second Reading:** March 19, 2015

Legal References: N.J.S.A. 18A:16-6, -6.1 Indemnity of officers, employees against civil actions  
N.J.S.A. 18A:35-4.6 et seq. Parents Right to Conscience Act of 1979  
N.J.S.A. 18A:40-1 Employment of medical inspectors, optometrists and nurses; salaries; terms; rules  
N.J.S.A. 18A:40-3 Lectures to teachers  
N.J.S.A. 18A:40-5 Method of examination; notice to parent or guardian  
N.J.S.A. 18A:40-6 In general  
N.J.S.A. 18A:40-7, -8, -10, -11 Exclusion of students who are ill  
N.J.S.A. 18A:40-23 et seq. Nursing Services for Nonpublic School Students  
N.J.S.A. 18A:40-41.4 Removal of student athlete from competition, practice; return  
N.J.A.C. 6A:16-1.1 et seq. Programs to Support Student Development  
See particularly:  
N.J.A.C. 6A:16-1.1, -1.3, -1.4, -2.1, -2.3, -2.4  
N.J.A.C. 6A:26-12.1 et seq. Operation and Maintenance of School Facilities  
See particularly:  
N.J.A.C. 6A:26-12.3

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

Cross References:	1410	Local units
	1420	County and intermediate units
	3510	Operation and maintenance of plant
	3516	Safety
	4131/4131.1	Staff development; in-service education/visitations/conferences
	4231/4231.1	
	5125	Student records
	5141	Health
	5141.1	Accidents
	5141.2	Illness
	5141.3	Health examinations and immunizations
	5141.21	Administering medication
	5142	Student safety
	5200	Nonpublic school students
	6142.4	Physical education and health

**Exhibit**

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SPORTS-RELATED CONCUSSION AND HEAD INJURY FACT SHEET AND  
PARENT/GUARDIAN ACKNOWLEDGEMENT FORM

A concussion is a brain injury that can be caused by a blow to the head or body that disrupts normal functioning of the brain. Concussions are a type of Traumatic Brain Injury (TBI), which range from mild to severe and can disrupt the way the brain normally functions. Concussions can cause significant and sustained neuropsychological impairment affecting problem solving, planning, memory, attention, concentration, and behavior.

The Centers for Disease Control and Prevention estimates that 300,000 concussions are sustained during sports related activities nationwide, and more than 62,000 concussions are sustained each year in high school contact sports. Second-impact syndrome occurs when a person sustains a second concussion while still experiencing symptoms of a previous concussion. It can lead to severe impairment and even death of the victim.

Legislation (P.L. 2010, Chapter 94) signed on December 7, 2010, mandated measures to be taken in order to ensure the safety of K-12 student-athletes or cheerleaders involved in interscholastic sports in New Jersey. It is imperative that athletes, coaches, and parent/guardians are educated about the nature and treatment of sports related concussions and other head injuries. The legislation states that:

- All Coaches, Athletic Trainers, School Nurses, and School/Team Physicians shall complete an Interscholastic Head Injury Safety Training Program by the 2011-2012 school year.
- All school districts, charter, and non-public schools that participate in interscholastic sports will distribute annually this educational fact to all student-athletes or cheerleaders and obtain a signed acknowledgement from each parent/guardian and student-athlete or cheerleader.
- Each school district, charter, and non-public school shall develop a written policy describing the prevention and treatment of sports-related concussion and other head injuries sustained by interscholastic student-athletes or cheerleaders.
- Any student-athlete or cheerleader who participates in an interscholastic sports program and is suspected of sustaining a concussion will be immediately removed from competition or practice. The student-athlete or cheerleader will not be allowed to return to competition or practice until he/she has written clearance from a physician trained in concussion treatment and has completed his/her district's graduated return-to-play protocol.

Quick Facts

- Most concussions do not involve loss of consciousness
- You can sustain a concussion even if you do not hit your head
- A blow elsewhere on the body can transmit an "impulsive" force to the brain and cause a concussion

Signs of Concussions (Observed by Coach, Athletic Trainer, Parent/Guardian)

- Appears dazed or stunned
- Forgets plays or demonstrates short term memory difficulties (e.g. unsure of game, opponent)
- Exhibits difficulties with balance, coordination, concentration, and attention
- Answers questions slowly or inaccurately
- Demonstrates behavior or personality changes
- Is unable to recall events prior to or after the hit or fall

Symptoms of Concussion (Reported by Student-Athlete)

- Headache
- Nausea/vomiting
- Balance problems or dizziness
- Double vision or changes in vision
- Sensitivity to light/sound
- Feeling of sluggishness or foggiess
- Difficulty with concentration, short term memory, and/or confusion

What Should a Student-Athlete do if they think they have a concussion?

- **Don't hide it.** Tell your Athletic Trainer, Coach, School Nurse, or Parent/Guardian.
- **Report it.** Don't return to competition or practice with symptoms of a concussion or head injury. The sooner you report it, the sooner you may return-to-play.
- **Take time to recover.** If you have a concussion your brain needs time to heal. While your brain is healing you are much more likely to sustain a second concussion. Repeat concussions can cause permanent brain injury.

What can happen if a student-athlete continues to play with a concussion or returns to play too soon?

- Continuing to play with the signs and symptoms of a concussion leaves the student-athlete or cheerleader vulnerable to second impact syndrome.
- Second impact syndrome is when a student-athlete or cheerleader sustains a second concussion while still having symptoms from a previous concussion or head injury.
- Second impact syndrome can lead to severe impairment and even death in extreme cases.

Should there be any temporary academic accommodations made for student-athletes or cheerleaders who have suffered a concussion?

- To recover cognitive rest is just as important as physical rest. Reading, texting, testing-even watching movies can slow down a student-athletes recovery.
- Stay home from school with minimal mental and social stimulation until all symptoms have resolved.
- Students may need to take rest breaks, spend fewer hours at school, be given extra time to complete assignments, as well as being offered other instructional strategies and classroom accommodations.

Student-athletes or cheerleaders who have sustained a concussion should complete a graduated return-to-play before they may resume competition or practice, according to the following protocol:

- **Step 1:** Completion of a full day of normal cognitive activities (school day, studying for tests, watching practice, interacting with peers) without reemergence of any signs or symptoms. If no return of symptoms, next day advance.
- **Step 2:** Light Aerobic exercise, which includes walking, swimming, and stationary cycling, keeping the intensity below 70% maximum heart rate. No resistance training. The objective of this step is increased heart rate.
- **Step 3:** Sport-specific exercise including skating, and/or running: no head impact activities. The objective of this step is to add movement.
- **Step 4:** Non contact training drills (e.g. passing drills). Student-athlete or cheerleader may initiate resistance training.
- **Step 5:** Following medical clearance (consultation between school health care personnel and student-athlete's or cheerleader's physician), participation in normal training activities. The objective of this step is to restore confidence and assess functional skills by coaching and medical staff.
- **Step 6:** Return to play involving normal exertion or game activity.

For further information on Sports-Related Concussions and other Head Injuries, please visit:

[www.cdc.gov/concussion/sports/index.html](http://www.cdc.gov/concussion/sports/index.html)  
[www.ncaa.org/helath-safety](http://www.ncaa.org/helath-safety)    [www.bianj.org](http://www.bianj.org)

[www.nfhs.com](http://www.nfhs.com)  
[www.atsnj.org](http://www.atsnj.org)

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Signature of Student-Athlete or Cheerleader

\_\_\_\_\_  
Print Name of Student Athlete or Cheerleader

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Print Parent/Guardian's Name

\_\_\_\_\_  
Date

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EMERGENCIES AND DISASTER PREPAREDNESS

The Chief School Administrator shall direct the development of plans, procedures and mechanisms for responding to emergencies and crises in the schools that threaten human life and property. He/she shall consult with law enforcement agencies, health and social services agencies and emergency management planners in developing these plans and shall ensure that they provide for the protection of the health, safety and welfare of the school population as well as supportive services for staff, students and their families.

Plans and procedures shall include these elements:

- A. Cooperation with local government agencies in developing and carrying out a school/community disaster plan that includes procedures for building lockdowns when necessary;
- B. Mechanisms for the orderly evacuation of buildings in case of fire or other emergencies;
- C. Means to provide as much protection as possible for children at school and on their way to and from school;
- D. Training in individual self-protection and survival techniques for students and staff;
- E. Communicating specific instructions to students and staff so that the school emergency plan may be carried out with the greatest possible speed and safety.

The Chief School Administrator shall develop and provide an in-service training program for school staff to enable them to recognize and appropriately respond to crises, consistent with the district's plans, procedures and mechanisms for managing crises. The in-service program shall be reviewed and updated annually.

School Safety and Security Plan

The board directs the Chief School Administrator and his/her designees to develop and implement comprehensive plans, procedures, and mechanisms that provide for safety and security in the schools. Written plans, procedures, and mechanisms shall, at a minimum, provide for:

- A. The protection of the health, safety, security and welfare of the school population;
- B. The prevention of, intervention in, response to and recovery from emergency and crisis situations;
- C. The establishment and maintenance of a climate of civility; and
- D. Support services for staff, students and their families.

The Chief School Administrator shall consult with law enforcement agencies, health and social services, provider agencies, emergency management planners, and school and other community resources, as appropriate, in the development of the district's plans, procedures, and mechanisms for school safety and security.

The plans, procedures, and mechanisms shall be consistent with the format and content established by the Domestic Security Preparedness Task Force and the Commissioner. The plans, procedures, and mechanisms shall be reviewed annually and updated as appropriate.

The Chief School Administrator shall disseminate a copy of the school safety and security plan to its employees. In addition:

- A. New employees shall receive a copy of the school safety and security plan, as appropriate, within sixty (60) days of the effective date of their employment;
- B. All employees shall be notified in writing, as appropriate, regarding updates and changes to the school safety and security plan;
- C. All employees shall attend an in-service training program designed to allow all district board of education employees to recognize and appropriately respond to safety and security concerns, including emergencies and crisis, in a manner consistent with the district board of education's plans, procedures, and mechanisms for school safety and security.

#### Fire Drills and School Security Drills

Fire drills shall be held at least once each month for all students. There shall also be at least one school security drill per month. The Chief School Administrator may order a modification of the fire drills so that they may take the form of indoor drills or of rapid dismissals with outdoor clothing when low temperatures prevail.

A written statement of procedures and instructions for fire drills and school security drills shall be formulated by the Chief School Administrator and disseminated to all staff. All staff shall also receive training on school safety and security that includes instruction on school security drills within sixty (60) days of the commencement of that staff member's employment, whichever date is later.

Instruction in fire prevention shall be given and emphasized in appropriate courses in the curriculum of the school. A "school security drill" shall be defined as an exercise to respond to an emergency situation such as a non-fire evacuation, lockdown, bomb threat or active shooter situation that is similar in duration to a fire drill.

Required Drills

- A. The school shall be required to conduct a minimum of two drills per year for each of the following drills:
  - 1. Active shooter
  - 2. Evacuation (non-fire)
  - 3. Bomb threats
  - 4. Lockdowns

Students are not required to participate in two of the eight mandated drills.

- B. Within the first ten (10) days of the new school year each school in the district shall be required to conduct one fire drill;
- C. Within the first fifteen (15) days of the new school year each school in the district shall be required to conduct one school security drill.

Reporting

By June 30<sup>th</sup> of each year the Chief School Administrator shall submit to the Executive County Superintendent an annual "Statement of Assurance" report on the forms provided by the Department of Education.

Emergency Closings; Delayed Openings

The Chief School Administrator is authorized by the Board to close the schools, open them late or dismiss them early in hazardous weather or in other extraordinary circumstances which might endanger the health or safety of students or school employees.

Each year, parents/guardians, students, and staff members shall be informed in advance of how they shall be notified in event of emergency closings. Parents/guardians shall be required to make alternative arrangements for their children in case no one is home to receive a child after an unscheduled early closing.

**Date:** November 13, 1986  
**Revised:** June 25, 2009  
**First Reading:** June 11, 2009  
**Second Reading:** June 25, 2009  
**Second Revision:** June 24, 2010  
**First Reading:** June 10, 2010  
**Second Reading:** June 24, 2010  
**Third Revision:** February 17, 2011  
**First Reading:** October 21, 2010  
**Second Reading:** February 17, 2011  
**Revised:** **March 19, 2015**  
**First Reading:** February 26, 2015  
**Second Reading:** March 19, 2015

Legal References: N.J.S.A. 18A:6-2 Instruction in accident and fire prevention  
N.J.S.A. 18A:11-1 General mandatory powers and duties  
N.J.S.A. 18A:40-12 Closing schools during epidemic  
N.J.S.A. 18A:41-1 *et seq.* Fire drills and fire protection  
N.J.A.C. 6A:16-5.1 *et seq.* School safety and security  
N.J.A.C. 6A:16-6.3 Reporting students or staff members to law enforcement agencies  
N.J.A.C. 6A:26-12.2 Policies and procedures for school facility operation  
N.J.A.C. 8:57-1.7 Reporting of diseases by health officers

A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

School Safety and Security Plans, Minimum Requirements

Cross References: 1410 Local units  
 2210 Administrative leeway in absence of board policy  
 3541.33 Transportation safety  
 4131/4131.1 Staff development; in-service education, visitations, conferences  
 4231/4231.1  
 5141.6 Crisis intervention  
 6111 School calendar  
 6112 School day

STUDENT ASSESSMENT

The New Jersey statewide assessment program has been designed to measure the extent to which all students at the elementary, middle, and secondary levels have attained the Common Core State Standards (CCSS). The Board of Education will comply with implementing the schedule of the New Jersey State Board of Education statewide assessment program.

Assessments

The Chief School Administrator shall develop and present to the Board annually for its approval an assessment program that complies with rules of the State Board of Education.

The No Child Left Behind (NCLB) Act of 2001 requires schools with students in grades three through twelve to demonstrate Adequate Yearly Progress (AYP). In order to make AYP, a school must ensure that assessments have been taken by at least ninety-five percent (95%) of enrolled students in each subgroup, i.e., special education, English language learners, low income, race/ethnicity. Federal funding of key education programs is dependent upon districts meeting this requirement.

In compliance with this federal requirement, N.J.S.A. 18A:7C-1 requires the Commissioner of Education (Commissioner), with approval of the State Board of Education, to establish a program of standards for graduation from secondary school, and such a program shall include, “[t]he development of a statewide assessment test in reading, writing, and computational skills to be administered to all secondary school pupils...” In addition, N.J.A.C. 6A:8-4.1(a) and (b) provides, “[t]he Commissioner...may implement assessment of student achievement in the State’s public schools in any grade(s) and by such assessments as he or she deems appropriate,” and the Commissioner “...shall define the scope and level of student performance on statewide assessments that demonstrate thorough understanding of the knowledge and skills delineated by the CCCS at grade levels three through 12.” Subsection (c) further states that district boards of education “shall, according to a schedule prescribed by the Commissioner, administer the applicable statewide assessments,” and subsection (d) confirms that “all students at grade levels three through 12, and at any other grade(s) designated by the Commissioner...shall take appropriate statewide assessments as scheduled.”

Furthermore, in February, 2014, the State Board passed a resolution confirming that district boards of education are obligated to implement the Core Curriculum Content Standards and to “ensure students meet the expectations and proficiency standards as measured by current and future State and local assessments.”

In accordance with the above, State law and regulations require all students to take state assessments. For the 2014-2015 school year, the PARCC assessment will replace the prior statewide assessments - the NJASK in grades 3-8 and HSPA in high school; as such, all students shall take the PARCC assessment as scheduled. Since the PARCC assessment is part of the State required educational program, schools are not required to provide an alternative educational program for students who do not participate in the statewide assessment.

### Records

The Board shall maintain an accurate record of each student's performance on statewide assessments in accordance with N.J.A.C. 6A:8-4.2. Information regarding individual student test scores shall be released only to the student, his/her parent(s) or legal guardian(s), or individuals eligible by court order and school personnel and school officials deemed authorized by Federal and State law.

### Dissemination of Information

In accordance with the requirements of N.J.A.C. 6A:8-4.5, the school district is required to report annually to the Board of Education and the public on the progress of all students and student subgroups in meeting the Common Core State Standards as measured by the statewide assessment system by publishing and distributing the Department of Education's Annual School Performance Report in accordance with N.J.S.A. 18A:7E-2 through 6.

### Parent Notification

Parent(s) or legal guardian(s) shall be informed of the district assessment program and of any specific tests that are to be administered to their children.

## PROGRAM EXCEPTIONS

### Students with Disabilities

Students with disabilities shall participate in all statewide assessments in accordance with the provisions as outlined in N.J.A.C. 6A:14-4.10. Accommodations approved by the New Jersey Department of Education for the administration of the statewide assessment shall be provided to students with disabilities who participate in the general statewide assessment when determined necessary by the Individual Education Plan (IEP) team. Students with disabilities shall participate in an alternate proficiency assessment as provided for in N.J.A.C. 6A:14-4.10(a)2.

English Language Learners

An English language learner is a person who is in the process of acquiring English and has a first language other than English. ELLs are the same students who are sometimes referred to as limited English Proficient (LEP). All ELLs shall participate in all statewide assessments and may be provided appropriate accommodations as approved by the New Jersey Department of Education.

All ELLs shall satisfy the requirements for high school graduation according to N.J.A.C. 6A:8-5.1, except that any ELL may demonstrate they have attained state minimum levels of proficiency through:

1. Passage of the Alternative High School Assessment (AHSA) process in their native language and passage of an English fluency assessment approved by the New Jersey Department of Education; or
2. Passage of the AHSA process in English with appropriate accommodations.

Students with disabilities as defined in N.J.A.C. 6A:14-1.3 or eligible under Section 504 of the Rehabilitation Act and who participate in the AHSA process are not required to participate in repeated administrations of the High School Proficiency Assessment (HSPA).

**Date:** March 19, 2015  
**First Reading:** February 26, 2015  
**Second Reading:** March 19, 2015

Legal References: N.J.S.A. 18A:7C-1  
N.J.S.A. 18A:7E-2 through 6  
N.J.A.C. 6A:8-4.1  
N.J.A.C. 6A:8-4.2  
N.J.A.C. 6A:8-4.5  
N.J.A.C. 6A:8-5.1  
N.J.A.C. 6A:14-1.3  
N.J.A.C. 6A:14-4.10

Cross References: 6146 Graduation requirements  
6147 Standards of Proficiency  
6171.4 Special education  
6172 Alternative educational programs

HOME INSTRUCTION

To provide uninterrupted education for students unable to attend their regular classes because of illness, disability court order or administrative action, the Board of Education shall provide away-from-school instruction subject to the following restrictions:

- A. The period of absence must be expected to be longer than ten (10) consecutive or twenty (20) cumulative school days, except in special circumstances;
- B. A parent/guardian or appropriate adult authority must be within call during the period of instruction; and
- C. In cases of illness or disability, medical certification is required documenting the necessity for the student's absence.

Each case must be approved by Board action; all requirements for receipt of State aid must be fulfilled.

Temporary or Chronic Health Condition

The board shall provide instructional services to an enrolled student when the student is confined to the home or another out-of-school setting due to a temporary or chronic health condition or a need for treatment that precludes participation in their usual education setting, whether general education or special education.

The parent/guardian shall submit a request for home instruction in writing. The request shall include a written determination from the student's physician documenting the projected need for confinement at the student's resident or other treatment setting. The projected confinement period shall be for more than ten (10) consecutive school days or twenty (20) cumulative school days during the school year.

The principal or his/her designee shall forward the request with the physician's written determination to the school physician, who shall verify the need for home instruction. The school physician may contact the student's physician to secure additional information concerning the students' diagnosis or need for treatment and shall either verify the need for home instruction or shall provide the board with the reasons for denial. The parent/guardian shall be notified concerning the school physician's verification or reasons for denial within five (5) school days after receipt of the written determination by the student's physician.

The district shall provide instructional services within five (5) school days after receipt of the school physician's verification. If the school physician's verification is made prior to the student's confinement instructional services shall be provided during the first week of the student's confinement to the home or out-of-school setting. Instructional services shall be at a minimum meet the following standards:

- A. A written plan for delivery of instruction shall be established to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress;
- B. Teachers providing home instruction shall be certified;
- C. The teacher shall provide one-on-one instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate;
- D. For a student with disabilities, the home instruction shall be consistent with the student's individualized education plan (IEP) to the extent appropriate and shall meet the Core Curriculum Content Standards (CCCS) including the Common Core State Standards (CCSS) in mathematics and language arts and literacy. When the provision of home instruction will exceed thirty (30) consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the student's IEP;
- E. For a student without a disability the home instruction shall meet the Core Curriculum Content Standards (CCCS) including the Common Core State Standards (CCSS) and/or the student's IEP as appropriate and the requirements of the board for promotion to the next grade level. When the provision of home instruction will exceed sixty (60) calendar days, the school physician shall refer the student to the child study team for evaluation;
- F. The district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, through online services, including any needed equipment, or through contract with another district board of education, educational services commission, jointure commission, or approved clinic or agency. Students who are eligible to receive home instruction as needed at the district's expense are as follows:
  - 1. A student who resides within the area served by the board and is enrolled in a public school program; or
  - 2. A student who is enrolled in a nonpublic school that is located within the area served by the board.

Reasons Other Than a Temporary or Chronic Health Condition

- A. The district shall provide home or out-of-school instruction for a general education student for reasons other than a temporary or chronic health condition no later than five (5) school days after the student has left the general education program when:
  - 1. The student is mandated by State law and rule for placement in an alternative education program including firearms offenses and/or assault with weapons offenses but placement is not immediately available;

- 2. The student is placed on short-term or long-term suspension (see Suspension and Expulsion Policy File Code 5114);
- 3. A court order requires that the student receive instructional services in the home or other out-of-school setting.

The district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, or through online services, including any needed equipment, or through contract with another board of education, educational services commission, jointure commission, or approved clinic or agency for resident students.

- B. The home or out-of-school instructional services for reasons other than a temporary or chronic health condition shall meet the minimum standards that are specified in N.J.A.C. 6A:16-10.2(d) including but not limited to:
  - 1. The district shall establish a written plan for delivery of instruction and maintain a record of instructional services and student progress;
  - 2. The teacher providing instruction shall be a certified teacher;
  - 3. The teacher shall provide one-on-one instruction with no fewer than ten (10) hours each week on three (3) separate days of the week and no fewer than ten (10) hours per week of additional guided-learning experiences that may include the use of technology to provide audio and visual connections to the student’s classroom;
  - 4. The instruction shall meet the Core Curriculum Content Standards (CCCS) including the Common Core State Standards (CCSS) and board requirements for promotion and graduation;
  - 5. If instruction is delivered in the student’s home, a parent or other adult 21 years of age or older who has been designated by the parent shall be present during all periods of home instruction.

Any student receiving home instruction is not considered absent.

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Legal References: N.J.A.C. 6A:14-1.1 et seq. Special education  
 See particularly:  
N.J.A.C. 6A:14-4.8, 4.9  
N.J.A.C. 6A:16-4.3 Reporting, notification and examination procedures for students suspected of being under the influence of alcohol or other drugs  
N.J.A.C. 6A:16-5.5 Removal of students from general education for firearms offenses

- N.J.A.C. 6A:16-5.6 Removal of students from general education for assaults with weapons offenses
- N.J.A.C. 6A:16-10.1 et seq. Home or out-of-school instruction
- N.J.A.C. 8:61-1.1 Attendance at school by students or adults infected by Human Immunodeficiency Virus (HIV)

H.A. v. Board of Education Warren Hills Regional, 1976 S.L.D. 336

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

Somerset County Educational Services Commission v. North Plainfield Board of Education 1999 S.L.D. September 7 State in re G.S. 330 N.J. Super. 338 (Ch. Div. 2000)

Jacobson v. Jackson School District, 2013, Feb. 27; OAL Dkt. No. CRT4100-08; Agency No. P211WE-02944; EDS15092-12

- Cross References:
- 4112.2 Certification
  - 5113 Absences and excuses
  - 5114 Suspension and expulsion
  - 5131 Conduct/discipline
  - 5131.6 Drugs, alcohol, tobacco (substance abuse)
  - 5131.7 Weapons and dangerous instruments
  - 5134 Married/pregnant students
  - 5141.2 Illness
  - 6146 Graduation requirements
  - 6164.2 Guidance services
  - 6171.4 Special education
  - 6172 Alternative educational programs

Policy

LONG-RANGE FACILITIES PLANNING

The board recognizes that sound planning based on accurate information is essential to the efficient operation of the schools. In order to ensure that future district construction, alterations and/or remodeling is planned on the bases of need, the board, in accordance with state requirements, will prepare the required long-range facilities plan and will update that plan as required thereafter. The long-range plan shall include but not be limited to:

- A. Enrollment projections for the school district for the five years covered by the plan, by grade level, as set forth in the Fall Survey Report for grades kindergarten through twelve and the application for state school aid (ASSA) for the preschool program utilizing enrollment figures as of October 15 of the previous year as the base enrollment figures. The following students shall be separately identified in the enrollment projections:
  1. Students attending charter schools;
  2. Students attending school choice programs;
  3. Students enrolled in the school district but attending private schools for the disabled;
- B. The functional capacity of every school facility in the district, listed separately by facility and grade level, including an inventory of all spaces in each facility;
- C. An inventory of every school facility, other facility and temporary facility in the district;
- D. An inventory of all district-owned land, indicating whether used currently, previously, or never, as a school site, with a map of the district indicating the location of all district-owned land and the location of existing schools in the district;
- E. A listing of the approximate size and nature of any new sites that may be needed for school facilities projects, listing the specific project(s) to be constructed on each site;
- F. An inventory of all building systems within each facility, including structure, enclosure, mechanical, plumbing, interior walls and finishes and electrical systems;
- G. A determination of the life expectancy of all building systems;
- H. A determination of any building system deficiencies in each school facility and the required remediation;
- I. The district's proposed school facilities projects and other capital projects and preliminary scopes of work in the five years ensuing;

- J. The district's proposed programmatic models for school facility types and capacities the school district intends to operate in the five years ensuing;
- K. A comparison of the school district's proposed programmatic models with the facilities efficiency standards and identification of all types of spaces, sizes of spaces and number of spaces inconsistent with those standards;
- L. A comparison of the school district's programmatic models with the existing inventory and how the school district proposes to convert the existing inventory to the programmatic models;
- M. The district's proposed plans for new construction and renovation of other facilities in the five years ensuing, setting forth each proposed new other facility, addition and renovation, including each separate space to be constructed or renovated and all other facilities to be sold, converted to other non-school facility uses or razed;
- N. For each school facility for which the school district is seeking approval of additional space or waiver of a facility efficiency standard to be approved, the school district shall submit documentation supporting the request;
- O. For each school facility to be replaced, a preliminary comparison of the cost of replacement of the school facility verses the cost to rehabilitate the school facility;
- P. Preliminary data to support each proposed new school facility or addition, renovation to an existing school facility and the removal from the school district's inventory of school facilities each school facility to be sold, converted to non-school facility use or razed;
- Q. A preliminary estimate of the cost of every school facilities project set forth in the long-range plan; and
- R. A district board of education resolution approving submission of the long-range plan.

Planning of major rehabilitation and remodeling will be incorporated in to the school district master plan on a scheduled basis.

#### Reporting to the Board

In order to apprise the board of the continuing relevance of the capital construction plan, the Chief School Administrator shall annually report to the board:

- A. Number of new residential units approved;
- B. Enrollment by grades during the school year monthly;

- C. Student population projections prepared every year, and compare the actual population figures to the previously projected figures to detect early, for the benefit of the board, any changes in population trends.

In planning for the enlargement or modification of its facilities, the board shall consider not only the number of children whose educational needs must be met, but also the physical requirements of the program it deems best suited to meet those needs. Each school building and site shall provide suitable accommodations to carry out the educational program of the school including provision for the disabled, pursuant to law and regulation.

Substandard Facilities

All existing school facilities will be evaluated annually for their suitability to current district needs. Any facilities found to be substandard according to the administrative code shall be corrected as quickly as possible in compliance with law.

**Date:** November 13, 1986  
**Revised:** June 25, 2009  
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**Revised:** **March 19, 2015**  
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<p>Legal References: <u>N.J.S.A.</u> 18A:7F-7  <u>N.J.S.A.</u> 18A:7F-63  <u>N.J.S.A.</u> 18A:7G-1 through -44 <u>et al.</u>  <u>N.J.S.A.</u> 18A:11-2  <u>N.J.S.A.</u> 18A:33-1  <u>N.J.S.A.</u> 18A:33-1.1  <u>N.J.A.C.</u> 5:23-1.1 <u>et seq.</u>                  See particularly:  <u>N.J.A.C.</u> 5:23-1.1, -3.1, -3.11B  <u>N.J.A.C.</u> 5:23-7.1 <u>et seq.</u></p>	<p>Appropriation by school district of undesignated fund balance; amounts allowable                  Inclusion of facilities projects in SDA district budget  <u>Educational Facilities Construction and Financing Act</u>                  Power to sue and be sued; report; census of school children                  District to furnish suitable facilities; adoption of courses                  Substandard facility; approval; inspection; abandonment                  Uniform Construction Code                  Barrier Free Subcode</p>
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- N.J.A.C. 6A:23-8.1 et seq. Budget submission, support documentation, website publication
- N.J.A.C. 6A:25-1.1 et seq. Qualified Zone Academy Bond Program
- N.J.A.C. 6A:26-1.1 et seq. Educational Facilities
- See particularly:
- N.J.A.C. 6A:26-2.1 et seq. -6.1 et seq., -10.1 et seq. -12.1 et seq.
- N.J.A.C. 6A:30-1.1 et seq. Evaluation of the Performance of School Districts
- N.J.A.C. 6A:32-8.1 et seq. Attendance and Student Accounting

- Cross References:
- 2240 Research, evaluation and planning
  - 2255 Action planning for state monitoring NJQSAC
  - 3100 Budget planning, preparation and adoption
  - 3220/3230 State funds; federal funds
  - 3260/3270 Sale and disposal of books, equipment and supplies; sale, licensing and rental of property
  - 7115 Developing educational specifications

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**BOARD OF EDUCATION**

**RESOLUTION**

**APPOINTMENT OF ACTING SUPERVISOR**

Recommended: That Ali B. Abdul-Malik be appointed as Acting Supervisor of Special Services, effective March 20, 2015. Salary: \$98,800.\*

\* Subject to Correction of Errors